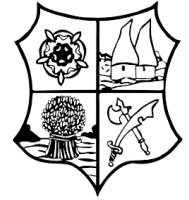


ALTON Town Council



2 July 2026

To Councillors:

Matthew Bayliss, Chris Botten, Mark Boyce-Churn, Ginny Boxall, Annette Eyre, Don Hammond, Graham Hill, Matthew Kellermann, Roger Lamb, Nick O'Brien, John Quincey, Barbara Tansey, Lorna Woodcroft

Dear Councillor

You are hereby summoned to a meeting of **ALTON TOWN COUNCIL** on **Wednesday 8 July 2026 at 7.00pm** at the Town Hall, Market Square, Alton GU34 1HD, when the under-mentioned business will be transacted.

Yours sincerely

Tom Horwood, Town Clerk

AGENDA

1. CHAIR'S ANNOUNCEMENTS

To receive updates from the Town Mayor.

2. APOLOGIES

To receive apologies for absence.

3. DECLARATIONS OF INTEREST

To receive Declarations of Interest and Requests for Dispensations.

(Councillors are responsible for declaring any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, they may not participate in any discussion of or vote on any matter in which they have a pecuniary interest.)

4. MINUTES OF THE PREVIOUS MEETING

Recommendation: To approve the minutes of the Full Council meeting held on 10 June 2026.

5. WRITTEN REPRESENTATIONS FROM THE PUBLIC – *see attached correspondence*

To receive written representations from the public under Standing Order 3(e).

(Authors of written representations are invited to ensure that they are with the Town Clerk by 12noon two days before the council meeting to enable them to be circulated in good time.)

Recommendation: To note written representations from the public.

6. QUESTIONS AND STATEMENTS FROM THE PUBLIC

To receive verbal representations from the public under Standing Order 3(e).

(In accordance with Standing Order 3(e), members of the public may make representations, answer questions and give evidence. They may give notice in advance up until just before the start of the meeting. Verbal statements or questions may be up to 3 minutes long, within a total of 20 minutes allowed for public speaking which may be extended by the Chair.)

Recommendation: To note the questions and statements by the public.

7. CURTIS MUSEUM REQUEST FOR FUNDING – *see attached report*
To consider a request to part-fund the Curtis Museum in 2027/28.

Recommendation: To approve the payment of £20,000 to the Hampshire Cultural Trust in the financial year 2027/28 for the provision of the Curtis Museum, subject to the Museum remaining open until 31 March 2028 or the payback of some of the grant determined according to proportion of the year that it remains open.

8. PROMS IN THE PARK – *see attached report*
To consider whether to host a ‘Proms in the Park’ event in 2027.

Recommendation: To support in principle a Proms in the Park event in July 2027 with the Alton Concert Band.

9. KING’S POND CONSULTATION – *see attached report*
To approve the format and process of a consultation on the King’s Pond options.

Recommendation: To authorise the Town Clerk to continue preparations for a public consultation on King’s Pond, with up to £10,000 to be drawn from the King’s Pond earmarked reserve.

10. MINUTES OF THE KING’S POND TASK AND FINISH GROUP – *see attached minutes*
To receive the minutes of the King’s Pond Task and Finish Group of 1 June 2026.

Recommendation: To note the minutes of the King’s Pond Task and Finish Group of 1 June 2026.

11. LANDSCAPE VALUE STATEMENT REQUEST – *see attached report*
To consider the request to undertake a landscape value statement.

Recommendation: To note the advice of the Local Planning Authority on the suggestion of a landscape value statement for Windmill Hill.

12. STRATEGIC TRANSPORT PLAN – *see attached report*
To consider endorsing the request for an Area Transport Strategy for Alton and Holybourne.

Recommendation: To endorse the request for an Area Transport Strategy for Alton and Holybourne.

13. STATEMENT OF ACCOUNTS Q1 2026/27 – *see attached report*
To present the accounts for approval to the end of Q1, i.e. June 2026.

Recommendation: To approve:

1. The Balance Sheet to 30 June 2026;
2. The Income and Expenditure Report for the period to 30 June 2026;
3. Bank reconciliations to 30 June;
4. Property fund statement to 31 May 2026; and
5. Payments over £500, issued between 1 April and 30 June 2026.

14. EXCLUSION OF PRESS AND PUBLIC
To exclude the press and public from discussion on confidential items if required.

Recommendation: To exclude the press and members of the public in view of the confidential nature of the business about to be transacted, in accordance with the Public Bodies (Admission to Meetings) Act 1960, Section 1(2), and to be clear, as per subsection 3A, where the public are excluded from a meeting of a relevant local government body under Section 1(2), the body may also prevent any person from reporting on the meeting using methods (a) which can be used without that person’s presence at the meeting and (b) which enable persons not present at the meeting to see or hear the proceedings at the meeting as it takes place or later.

**MINUTES OF THE FULL COUNCIL MEETING HELD ON
WEDNESDAY 10 JUNE 2026 AT 7.00PM AT THE TOWN HALL**

Present: **Councillor** **Barbara Tansey (Town Mayor)**
 Chris Botten (Deputy Town Mayor)
 Mark Boyce-Churn
 Annette Eyre
 Don Hammond
 Nick O'Brien
 John Quincey
 Lorna Woodcroft

In attendance: **Tom Horwood (Town Clerk)**
 Hayley Carter (Deputy Clerk)

5 members of the public and press

10 Apologies for Absence

Apologies were received from Councillors Matthew Bayliss, Graham Hill, Matthew Kellermann and Roger Lamb.

11 Declarations of Interest and Requests for Dispensation

No declarations of interest were received.

12 Minutes of Previous Meetings for Approval

Councillor Tansey proposed that the minutes of the Full Council Meeting held on 6 May 2026 be approved. This was seconded by Councillor Quincey, and it was

RESOLVED
to APPROVE the minutes of the Full Council Meeting held on 6 May
2026

In favour: Councillors Botten, Eyre, Hammond, O'Brien, Quincey,
Tansey and Woodcroft
Abstained: Councillor Boyce-Churn

Councillor Tansey proposed that the minutes of the Extraordinary Full Council Meeting held on 13 May 2026 be approved. This was seconded by Councillor Eyre, and it was

RESOLVED

to APPROVE the minutes of the Extraordinary Full Council Meeting held on 13 May 2026

In favour: Councillors Botten, Eyre, Hammond, Tansey and Woodcroft
Abstained: Councillors Boyce-Churn, O'Brien and Quincey

Councillor Tansey proposed that the minutes of the Annual Meeting held on 20 May 2026 be approved. This was seconded by Councillor Eyre, and it was

RESOLVED

to APPROVE the minutes of the Annual Meeting held on 20 May 2026

In favour: Councillors Botten, Eyre, Hammond, O'Brien, Tansey and Woodcroft
Abstained: Councillor Boyce-Churn and Quincey

13 Town Mayor's Announcements

The Mayor welcomed everyone to the meeting and thanked them for coming.

She then addressed Andrew Joy who has recently completed his terms of office as Hampshire County Councillor, saying she would like to present him with a gift of appreciation and a certificate that records the Town Council's gratitude to him for many years of service to Alton and Holybourne as a county councillor and as a district councillor. The certificate reads:

"On the occasion of his retirement as a Hampshire County Councillor, Alton Town Council wishes to record its thanks and appreciation to Andrew Joy for his long service to the parish.

"As a County and District Councillor, Andrew Joy has served Alton and Holybourne with distinction, with strong support for local groups, activities and events. As Hampshire Armed Forces Champion, he has advocated for members and veterans of HM Armed Forces.

"Alton Town Council is pleased to show its gratitude and to record this formally in the minutes of the Full Council meeting."

Mr Joy thanked the Town Council, saying he has found it an extraordinary privilege, over a much longer time than he ever thought he would be a councillor, to serve his local community in his hometown. He said he has found it extremely rewarding and

emphasised what a good opportunity it is to stand as a councillor. He thanked everyone present who volunteers their time for their local community in this way and also thanked the local community of Alton for always being so welcoming.

Councillor Tansey then reminded the meeting about the byelection for a Town Councillor for Whitedown Ward which is taking place tomorrow.

She finished by saying that she planned to allow councillors to speak more than once but wished for each to have the opportunity to speak once before anyone comes back again and reminded councillors to raise their hand and wait for her to invite them to speak.

14 **Written Representations from the Public**

Correspondence was received in advance of the meeting from

- Jonathan Durante regarding the Neighbourhood Plan
- County Councillor Emily Young and all the District Councillors for Alton and Holybourne regarding correspondence sent to the transport team at Hampshire County Council.

It was circulated to councillors on 9 June and published under supplementary papers on the Council website.

Mr Durante spoke to say that he strongly supports the recommendation on the Neighbourhood Plan but has a recommendation for strengthening it. Councillor Tansey said that the Council cannot resolve to undertake a Landscape Value Statement this evening but would take it to the next meeting.

County Councillor Emily Young spoke about her letter regarding a Strategic Transport Plan for the town which had been circulated to all Town Councillors, saying that she would like to be able to add the Town Council's support to the letter.

Councillor Hammond thanked her for bringing the letter to the Town Council, saying it is an excellent piece of work. Councillor Eyre asked what kind of timescale Councillor Young was hoping for, to which Councillor Young said she would be hoping the plan could be started this year.

Councillor Tansey said that the Town Council could not resolve to support it at this meeting as they would need to put an amendment forward 48 hours in advance. She said she would take it to the July meeting. Councillor Young said she would be sending the letter in this week but could retrospectively add the Town Council's support.

Councillor Woodcroft asked if councillors could all sign the letter individually and Councillor Young said that would be acceptable.

On the proposal of Councillor Tansey, seconded by Councillor Eyre, it was

RESOLVED
To note the correspondence received.

All councillors voted in favour.

15 **Questions and Statements by the Public**

15.1 Rob Jeckells, headteacher of Amery Hill School spoke in support of the application for Neighbourhood CIL for their replacement artificial pitch and floodlighting. He said it was important for both educational and community use and that the floodlights would increase the amount of availability for community use.

Councillor Eyre thanked him for all the facilities they make available to the wider community.

On the proposal of Councillor Tansey, seconded by Councillor Boyce-Churn, it was

RESOLVED
To note the questions and statements.

All councillors voted in favour.

16 **Neighbourhood CIL Applications**

Councillor Botten proposed that the Council note the applications received. This was seconded by Councillor Hammond.

Five applications were received which total £257,435.80. As the available funds were only £206,178.99 it was not possible to award in full.

Councillor Tansey therefore proposed, in accordance with Standing Order 10(xiv), "to suspend Standing Order 1(g) for this agenda item". This would then allow an amendment to be put to that reflects the outcome of the debate. This was seconded by Councillor Eyre and the motion was **carried** with all councillors voting in favour.

The debate went as follows:

Applicant	Project	Amount Requested	Amount proposed	Comments
Alton Tennis Club	Courts 3&4 Canopy Project	£40,373.00	£40,373.00	A strong application providing clear community benefit and growth. Giving less would make the project or parts of the project undeliverable. Councillors suggested there be conditions to make it accessible for all.
Alton Town Council	Replacement Playground and Skate Facility at Anstey Park	£150,000.00	£120,000.00	Awarding less might delay the project while other grant funding is sought but does not make it undeliverable.
Alton Trampoline Club	Replacement Safety Equipment	£2,062.80	£0.00	Navigate to more appropriate funding sources.
Amery Hill School	All-weather pitch resurfacing and floodlight installation	£50,000.00	£30,000.00	A strong bid. Funding reduced only because there is insufficient in the pot and reducing the amount granted does not make the project undeliverable.
Bushy Leaze	Children and Families Centre expansion to increase the capacity of current social and care infrastructure available to Alton and the surrounding areas	£15,000.00	£15,000.00	A strong bid and clear benefits. However, the project is dependent on receiving the rest of the funding from EHDC so the award must be conditional on them receiving that funding.
Total		£257,435.80	£205,373.00	

Councillor Eyre then proposed an amendment to award from Neighbourhood CIL the proposed amounts. This was seconded by Councillor Hammond, and the amendment was **carried** with all councillors voting in favour.

Thus, on the proposal of Councillor Botten, seconded by Councillor Hammond, it was

RESOLVED

to award Neighbourhood CIL funding as follows:

- 1. £40,373 to Alton Tennis Club for their Courts 3&4 Canopy Project with accessibility conditions**

2. **£120,000 to Alton Town Council for its playground replacement project at Anstey Park**
3. **£30,000 to Amery Hill School for its all-weather pitch resurfacing and floodlight installation**
4. **£15,000 to Bushy Leaze for the Children and Families Centre expansion, conditional upon their application to EHDC for Strategic CIL being successful**

All councillors voted in favour.

17 **Neighbourhood Plan Next Steps**

Councillor Eyre proposed that the Council authorise the Town Clerk to prepare 'minor modifications' to the Alton Neighbourhood Plan, consulting with the local planning authority and with the community, for consideration by the Full Council. This was seconded by Councillor Hammond.

Councillor Botten had proposed an amendment 48 hours prior to the meeting to add two more parts to the motion as follows:

"2. For the Town Clerk to consider the recommendations in the AECOM report regarding the revival of the High Street and suggest next steps, and

"3. For the Town Clerk to work with EHDC planners and others as necessary to determine whether the current shortage of water supply for the future in and around Alton would constitute sufficient grounds for the sustainable refusal of speculative planning applications."

This was seconded by Councillor Hammond, and the amendment was **carried** with all councillors voting in favour.

Thus, on the proposal of Councillor Eyre, seconded by Councillor Hammond, it was

RESOLVED to:

1. **approve the Town Clerk to prepare 'minor modifications' to the Alton Neighbourhood Plan, consulting with the local planning authority and with the community, for consideration by the Full Council**
2. **consider the recommendations in the AECOM report regarding the revival of the High Street and suggest next steps**
3. **work with EHDC planners and others as necessary to determine whether the current shortage of water supply for the future in and around Alton would constitute sufficient grounds for the sustainable refusal of speculative planning applications**

All councillors voted in favour.

18 Minutes of the King's Pond Task & Finish Group

Councillor Hammond proposed that the minutes of the King's Pond Task & Finish Group meeting held on Monday 27 April 2026 be noted. This was seconded by Councillor Quincey, and it was

RESOLVED

To note the minutes of the King's Pond Task & Finish Group meeting held on Monday 27 April 2026.

All councillors voted in favour.

19 Invitation to Tender – Christmas Lights

Councillor Eyre proposed that Company B (Sparkx) be appointed to manage the town's Christmas Lights for 2026-2028 at a cost of £69,720.00 (£23,240.00 per year). This will be funded from the Christmas Lights budget. This was seconded by Councillor Botten, and it was

RESOLVED

To appoint Company B (Sparkx) to manage Alton's Christmas Lights for 2026 – 2028 at a cost of £69,720.00 (£23,240.00 per year) to be funded from the Christmas Lights budget.

All councillors voted in favour.

20 Path Improvements at King's Pond

There was no proposer for this item.

21 Exclusion of Press and Public

Councillor Tansey proposed that the Council exclude the press and members of the public in view of the confidential nature of the business about to be transacted, in accordance with the Public Bodies (Admission to Meetings) Act 1960, Section 1(2), and to be clear, as per subsection 3A, where the public are excluded from a meeting of a relevant local government body under Section 1(2), the body may also prevent any person from reporting on the meeting using methods (a) which can be used without that person's presence at the meeting and (b) which enable persons not present at the meeting to see or hear the proceedings at the meeting as it takes place or later. This was seconded by Councillor Eyre, and it was

RESOLVED

To exclude the press and members of the public in view of the confidential nature of the business about to be transacted, in

accordance with the Public Bodies (Admission to Meetings) Act 1960, Section 1(2), and to be clear, as per subsection 3A, where the public are excluded from a meeting of a relevant local government body under Section 1(2), the body may also prevent any person from reporting on the meeting using methods (a) which can be used without that person's presence at the meeting and (b) which enable persons not present at the meeting to see or hear the proceedings at the meeting as it takes place or later.

All councillors voted in favour.

22 **Deed of Variation**

Councillor O'Brien proposed that the Council approve the proposed Deed of Variation between Energise South Downs and Alton Town Council regarding solar energy at Energique. This was seconded by Councillor Eyre, and it was

RESOLVED

To approve the proposed Deed of Variation between Energise South Downs and Alton Town Council regarding solar energy at Energique.

All councillors voted in favour.

The meeting closed at 8.27pm.



St. Michael's Hospice (North Hampshire),
Basil de Ferranti House, Aldermaston Road,
Basingstoke, Hampshire, RG24 9NB

T: (01256) 844744
E: info@stmichaels-hospice.org.uk

stmichaels-hospice.org.uk

Alton Town Council
Market Street
Alton
GU34 1HD

22 June 2026

A very big THANK YOU!

Dear Annette, Samantha and all at Alton Town Council

On behalf of everyone at St. Michael's Hospice, I am writing to say a huge thank you to everyone who has donated and supported with your fundraising, raising an **incredible amount of 2,726.00**. This is amazing – Thank you! 😊 Please do pass on our thanks to everyone that contributed.

Your donation will help ensure our dedicated team of nurses, doctors and therapists can deliver free, high-quality, compassionate end-of-life care and support to patients and their families.

Over 8 out of 10 of our patients are cared for by funds raised by the generosity and kindness of our local community. Donations such as this have a huge impact and is a wonderful expression of your support to us.

Your donation could cover the cost of over 128 hours of nursing care or 16 hours support from our Hospice at Home team. We simply couldn't do it without you!

With many thanks again for supporting St. Michael's Hospice.

Best wishes,



Sarah Webb
Community Engagement Fundraiser
St. Michael's Hospice (North Hampshire)
01256 848848

Care and support when you need it most

Company Limited by Guarantee: Registered in England No. 02588395. Registered address is as above.
St. Michael's Hospice (North Hampshire) is a registered charity in England and Wales with the Fundraising Regulator in England. Registered Charity No. 1002856 | VAT No. 458 4438 60



Registered with
**FUNDRAISING
REGULATOR**

Subject: **Curtis Museum request for funding**

Report to: Full Council, 8 July 2026

Report of: Town Clerk

1. Purpose of the report

- 1.1 To consider a request for funding for the Curtis Museum in financial year 2027/28

2. Background

- 2.1 Hampshire County Council (HCC) owns several museums and their collections, including the Curtis Museum on the High Street. HCC owns the building in which the museum is situated and is responsible for its upkeep.
- 2.2 Hampshire Cultural Trust (HCT) is a charity that runs museums on behalf of HCC in return for an annual payment. HCC's grant to HCT is being cut significantly from financial year 2027/28. HCT says that it must decide in July 2026 whether to close museums to follow various processes relating to the collection and staffing that must be completed by the end of March 2027.
- 2.3 District councils in Hampshire also provide funding to HCT museums, except East Hampshire and Test Valley. No town councils in Hampshire provide funding to HCT museums.
- 2.4 HCT's strategy to accommodate its cut in funding is to review the museums that do not benefit from other councils' support, which includes the Curtis. If the Curtis were to close, the building and collection would be handed back to HCC, which is unlikely to keep the building running as a museum.

3. Main considerations

- 3.1 A group of interested residents has formed the Curtis Museum Community Partnership (CMCP). It wishes to save the Curtis from imminent closure and to modernise its offer for the future. It has initiated a petition for residents to lobby local government for funding, which has 770 signatures, and to initiate community fundraising.
- 3.2 April 2027 and the HCT decision deadline of July 2026 are too soon for the partnership to prepare and validate a business plan for the sustainable future of the Curtis. A one-year lifeline of funding from East Hampshire District Council and Alton Town Council is being sought now to cover financial year 2027/28 to enable a plan to be developed.
- 3.3 EHDC has two potential funding pots. (i) The EHDC Leader, Cllr Millard, has a fund and has agreed to provide £10,000 if ATC matches it. (ii) Each district councillor can award up to £2,000 for a community project, which is being explored by CMCP.

- 3.4 HCT requires around £39,000 to continue the Curtis for one year. CMCP is seeking £20,000 from ATC. An application form is attached. This is not a normal community grant request because it is not for this financial year, but for 2027/28, in advance of ATC setting its budget in December. ATC can make a commitment to set aside a specified amount next year, which will then have to be brought into the budget-setting workshop in November.
- 3.5 To fund such a grant, ATC could
- a) Take it out of any likely community grant fund for 2027/28. In 2026/27, the whole community grant fund was £30,000, plus £4,000 for small events/projects grants.
 - b) Make a commitment that it will not affect any other budget line and must be funded by an increase in council tax, in addition to any other increases that councillors might debate in November and December. For illustrative purposes, each additional £10k on the precept that is otherwise unfunded is equivalent to an increase of 1.1% on the council bill.
 - c) Make reductions elsewhere to the budget and to services.
 - d) Draw from general reserves. As ATC's reserves are around the lowest recommended percentage, this should be approached with caution, unless reserves can be built back by (for example) a surplus in 2026/27 or within the next year or two from the precept so that it is back to the recommended level as soon as possible.
 - e) A combination of the above.
- 3.6 Councillors are not required to decide now which funding routes to use but must be aware of the options above and potential implications. In a councillor workshop on 1 July, attended by seven town councillors, there was a feeling that a combination of (b) and (d) could be used if the total amount were awarded.
- 3.7 If ATC were to award a grant, it could add conditions before payment. The councillor workshop was supportive of the suggestion that a condition be added that the Curtis remain open until at least 31 March 2028 or pay back a proportion of the grant if it were closed earlier. This is reflected below in the recommendation to Council.
- 3.8 CMCP is making the request for funding, which – if agreed – would be paid to HCT. The request is supported by HCT. Indeed, HCT is keen to work closely with the partnership and ATC/EHDC and establish a Joint Committee to oversee the progress of the museum's future business plan to seek a more sustainable funding model. No financial commitment beyond 2027/28 is being requested at this time.
- 3.9 In terms of legal powers:
- a) The Public Libraries and Museums Act 1964 gives councils certain statutory powers for museums. However, under section 206 of the Local Government Act 1972, parish/town council are excluded from this Act and so hold no such duties or powers under it.

- b) Section 145 of the Local Government Act 1972 (“Provision of entertainments”) allows a parish/town council to “contribute to the expenses of ... the development and improvement of the knowledge, understanding and practice of the arts and the crafts which serve the arts”. This is the appropriate power for Alton Town Council.
- c) Section 137 of the Local Government Act 1972 (“Power of local authorities to incur expenditure for certain purposes not otherwise authorised”) is a power of last resort to “incur expenditure ... [that] will bring direct benefit to” the area and its residents. It is not required for grant funding the Curtis Museum and so the cap that applies to the total of all section 137 funding in a year does not apply.

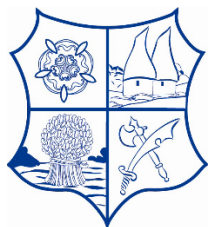
3.10 Attached to this report are:

- Application for funding from CMCP
- Constitution of CMCP
- Supportive commentary from CMCP

4. Recommendation

4.1 The Council is recommended:

To approve the payment of £20,000 to the Hampshire Cultural Trust in the financial year 2027/28 for the provision of the Curtis Museum, subject to the Museum remaining open until 31 March 2028 or the payback of some of the grant determined according to proportion of the year that it remains open.



ALTON TOWN COUNCIL GRANT APPLICATION

PART 1 – YOUR ORGANISATION

NAME OF ORGANISATION

Curtis Museum Community Partnership (CMCP)

NAME OF CONTACT

Ian Holliday

ADDRESS OF CONTACT

c/o Alton Assembly Rooms,
High Street,
Alton,
Hampshire, GU34 1BA

TELEPHONE NO:

DAYTIME

[redacted]

EVENING

[redacted]

EMAIL ADDRESS:

[redacted]

PLEASE OUTLINE BRIEFLY THE ACTIVITIES OF THE ORGANISATION

The Curtis Museum Community Partnership (CMCP) was formed earlier this year in direct response to the threat to the Curtis Museum. Its aims are:

- In the immediate term: to prevent the Museum closing
- In the longer term: to help provide the Museum with a long-term sustainable future

The CMCP comprises a cross-section of views from the town and local area: concerned individuals, volunteers, local organisations and councillors for the town. The CMCP seeks to work cooperatively and collaboratively with individuals and organisations, in particular HCT, to secure the future of the Museum.

At the moment, the CMCP is working to raise funds for HCT to keep the Museum open for another year.

PLEASE GIVE NUMBERS IN THE

ORGANISATION WHO ARE

A) PAID	0
B) VOLUNTEERS	~18

HOW MANY MEMBERS/BENEFICIARIES
LIVE WITHIN ALTON

About 90% of the CMCP live in Alton.
None will benefit financially if this grant
is approved

PART 2 – GRANT REQUEST

AMOUNT OF GRANT APPLIED FOR

£20,000

WHAT IS THE TOTAL COST OF THE
PROJECT/ITEM/SERVICE?

£40,000

HAS MATCHED FUNDING ALREADY
BEEN SECURED? IF SO, PLEASE STATE VALUE

£10,000

WHAT IS THE GRANT TO BE USED FOR?

The Curtis Museum is almost certain to close this financial year following a further significant reduction in the largest grant made to Hampshire Cultural Trust (HCT), the operator of the Museum. This cut will take effect from the beginning of FY2027/28.

We would be most grateful if Alton Town Council (ATC) could allocate £20k from its FY2027/28 budget to help keep the Museum open, but make a commitment to do so this year (i.e. mid-2026).

If approved, this money would be employed, together with the £10k already offered by the leader of EHDC (Councillor Millard), to keep the Museum open for a further year. The time thus bought would be used to jointly look at what needs to be done to bring the Museum up to modern standards, consult the people of Alton on plans arising, and apply for funding to put the Museum on a long-term sustainable footing. Ideally, we would also have been able to start implementing the agreed plan.

HAS YOUR ORGANISATION APPLIED FOR A
GRANT ELSEWHERE TOWARDS THIS PROJECT?

YES/NO

IF YES, PLEASE
GIVE DETAILS

The Leader of EHDC, Councillor Richard Millard, has already allocated a grant of £10k from his Leaders Priority Fund. This was confirmed in a letter of 10 June 2026. The Town Clerk has a copy of this letter.

This grant from EHDC is conditional on ATC approving match funding.

WHAT OTHER FUNDRAISING HAS BEEN DONE TOWARDS THIS ITEM/PROJECT?
EG CAKE STALL, COFFEE MORNING

The CMCP was formed as recently as early April 2026. It was only in mid-April that we understood that a considerable funding commitment would be required by the end of June/early July 2026 if closure of the Curtis Museum was to be avoided.

Other fundraising has been considered, but we have focused on the approaches that would raise the substantial sums involved in the very short timescales involved.

YOU ARE INVITED TO GIVE ANY ADDITIONAL INFORMATION WHICH MIGHT ASSIST THE
COUNCIL IN CONSIDERING YOUR APPLICATION

The Curtis Museum in Alton is arguably Alton's most important cultural and educational asset, home to one of the finest local history collections in the county and telling the story of 100 million years of our region's past. It presents the lives of the many generations who have lived and worked in the town and surrounding area over the past centuries in terms of surviving items that they used. Some of these are of national importance.

It is now under serious threat of closure during this financial year unless funding is imminently committed to support its continued day-to-day operation.

The museum is operated by Hampshire Cultural Trust on behalf of Hampshire County Council. Following significant reductions in its HCC grant - including a 50% real-terms cut to date and further reductions due from 1 April 2027 - the Trust has already been forced to close some venues. It is now prioritising heritage sites without additional council support for closure, which includes the Curtis Museum. Without urgent financial support, the town risks losing the Curtis Museum and with it a vital part of our shared local heritage.

The Curtis Museum Community Partnership (CMCP) - a group of concerned individuals, local organisations and councillors for the area - has been formed to ensure current and future generations can continue to benefit from the Museum and its collection. This includes raising funds to keep the Museum open and then to develop it for the next decade. Significant public support for the Museum has recently been demonstrated by our online petition – which to date has received more than 770 signatures and a significant number of words of support.

The funding that we are seeking at this time would keep this irreplaceable Museum open for a further year. This would provide the breathing space needed for the CMCP to work with HCT, as well as local councils, residents and key community stakeholders to develop a sustainable future vision for the Museum and apply for grant funding to support its redevelopment next year. An exciting vision is starting to emerge for the Museum which sees it becoming one of the region's leading local history museums and equipping it for the enjoyment and education of local residents and visitors to the area into the 2030s and beyond.

Alton's important Museum is thus at a critical cross-roads. The contribution that we are requesting of you will provide a stay of execution for the Museum and thus give an opportunity for the long-term future of this unique asset in the town to be secured.

It should be noted that this application would not involve the transfer of any funds to the CMCP: if successful, the funds would be held by ATC and then transferred direct to HCT at the appropriate time. Furthermore, this request would not transfer ownership or direct operational responsibility to ATC.

Further detail of this request is provided in the attached paper which has been produced to support our application to Alton Town Council.

Statement By Hampshire Cultural Trust (HCT)

When the risk of the reduction to the Trust's grant from HCC was first understood in 2024, Chief Executive, Paul Sapwell, stated to the press "Our position is that we do not want to close any of the venues we operate, but faced with substantially reduced local authority funding, we have had no option but to make some very difficult decisions."

HCT remains committed to finding a solution to the long-term viability of the Curtis Museum, and has been productively engaged with CMCP and other stakeholders to explore the matter. Should the appropriate financial support be identified, HCT is open to a collaborative approach to developing the Museum, a model which is already in use for a number of the Trust's venues in other locations.

PART 3 - TO BE COMPLETED BY ALL APPLICANTS

PLEASE STATE BALANCES IN HAND AT THE END OF LAST FINANCIAL YEAR

The CMCP was only formed in early April 2026

LEVEL OF UNALLOCATED RESERVES

The CMCP currently has no funds. If this grant application is successful, the funds requested will not go to the CMCP: they will be transferred directly from ATC to HCT

HOW MUCH DID THE GROUP RAISE LAST YEAR (EG FUNDRAISING BY THE GROUP OTHER THAN BY GRANT APPLICATION)?

The CMCP did not exist last year

PLEASE ENSURE ALL RELEVANT DOCUMENTATION IS ENCLOSED WITH THIS APPLICATION

CHECKLIST

- ☐ All relevant parts of the form completed
- ☐ Form signed
- ☐ Most recent accounts (Audited or draft)
- ☐ Constitution/Rules [Attached]
- ☐ Child Protection Policy (if applicable)

Copies of this completed form and any supporting papers will appear on a Town Council Committee Agenda and will be discussed by the Committee in the presence of the Press and Public.

I DECLARE THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF THAT THE ABOVE INFORMATION IS CORRECT. I ALSO DECLARE THAT ANY GRANT AWARDED WILL BE USED SOLELY FOR THE PURPOSES OUTLINED IN THIS APPLICATION AND I WILL COMPLETE A GRANT EVALUATION FORM WITHIN 6 MONTHS OF THE AWARD OF GRANT. I UNDERSTAND THAT ALTON TOWN COUNCIL RESERVES THE RIGHT TO RECLAIM THE GRANT IN THE EVENT OF IT NOT BEING USED FOR THE PURPOSE SPECIFIED.

NAME

SIGNATURE

POSITION DATE...../...../.....

[Received via email from Ian Halliday on 01/07/2026]

Completed applications should be sent to: Alton Town Council, Town Hall, Market Square, Alton, Hampshire GU34 1HD

Applications are also available from our web site www.alton.gov.uk

CONSTITUTION OF THE CURTIS MUSEUM COMMUNITY PARTNERSHIP

May 2026

1. Name

The name of the group shall be the Curtis Museum Community Partnership hereinafter referred to as the CMCP.

2. Context

The Curtis Museum is the local history museum for Alton (Hampshire) and the surrounding area. The Museum building and historical artefacts therein are owned by Hampshire County Council (HCC) and it is operated by Hampshire Cultural Trust (HCT). The Museum is currently (as of May 2026) under threat of closure during 2026/7.

3. Objectives

The objectives of the CMCP shall be to:

- a. Ensure that the Museum does not close
- b. Help put the Museum on a sustainable long-term path for the future

In the above, the following interpretations apply

- a. That the Museum remain a local history museum that relates to the town of Alton and the surrounding area
- b. Sustainable covers putting the Museum on a sound financial footing and also ensuring that it maintains visitor appeal to local people, visitors to the area and those with a particular interest in the local history of the area

The CMCP will seek to work cooperatively with other bodies, in particular the HCT, to achieve the above objectives.

4. Membership

Membership of the CMCP shall be limited to:

- a. Individuals with a particular interest in the Museum
- b. Supportive local organisations
- c. Local (county, district and town) councillors
- d. Officers of local councils

Membership of the CMCP will be by invitation only. Any existing member may propose new member(s)

5. Management

The CMCP shall be organised as follows:

- a. A Working Group (WG) which will comprise a maximum of 5-6 members. This will undertake the main delivery of the CMCP
- b. A Steering Group (SG) which will comprise all CMCP members. For the avoidance of doubt, this will include the members of the WG

The formal officers of the SG shall be a Chairperson and a Secretary. The Chairperson shall chair the SG and be a member of the WG. He/she shall also act as the spokesperson for the CMCP.

Other officers may be appointed as decided by the SG

6. Decision Making

The SG shall be responsible for making strategic decisions. These are decisions fundamental to the achievement of the objectives of the CMCP. Such decisions shall be by a simple majority of those present at the meeting.

The WG shall make tactical decisions. Such decisions relate more to day-to-day execution of activities required to achieve objectives agreed by the SG.

7. Meetings

The SG shall meet as follows:

- a. At least every 2 months, unless it is agreed no less than 3 days in advance that there is no meaningful business to conduct
- b. In the event that an urgent strategic decision is required
- c. If there is a request from a significant number of the CMCP for such a meeting. In principle, significant is deemed to be at least one third of members

Minutes shall be kept for every meeting of the SG.

The WG shall meet as agreed by its members.

8. Amendments To This Constitution

Any amendments to this Constitution shall only be made at a meeting of the SG. Notification of any proposed changes shall be made no less than 10 working days before the meeting. Such changes shall be agreed by a simple majority of those attending the SG. In the event of a tie, the Chairperson shall have the casting vote.

9. Dissolution Of The CMCP

Any decision to dissolve the CMCP shall only be made at a meeting of the SG. Notification of the proposed dissolution of the CMCP shall be made no less than 20 working days before the meeting. Dissolution shall only be agreed if there is a majority of all members of the CMCP in favour. In the event of a tie, the Chairperson shall have the casting vote.

BRIEFING PAPER FROM CMCP

Purpose Of Report

This report provides detail to support the grant application that the Curtis Museum Community Partnership (CMCP) is making to Alton Town Council (ATC) for £20k from its FY2027/28 budget in order to help keep the Curtis Museum open for another year. It is intended to provide information to Councillors to assist them in coming to a decision on this application.

It should be noted that this application would not involve the transfer of any funds to the CMCP: if successful, the funds would be held by ATC and then transferred direct to HCT at the appropriate time. Furthermore, this request would not transfer ownership or direct operational responsibility to ATC.

The Threat To The Museum

In 2014, Hampshire County Council (HCC) and Winchester City Council (WCC) embarked on a partnership to establish Hampshire Cultural Trust (HCT), an independent charity commissioned to operate the arts and heritage venues owned by the respective councils, and to steward the significant collections held by each of the councils. Included in the 20+ venues transferred into HCT operation was the Curtis Museum in Alton.

The founding local authorities (HCC and WCC) have a long-term funding arrangement with HCT, alongside a number of district and borough councils which fund the charity on an annual basis to support work in specific regions across the county. In early 2024, the [Trust announced](#) that five of its venues were being placed at risk of closure following a proposal by HCC to reduce the charity's grant by £600k by 2027 as part of cost saving measures. This cut was in addition to a 50% real terms cut already absorbed by the Trust since its establishment in 2014.

One of the five venues placed at risk was the Curtis Museum. Each of the venues placed at risk were in areas where they received no financial support from the local council, or another statutory body, such as Arts Council England, presenting a proposition that wasn't financially sustainable.

Three of these venues have since closed, and without urgent financial support, the Curtis Museum is also at risk of permanent closure. In a meeting held in April with Paul Sapwell, Chief Executive of Hampshire Cultural Trust it was made clear that the Trust would need a financial commitment by the end of June 2026 to avoid a closure decision. This has given us around 2 ½ months to respond.

Clearly time is of the essence.

Formation Of the CMCP

The Curtis Museum Community Partnership (CMCP) was formed earlier in this year in direct response to the threat to the Curtis Museum. Its aims are:

- In the immediate term: to prevent the Museum closing

- In the longer term: to help provide the Museum with a long-term sustainable future

The CMCP comprises a cross-section of views from the town and local area: concerned individuals, volunteers, local organisations and councillors for the town. The CMCP seeks to work cooperatively and collaboratively with individuals and organisations, in particular HCT, to secure the future of the Museum.

At the moment, the CMCP is working to raise funds for HCT to keep the Museum open for another year.

Importance Of Museum To Alton

The Curtis Museum is one of the oldest museums in Hampshire, having first opened to the public at the beginning of 1856. It moved to its current location in 1880. The Museum is arguably the most important cultural asset possessed by Alton and the surrounding area of east Hampshire. It is the only place where the area's unique history is explained in terms of surviving artefacts. Some of these artefacts, such as those relating to the Neolithic and Anglo-Saxon periods, are of national significance. Others are of regional significance.

The Museum is used as a resource by local schools and colleges. We believe that it has an important role in helping the many new residents in the town to understand the place that they have moved to and thus more readily feel part of it. The Museum also attracts visitors to the area. Many come from the south-east and London, but a significant proportion come from as far afield as the USA, Canada and Australia.

Support For The Museum By Local People

To gauge local support for the Museum, we ran a petition in support of keeping the Museum open. This was accompanied by articles in the Alton Herald.

We were bowled over when over 770 people signed our petition in just a few weeks.

We also had many notes of support. Some can be seen on our Facebook page but others were received by email. These included the following:

'My family has long connections with Alton, through running a large brewery, and as prominent Quakers in the town. The Curtis museum had its roots in helping to educate and entertain people of Alton, and now has one of the finest local history collections in Hampshire. I believe that it is very important that people should understand the story of their town and locality, and the way it has helped to shape their lives. It is especially important that children should know about their town and its people, and how people used to live'

Patrick Crowley

'The Curtis Museum is important to all ages from adults to children as it is central to learning and understanding the towns heritage. Older and younger Altonians can see the history of the generations of their families before them and see how they lived and developed. If you take the museum away you are not only taking away the history of the town, but also the heart of the community which once lost you can never get back'

Terry Eccott

'Alton u3a is very supportive of all local groups and facilities that help to promote and encourage visitors to the town. The Curtis Museum is an important part of the town's culture. Apart from hosting a wonderful collection of artefacts, it also supports our local historian by selling her works. We have noticed a shift towards culture in recent years, and it would be a tragic loss to the town if the museum was to be closed. We would therefore urge all of those involved with saving the museum, to persevere with saving one of the town's best assets.'

Colin Aitken, Alton U3A**What Happens If Our Request Were Outright Rejected**

If ATC were to reject the request currently in front of them, then the offer from Councillor Millard would be null and void. This would mean that we have reached the point when HCT has indicated that it needs to make a decision on the future of the Museum and there is no money to put on the table. Whilst we cannot speak for HCT, it is our strong impression that they would decide to withdraw from operating the Museum in such circumstances. This means that they would hand the Museum back to HCC. It is our understanding that HCC would then ask Alton whether the town wished to take over the operation of the Museum. According to a couple of rough estimates that have been made, this could cost £100-£120k per annum to just keep the doors open i.e. this would not include any enhancement to the Museum.

If no offers were forthcoming, it is almost certain that the Museum would be closed. All of the artefacts in the Museum – relating to the history of Alton – would be put in storage (probably at Chilcomb). In practical terms, these would be very difficult to access by the public. The Museum building itself would be empty and, given the caveats on its use, it could be difficult to find an alternative purpose for it (See Annex A).

Given the likely significant costs involved, it is almost certain that Alton would never be able to get its Museum back once it had closed

Towards A Community Led Museum

There is a feeling among many in Alton that the Museum should become a more community led heritage venue. Key to this would be the establishment of a true partnership between local people, HCT and its community stakeholders, such as EHDC and ATC. The idea has been floated with HCT which appeared to see the potential benefits of such an arrangement. Different partnership models already in use by HCT are being outlined by Rebekah Jeffery, the Director of Strategy & Partnerships at HCT. This provides a new and exciting opening.

It is envisaged that such a partnership would involve HCT continuing to operate the Museum but with Alton playing a prominent role in applying for funds to enhance the Museum. The partnership would involve all stakeholders having a say in how the Museum develops for the future. The CMCP is very keen that any plans for the Museum would include a proper and meaningful consultation with the people of Alton and the surrounding area.

The CMCP already represents many interests in Alton and could be evolved to act on behalf of the town in any partnership.

Longer Term Funding

It is imperative that the Museum is not in the same situation this time next year, seeking a short-term rescue from the same funding sources. Whilst we are currently focussed on raising the funds to keep the Museum open for a further year, some thought has been given to potential sources of longer-term funding. The approach proposed for the next few years is to seek capital funding to update the Museum in line with the wishes of local people, making it fit for the 2030s. Clearly this would include applying for CIL funding. A number of local organisations and benefactors have also been identified who will be approached for funding. Clearly there are also national sources of potential funding, such as the National Lottery and the Arts Council. There is considerable expertise in the town on winning grants from such bodies, in particular Dementia Friendly Alton.

Our Emerging Vision

Whilst the Museum retains strong support, many feel that it is rather tired and is in need of some attention. Some would prefer that any changes did not spoil the existing character of the Museum. Whatever happens to the Museum, there must be strong local support for it.

We feel that some ambition is required, so would like to see the Museum aim to become the best small local history museum in the south of England. It needs to become a museum fit for the 2030s.

It is considered that the Museum could better appeal to the different groups who visit the Museum: young people, local residents, visitors to the area, and more serious students of our local history. Building on the amazing artefacts in the Museum, a fresh look needs to be taken at how traditional display techniques can be blended with modern technologies together with human interaction to more effectively tell the story of Alton and the surrounding area. This needs to recognise how people consume information today and provide a suitable level of continuing change to attract visitors to return.

The CMCP has started to develop a 'vision' for the Museum which sees the following themes emerging. As the operator of the Museum, it is essential that HCT becomes fully involved in developing this vision and taking it further. This is one of the purposes of the proposed partnership. We are also keen that the people of Alton and the surrounding area have a strong say and involvement in whatever path the Museum is ultimately taken down.

- Connecting people with the past. This would develop a closer connection between current and future generations, of all ages, with the many generations who have lived and worked in the area in the past. A particular emphasis would be on helping local residents to feel a greater sense of belonging to the area that they live in. This would help the many people who have recently moved to the area to more quickly integrate into our community.
- Becoming part of a network of local heritage venues. This would see the Museum as the local heritage hub, putting local items of particular importance, such as Jane Austen and

the MHR, into historical context. It would thus complement these venues and help visitors gain the most from their time in our beautiful and interesting area.

- Becoming a heritage gateway to the South Downs National Park. This would see an enhanced role for the Museum, which already covers the history a number of villages that are both in the north-western corner of the park and also form part of east-Hampshire.
- Working with other local community spaces to bring local people together. Most people have some interest in history, and the Museum would use this to help bring local people together and help bind the community. This would be done in collaboration with other local community venues.

Clearly, a stay of execution is required if any of the above is to become a reality.

Museum At A Cross-Road

We are now clearly at a critical cross-roads for the Museum. There are fundamentally two routes forward

- One route almost certainly leads to permanent closure of the Museum. This will result in the loss of access to Alton's historic past
- The other route provides an opportunity to develop a sustainable long-term future for the Museum. This would potentially make it an even more important cultural asset in the town

Annex A**Use Of Museum Building**

There are a number of constraints on the use of the Museum building arising from the Literary and Scientific Institutions Act 1854 and from covenants in the trust which owns the building:

1. The premises must be used for 'the promotion of literature, science or the fine arts, or for the diffusion of useful knowledge' and for no other purposes whatsoever. [Literary and Scientific Institutions Act 1854]
2. The building cannot be used for the sale of refreshments, as a beer house, as an eating house, for the sale of intoxicating or other liquors, or as a place where intoxicating or other liquors can be consumed
3. If the building ceases to be used for the above purposes (1 above) its ownership reverts to the Hall family
4. The building can be sold but the money arising from the sale has to be applied in the purchase of another site or the improvement of other premises that deliver 1. above

Annex B**Museum Ownership & Operation**

Hampshire County Council (HCC) is the proprietor of the building that the Museum is housed in. As part of this, HCC is responsible for the maintenance of the building and the services in it (water, electricity and heating). HCC is also responsible for paying for all of these services – without charge to HCT.

HCC is the owner of the historic artefacts in the Museum and also of those artefacts relating to Alton that are in storage in Chilcomb. Interestingly, this 'reserve collection' includes a rare dodo skeleton.

HCT is the operator of the Museum, though day to day, the Museum is largely supported by the commitment of unpaid local volunteers.

HCT is also the curator of the historic artefacts in the Museum. It is also responsible for the curation and conservation of the full collection at Chilcomb, in Winchester. HCT also provides central support services, such as marketing, finance, HR and facilities functions, which sit outside of the direct costs identified in the venue's budget.

It is important to note that the CMCP request would not transfer ownership or direct operational responsibility to ATC.

Securing the Future of the Curtis Museum

Today's discussion

- An immediate risk of closure
- A shared funding solution
- An opportunity to create a museum fit for the future

Request to ATC: £20,000 for 2027/28



The Current Position

What is happening now:

- Hampshire Cultural Trust operates the museum
- HCC funding has already been significantly reduced
- A further cut is due from April 2027
- HCT is reviewing the future of unsupported museums



The Current Position

A decision is approaching:

- HCT expects to decide the museum's future in July
- Funding is required for 2027/28
- But a commitment is needed now
- Without a credible local package, closure is likely



The Current Position

An irreplaceable Alton asset:

- The only museum dedicated to Alton's history
- A collection of local and national significance
- Used by schools, residents, researchers and visitors
- More than 700 petition signatures



The Funding Proposal

A shared local funding package:

- £20,000 requested from ATC
- Funding also being sought from EHDC (£10k committed)
- Discussions with HCC and HCT
- ATC would not fund the museum alone



What the Funding Would Achieve

The funding would buy time to:

- Keep the museum open
- Protect public access to the collection
- Agree a formal partnership
- Develop a sustainable business and fundraising plan
- Allow us to plan for the museum's renovation and apply for appropriate grants early in 2027.



A Positive Vision for the Future

More than preserving the past:

- A stronger educational resource
- A more engaging visitor attraction
- A hub for local history and community activity
- Part of Alton's wider cultural and town-centre offer



The Choice and Our Request

Without local support

- Closure
- Collection placed into storage
- Loss of public access
- Little prospect of reopening

With local support

- Museum remains open
- Wider funding can be secured
- Partnership can be developed
- Opportunity to create a museum fit for the future

Commit £20,000 for 2027/28, subject to an agreed funding package and HCT continuing to operate the museum.

Who Owns and Operates the Museum?

Current responsibilities:

- Hampshire County Council: owns the building and collection
- Hampshire Cultural Trust: operates the museum and stewards the collection
- Local volunteers: support opening and activities
- Local councils: no current operational or financial responsibility



Subject: **Proms in the Park**

Report to: Full Council, 8 July 2026

Report of: Town Clerk

1. Purpose of the report

- 1.1 To consider whether to host a 'Proms in the Park' event in 2027.

2. Background

- 2.1 Alton Town Council formerly hosted a Proms event in the Public Gardens, but not in the last few years.

3. Main considerations

- 3.1 The Alton Concert Band has expressed an interest in performing at a Proms in the Park on Saturday, 10 July 2027, at 6.30pm. Although taking place in the next civic year, the proposal is in the sympathy with the Town Mayor's intention to have arts and culture as the main theme of her mayoral year, during which much of the publicity and preparation will take place. As with the Proms in London, the repertoire would largely comprise popular classics and culminate in the traditional "last night" style.
- 3.2 Due to its lead-in time and the need to confirm bookings and make preparations, a decision in principle to proceed is requested now. It will be subject to final terms being agreed.
- 3.3 Costs are expected to be in the region of £5,000. This would include the band, amplification, toilet hire, programmes and staffing. It may be offset in part or in total by sponsorship and programme advertising and sales. If agreed, a budget will be developed in detail and incorporated within the council 2027/28 Budget. At that point, a decision can be taken as to whether to allocate part of the existing events budget to the Proms or whether it is an additional item. While there is not expected to be an entry fee, there could be a collection to offset costs or to raise funds for charity.
- 3.4 If the event is supported, further detail will be worked up and it will be included in the Town Council's Events Calendar for 2027, to be approved in due course.

4. Recommendation

- 4.1 The Council is recommended:

To support in principle a Proms in the Park event in July 2027 with the Alton Concert Band.

Subject: **King's Pond consultation**

Report to: Full Council, 2 July 2026

Report of: Town Clerk

1. Purpose of the report

- 1.1 To approve the format and process of a consultation on the King's Pond options.

2. Background

- 2.1 The Council is exploring two options for the future of King's Pond, known as "Dredging Plus" and "Pond and River". These have been reported extensively in previously reports, most recently on 10 December 2025 and 4 February 2026. At the former meeting, it was resolved to take forward Stage One and a contractor (Five Rivers) was appointed by the Council at its 6 May 2026 meeting.

3. Main considerations

- 3.1 Towards the end of Stage One, it is planned to conduct an informed public consultation. The appendix sets out a plan for how this can take place. A workshop for town councillors took place on 1 July and was attended by seven. Their views are reflected in the recommendations below.
- 3.2 The consultation plan (attached) includes public events and information which will draw on the findings of Five Rivers. It also includes the proposal for a survey to gain public views. While ATC could run the survey in-house both digitally and with paper copies available, councillors in the workshop were keen to engage external professional support to run a survey and provide analysis. It was felt that that would be preferable in providing some independent reassurance to the process. Indicative costs are being sought. It is proposed below to approve the Town Clerk to commence this project within a budget of £10,000, which ought to suffice. Note that the Council's Financial Regulations (5.9) require Council approval for items of expenditure over £10,000, so if the cost of a consultancy is greater than that sum, it will need to come back to Council in any case. The Clerk (in consultation with the Mayor) is able to approve items of expenditure between £5,000 and £10,000, and the Clerk solely may approve for items of under £5,000. If the recommendation is approved, the Clerk will seek 3 fixed-price quotes.
- 3.3 There have been calls for a "binding referendum" on the options. I reported the processes and regulations on a parish poll at the 4 February Council meeting. As we learned during that process, there is no such thing as a legally-binding referendum in English law; indeed, one of the proposed poll questions was rejected by the Returning

Officer for this reason. Councillors could make statements that provide some moral compulsion to follow through on a result. That is understandable, but I will always have to point out the legal limitations of this and that the Council may not lawfully consider itself bound by previous statements.

- 3.4 While the precise timing of the consultation cannot yet be fixed and may depend in part on the findings of the Stage One report, it is the intention for it to take place as soon as possible after that report has been received.
- 3.5 It is recommended to draw up to £10,000 (depending on quotations received) to run the consultation. The funds would be drawn from the King's Pond earmarked reserve, which currently stands at £206,526.

4. Recommendation

- 4.1 The Council is recommended:

To authorise the Town Clerk to continue preparations for a public consultation on King's Pond, with up to £10,000 to be drawn from the King's Pond earmarked reserve.

King's Pond – Public Consultation (DRAFT)

1. Purpose of this Plan

This Public Consultation Plan sets out how Alton Town Council will engage residents and stakeholders in choosing between the two options under active investigation for King's Pond. It will ensure that the community has clear, balanced information about each option and a meaningful opportunity to express their views before any final decision is made by the Full Council.

The consultation is an essential component of Stage One of the project and follows the appointment of Five Rivers Environmental Contracting Ltd to carry out preliminary design and costing work for both options.

Public consultation is scheduled for late September/October 2026, with the outcome informing the Council's decision on which option to take forward to Stage Two.

2. Project Background

King's Pond is a much-loved community asset in Alton, Hampshire. Unfortunately, the pond is in poor condition and has a negative impact on the River Wey downstream. The pond is silting up and has become very shallow in places; without intervention it will gradually fill with silt, mud and encroaching vegetation. The pond was last dredged in 1996.

Following extensive ecological surveys, studies and community engagement over several years, two options have been identified for detailed investigation. The Full Council resolved in December 2025 to progress both options through Stage One preliminary design and costing. The council resolved in January 2023 to carry out Public Consultation prior to making a decision and reaffirmed this resolution in January 2025.

It is essential this consultation is robust and gives support to a Full Council decision, so the Council does not have to go through the whole process again in a few years' time.

3. Consultation Objectives

The consultation aims to:

- Provide residents and stakeholders with an accessible and impartial statement of the current condition of the pond and the reasons for considering alternative options.
- Provide residents and stakeholders with accurate, accessible and impartial information about both options, including their design, ecological implications, costs and risks.
- Give residents a genuine and structured opportunity to express their preferences and concerns before a decision is taken.
- Ensure the voices of a broad cross-section of the Alton community are heard, including those who may not typically engage with council processes.
- To give residents confidence that their views have been heard, recorded and counted
- Enable Full Council to make a well-informed, publicly supported decision on which option to pursue.

4. Target Audiences

The consultation will seek to reach all sections of the Alton and Holybourne community, with particular efforts to engage groups who may not respond to standard online or written consultation formats.

Audience	Engagement Approach
Alton & Holybourne residents	Briefing sessions, drop-in events, e-newsletter, social media, printed leaflets, printed newsletter/information leaflet and online survey
Alton & Holybourne 16–18-year-olds	Pop-up events at the college / Sports Centre / Treloars
Regular pond users & wildlife enthusiasts	On-site engagement at the pond, Friends of King's Pond group, Alton Natural History Society
Community & stakeholder group members	Dedicated briefing session at Community & Stakeholder Focus Group meeting (July 2026)
Young people & families	School engagement via local primary and secondary schools through newsletters and leaflets
Older residents & those without internet access	Consultation materials and paper survey available at Town Hall and library, community group visits. Residential homes / retirement complex
Environmental & amenity organisations: ACAN, Alton Society, Alton Natural History Society, KPPS. Residents Associations	Direct engagement
Statutory consultees EA, SEW, HCC, EHDC Planning	Direct engagement
Local businesses & community groups	Information via town centre distribution, local clubs and organisations

5. Consultation Materials

To ensure the consultation is fair and informative, balanced materials will be prepared for both options. Materials will be available in accessible formats and in both digital and printed form.

5.1 Core Information Materials

- A Flyer to bring attention to the consultation
- Updated Briefing Document comparing both options (building on the February 2026 version)
- Updated Presentation for public briefing sessions
- Summary leaflet — a concise, plain-English statement of the problems with King's Pond and a comparison of Option 1 (Dredging) and Option 2 (River & Pond), suitable for general distribution

- Visual layout plans: Plans from Five Rivers clearly annotated for a non-technical audience and including artists impressions
- Preliminary design drawings and indicative costings for both options (produced by Five Rivers Environmental Contracting Ltd)
- Flood Risk Assessment for Option 2 (River & Pond), when complete
- Summary of ecological findings from Ecology Partnership surveys (2025) and further water quality/aquatic life surveys (summer 2026)
- Preliminary Ecological Impact Assessment summary for both options
- Frequently Asked Questions document, updated to reflect Stage One findings
- Updated online video version of the presentation used in the public briefing sessions (as already available on the ATC website for the previous Briefings)

5.2 Consultation Survey

A structured survey will be developed to capture respondents' option preference and additional views, suggestions and comments. It will:

- Be available online (via the ATC website) and in paper form
- Be carried out under the guidance of a specialist survey company that will be responsible for collating and reporting on the results.
- Ask respondents to indicate their understanding of, and preference between, the two options
- Include open-ended questions to capture additional comments and concerns
- Capture basic demographic information to help assess the representativeness of responses
- Remain open for six weeks: 21st September to 1st November (Inclusive) 2026

6. Engagement Activities

6.1 Print and Postal Communications

- Flyer distributed to households in Alton and Holybourne
- Posters displayed in the Town Hall, ATC owned bus stops, ATC noticeboards, library, community centre and local businesses
- Banners on ATC owned land – Public Gardens, Jubilee Playing Fields, King's Pond, Anstey Park and Barley Fields
- Paper survey forms available by request from the Town Hall
- Press releases issued to local media at the start and close of the consultation period

6.2 Pop-up Engagements

The purpose to the pop-up events is to distribute summary leaflets and encourage residents to come to Drop-in Events and Briefings

- Pop-up engagement sessions will be held at King's Pond itself, particularly on weekends when the site attracts regular visitors, dog walkers, wildlife enthusiasts and families. This will bring the consultation to people who use the site directly and may not attend formal events and encourage them to attend briefings and to respond to the survey.

- Pop-up sessions at other locations such as Sports Centre, Alton College, Railway Station etc

6.3 Public Drop-In Events

At least four public drop-in events will be held in the Town Hall / 16 Market Square. These will enable residents to:

- View the plans and materials at their own pace
- Ask questions directly to officers, councillors and the Task and Finish Group
- Complete the survey on paper or using a device provided on the day
- Leave written comments

6.4 Public Briefing Sessions

Public briefing sessions will be held at varied times and venues including at the Community & Stakeholder Focus Group meeting on Monday 21st September and six briefing sessions (Community Centre, Assembly Rooms, Masonic Centre, Alton Maltings, Alton Indoor Bowls Club and an Anstey Park venue). These will enable residents to:

- Gain full understanding of the reasons for the project and the options under consideration
- Ask questions directly to the Task and Finish Group
- Complete the survey on paper or using a device provided on the day
- Leave written comments

Events will be publicised at least four weeks in advance through all channels. Venues will be accessible. At least one event will be held in the evening to accommodate working residents, one during the day for those who cannot attend evenings and one on the weekend.

6.5 Online Engagement

- Online survey via the ATC website (6-week window)
- Regular updates and signposting via e-newsletter to registered subscribers
- Facebook and Instagram posts (@altontowncouncil) explaining the options and sharing links
- Dedicated King's Pond consultation page on the ATC website with all materials downloadable
- Updated online video version of the presentation used in the public briefing sessions

6.6 Targeted Engagement

- Letter and information pack sent directly to all known organised groups, residents' associations and community groups
- Letters and information to Statutory Consultees asking for comment
- Engagement with Alton schools to reach young residents and families
- Direct approach to groups representing older or less digitally connected residents

7. Consultation Timeline

Phase / Timing	Lead	Activities
June – August 2026	ATC / Five Rivers	Complete Stage One preliminary design and costing for both options. Finalise Flood Risk Assessment for Option 2. Complete additional ecological surveys (water quality, aquatic life). Prepare and review all consultation materials
23 rd June	KPT&FG	Review, discuss and amend plan
1 st July	ATC	Councillor Workshop on this Consultation Plan
8 th July	Full Council	Full Council Meeting – Approval of Plan & Budget
13 th July	KPT&FG	Review Full Council decisions and review implementation
15 th July	Task & Finish Group / Community & Stakeholder Group	Community & Stakeholder Focus Group briefing on this Public Consultation Plan
30 th July	Big Red Button Day!	Go ahead given to printing and book Royal Mail
31 st August	ATC / Five Rivers	Target date for final completion of options designs and costing
To be determined	ATC	Preparation & printing of all materials. Prepare online survey. Distribute summary leaflets. Issue advance publicity via newsletter, social media and press release
To be determined	Full Council / ATC Officers / KPT&FG / KPC&SG	CONSULTATION PERIOD OPEN. Community & Stakeholder Focus Group – 1 st Presentation (on 21/09/26) Briefing Sessions over 2 weeks. Online survey live. Drop-in events held. On-site engagement at King's Pond. All materials accessible online and in print
To be determined	Officers /Task & Finish Group	Analyse all responses. Produce a Consultation Report summarising findings, including breakdown by option preference
To be determined	Report to Full Council	Prepare report to go out with Full Council papers
To be determined	Full Council	Council considers consultation report and decides which option to take forward to Stage Two. Decision published openly with rationale

8. Consultation Principles

This consultation will be conducted in accordance with the Gunning Principles for fair public consultation:

Principle	How it is met
Formative Stage	No decision has been made. Both options are genuinely open. Stage One design and costing is being completed specifically to enable an informed choice
Sufficient Information	Full design, costing, ecological and flood risk information will be provided in accessible formats for both options before and during the consultation
Adequate time	The survey will be open for a minimum of five weeks. Materials will be published and publicised at least one week before the consultation opens
Conscientious Consideration	A Consultation Report will be produced and presented to Full Council. The decision will reference the consultation findings and the Council's rationale will be published

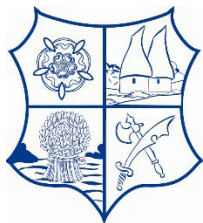
9. Reporting and Decision-Making

Alton Town Council is committed to transparency about how consultation responses have influenced the decision. Following the close of the consultation period:

1. A Consultation Report will be prepared by a specialist survey company, summarising the number and nature of responses, the balance of preference between the two options, and the key themes raised in open comments
2. The report will be published on the ATC website and circulated to all e-newsletter subscribers
3. The report will be presented to Full Council
4. Full Council will decide on which option to adopt
5. The decision and the Council's stated rationale — including how the consultation was considered — will be published openly
6. All respondents who provided contact details will be notified of the outcome

10. Governance and Responsibilities

Body / Role	Responsibility
Full Council	Approve this consultation plan; receive and consider Consultation Report; make final decision on option
Task & Finish Group (Chair: Cllr Don Hammond) ATC Officers	Oversee Stage One completion; review and approve consultation materials; plan and coordinate engagement events; analyse responses; produce consultation report
Community & Stakeholder Focus Group	Review and provide feedback on draft consultation materials; assist with community outreach; act as conduit for community views during the consultation period
ATC Officers	Day-to-day coordination; manage online survey; distribute materials; coordinate events and press communications
Five Rivers Environmental Contracting Ltd	Complete preliminary design, costing and flood risk work; provide technical input to consultation materials and briefings



MINUTES OF THE KING'S POND TASK & FINISH GROUP

Monday 1 June 2026

Present: Councillor Don Hammond - Chair (DH)
 Councillor John Quincey (JQ)
 Councillor Chris Botten (CB)
 Tom Horwood – Town Clerk (TH)
 Hayley Carter - Deputy Town Clerk (HC)
 Natalie Beckell – Alton Town Council (NB)
 Tim Pinchen - Resident representative (TP)
 Eric Phillips – Resident representative (EP)

1. **Apologies**

Cathy Ayres – Resident representative (CA)
 Paul Ebbutt – Resident representative (PE)
 Angie Owens - Resident representative (AO)

2. **Minutes of the previous meeting**

The Minutes of the meeting held on Monday 27 April 2026 were proposed by DH and EP seconded, with voting in favour (TP abstained due to absence).

3. **Councillor Briefing**

The briefing covered everything in depth, including concerns and risks to the project, so councillors were fully informed prior to making a decision to appoint a Stage One contractor.

4. **Stage One design appointment**

Five Rivers were appointed at the Full Council meeting on 6 May and have been in touch to arrange a preliminary meeting.

5. **Ecology**

- a. Invertebrate Survey – this has now been started, and the first survey will have taken place in May with further site visits in June and late summer. The report will be expected after the final inspection.
- b. Silt Sampling – **ACTION – TH to get quotes and arrange this.**

c. Invasive Species – treatment of these are ongoing.

JQ said species he had noted over the last few weeks include dragonflies, swallows and fish. HC noted that the barley straw sausages were going back in the pond tomorrow morning and as soon as the latest order of barley straw extract is received more of that will be added to the pond. This should help with the growth of the algae which is particularly bad at the moment as is very smelly.

ACTION – DH to contact his fisheries contact to see what fish might be in the pond.

ACTION – signs to go back up to try to reduce feeding of wildfowl.

6. Review of actions

Water Environment

A closing down letter was sent this morning.

Environment Agency

TH has sent the email to the EA to enquire if there are any actions they can take or assistance, they can give ATC to meet the objectives they have for the river, for example by working with Waterside Court and facilitating work on the chamber downstream of the dam.

The lease the EA had on the chambers ran out some years ago and they are operating on a yearly tenancy. They have been asked to ensure they get a proper lease in place again.

ACTION – TH to chase up initial enquiries and follow up on outstanding points as appropriate / necessary. Outstanding queries:

- a. Lease for chamber
- b. Thoughts on help with Waterside Court
- c. Incomplete initial response from the Rivers people
- d. Lasham Drain

Waterside Court and the Dam

TH has still received no response from the head office of the freeholder in Edinburgh. He has not contacted Waterside Court recently. Engineers have been identified who can be asked for a fee proposal to offer advice.

Thames Water (TW) and Hampshire County Council (HCC)

ACTION – TP to go through the information on each of the discharges from TW and HCC and pull them together into one map, then ask each to confirm each drain is not polluting the river / pond.

ACTION – TH to chase HCC about the request for a meeting.

SE Water

SEW have not yet appointed a new project manager for ANP8, as far as we are aware.

Engineering Sub Projects

ACTION – DH to add Racecourse Estate drains to the list and arrange a discussion with HCC.

ACTION – TP to create a page per problem when he has time.

7. Preparing for Public Consultation

NB has started drafting a consultation document and will circulate to HC, DH and TH for comments and then to the T&FG. Main points raised were:

- The consultation must be complete, and decision made by February to avoid the run up to the election period
- Accessibility is very important – varied times, days and locations of information sessions
- Do an updated version of the online video presentation
- Information packs to be available for people to view in locations around the town at their convenience
- The consultation needs to be robust in order to avoid having to repeat all this in the near future. The council needs to be able to make a proper decision based on the results
- We may need advice from an independent company on how to run a controlled opinion poll – online and/or in paper format, so we can ensure there is a good response across the town and people cannot fill it in multiple times
- It is important to check understanding of the project and the options

ACTION – NB to circulate draft consultation proposal.

ACTION – TH to investigate survey companies.**8. Date of next meetings**

T&FG meeting - Tuesday 23 June, 9.30am – 11am, Alton Town Council, Town Hall, Market Square, GU34 1HD

T&FG meeting - Monday 13 July, 11.00am – 12.30pm, Alton Town Council, Town Hall, Market Square, GU34 1HD

C&SFG meeting - Wednesday 15 July 6.30pm – for members of the group and T&FG to go through plans for the consultation - Alton Town Council, Town Hall, Market Square, GU34 1HD

Subject: **Landscape value statement request**

Report to: Full Council, 8 July 2026

Report of: Town Clerk

1. Purpose of the report

- 1.1 To consider the request to undertake a landscape value statement.

2. Background

- 2.1 At the Council meeting of 10 June, a resident requested that a landscape value statement be made to provide stronger protections for Windmill Hill. His full request is contained within the written representations for that meeting, available online. Advice was sought from the Local Planning Authority (East Hampshire District Council), which is attached.

3. Main considerations

- 3.1 The advice from the Local Planning Authority is that a statement would be “a costly process, with potentially very little benefit if no new policy is intended to be added to the Neighbourhood Plan”. If such a policy were to be added to the Plan, it would constitute a “major modification”, requiring a public examination and referendum, contrary to the decision at the last Council meeting to pursue minor modifications only.

4. Recommendation

- 4.1 The Council is recommended:

To note the advice of the Local Planning Authority on the suggestion of a landscape value statement for Windmill Hill.

From: Jennifer Winter

Subject: Fw: Windmill Hill questions

Dear Tom,

Thank you for your email with regards to a resident concern about Windmill Hill, which has been passed to me from Adam Harvey.

We believe the concerns raised appear to relate more to the extensive land north of the A31 which has been promoted for development through East Hampshire's Land Availability Assessment, rather than Windmill Hill itself, please let us know if you don't agree with this assumption. In relation to this, Windmill Hill itself is already designated as Local Green Space, which is one of the strongest levels of protection available through a Neighbourhood Plan. Please see attached map of the designated area for information. Given the existing designation, there is limited scope to strengthen this designation further.

An independent landscape assessment could aid in the evidence base, in principle. However, this would be at a cost to the Town Council that we feel would provide little benefit at this time. A landscape assessment could provide additional evidence to support landscape policies in the Neighbourhood Plan, however, given the Town Council is not currently pursuing major modifications to the Plan, and the Neighbourhood Plan does not allocate sites, there is no policy mechanism for applying any findings in the landscape assessment. However, future modifications could include a general landscape-led policy, similar to that of Ropley and Bramshott & Liphook Neighbourhood Plans. Any such policy would need supporting proportionate evidence, and careful drafting to avoid being overly restrictive and failing examination. We therefore feel that at this time, it would be a costly process, with potentially very little benefit if no new policy is intended to be added to the Neighbourhood Plan.

It is important to note that introducing new or significantly different policies could be considered a material/major modification to the Neighbourhood Plan and this could trigger the need for further examination and referendum, with associated time and resource implications.

Finally, the requirement for 10% BNG is a statutory requirement and one that EHDC were looking to include in the draft Local Plan. Requiring BNG above the statutory 10% minimum is difficult to justify at neighbourhood plan level. A higher percentage would require robust, locally specific evidence, which would come at cost to the Town Council.

If anything else comes up, please do contact us. We are more than happy to help.

Kind Regards,

Jennifer Winter

Senior Policy Planner

East Hampshire District Council

Subject: **Strategic Transport Plan**

Report to: Full Council, 8 July 2026

Report of: Town Clerk

1. Purpose of the report

- 1.1 To consider endorsing the request for an Area Transport Strategy for Alton and Holybourne.

2. Background

- 2.1 At the Council meeting of 10 June 2026, Hampshire County Councillor Emily Young shared a letter from Alton's county and district councillors to Hampshire County Council (HCC) requesting an Area Transport Strategy for Alton and Holybourne. Several town councillors spoke in favour of the letter, which is attached.

3. Main considerations

- 3.1 Formal endorsement of the letter was requested and so it is now brought forward for consideration.
- 3.2 HCC officers have subsequently confirmed that a study for Alton is now in their work plan.

4. Recommendation

- 4.1 The Council is recommended:

To endorse the request for an Area Transport Strategy for Alton and Holybourne.

**Councillor Steve Forster &
Integrated Transport Team
Economy, Transport and Environment Department
Hampshire County Council
The Castle
Winchester
Hampshire
SO23 8UJ**

7 June 2026

Dear Councillor Forster and Hampshire County Council Integrated Transport Team,

I am writing as the County Councillor for Alton Town, supported by Alton councillors representing wards across Alton and Holybourne, to ask Hampshire County Council to prioritise an **Area Transport Strategy for Alton and Holybourne**.

Alton is East Hampshire's largest town and a historic market town, serving not only its own residents but also many surrounding villages. Its railway station, access to the A31, schools, shops, healthcare services and community facilities make it an important local hub. That is precisely why any future development affecting Alton and Holybourne must be carefully planned and supported by the transport infrastructure needed to protect the town's character and quality of life.

The need for this work is urgent. Government changes to national planning policy and the standard method have almost doubled East Hampshire's housing need, from 575 homes a year to 1,124 homes a year. At the same time, 57% of the district lies within the South Downs National Park, meaning the remaining 43% of the district is under intense pressure to accommodate future growth.

For Alton, the implications are stark. East Hampshire District Council (EHDC)'s January 2026 indicative housing figures show a minimum indicative figure of 190 homes per year for Alton, or 3,413 homes over the 2025–2043 period. This is not a final housing requirement, but it clearly shows the scale of pressure now facing the town.

This is happening at a time when EHDC has confirmed that it will not proceed with its Emerging Local Plan, and the Alton Neighbourhood Plan is dated until 2028. Due to the district's low housing land supply and the tilted balance in the planning system, Alton and Holybourne are already seeing speculative development proposals for large sites. Without an up-to-date Local Plan and clear site allocations in place, this pressure will continue, with development coming forward in a piecemeal way rather than as part of a properly planned approach.

Residents do not want more housing added without proper consideration of road capacity, congestion, road safety, public transport, walking and cycling routes, and access to essential services.

The appendix to this letter sets out the key considerations and specific locations that we believe should be reviewed as part of an Area Transport Strategy for Alton and Holybourne. This not an exhaustive list, but it reflects issues already being raised by councillors, residents and local groups across the town and village.

Alton and Holybourne have already seen significant development in recent years, but this has not been matched by major improvements to local transport infrastructure. Apart from the widening of Butts Bridge around 2018, there has been little substantial investment to address the growing pressure on local roads. Congestion is now a serious issue at peak times, affecting journeys within the town, through Holybourne, and on routes into and out of the area.

There are also clear opportunities to improve walking, cycling and public transport, especially for shorter journeys to schools, the railway station, the town centre, medical facilities, community facilities and local shops. However, many residents also need to travel beyond the town for work, education, healthcare and larger shops. Any transport strategy must therefore look both at local journeys within Alton and Holybourne and the traffic flows in and out of the town, reflecting Alton's role as a key centre for surrounding communities.

Given the scale of housing pressure, the uncertainty in the local planning system, and the existing congestion and road safety concerns, we believe an **Area Transport Strategy for Alton and Holybourne** is now urgently needed.

We are therefore asking Hampshire County Council to prioritise this work and to begin the strategy this year if possible. We would welcome confirmation of whether this can be taken forward.

Yours sincerely,

Cllr Emily Young

Hampshire County Councillor for Alton Town and EHDC Alton Westbrooke

Cllr Barbara Tansey

EHDC Alton Eastbrooke

Cllr Ginny Boxall

EHDC Alton Whitedown

Cllr Graham Hill

EHDC Alton Holybourne

Cllr Lizzie Marshall

EHDC Alton Amery

Cllr Suzie Burns

EHDC Alton Ashdell

Cllr Warren Moore

EHDC Alton Wooteys

Appendix: Considerations for an Area Transport Strategy for Alton and Holybourne

We would ask that the Area Transport Strategy considers the following themes and locations.

1. Cumulative impact of development

The strategy should look at the **cumulative highways impact of speculative development**, rather than assessing each planning application in isolation.

Given the scale of housing pressure now facing Alton and Holybourne, it is essential that transport planning looks at the overall effect of development on the town, village and surrounding road network.

2. Existing developer-funded highways schemes

Please review existing **Section 278 projects** for Alton and Holybourne, particularly where developers have committed funds to Hampshire County Council for permanent alterations or improvements to the public highway, such as new junctions, roundabouts or pedestrian crossings, but the work has not yet started.

This would help establish what improvements are already expected, whether they remain appropriate, and whether they are sufficient given the scale of current and future development pressure.

3. Strategic routes into, out of and around Alton

The strategy should look at the main traffic routes serving Alton and Holybourne, including congestion, safety, junction capacity, traffic flow and the cumulative impact of development. Particular attention should be given to:

- **A31 / A339 / Basingstoke Road corridor**, including congestion, safety and access to and from the town.
- **B3349 and its connection with Pertuis Avenue**, where congestion can feed into wider pressure along Whitedown Lane.

- **New Odiham Road, Old Odiham Road and Anstey Road**, particularly in relation to development pressure to the north and north-east of Alton.
- **Holybourne and London Road**, including existing congestion, pedestrian safety, development pressure and traffic flows through the village.
- **Gilbert White Way**, including speeding, traffic flow, junction capacity and its role as a key route through newer areas of Alton.

4. Local congestion, safety and residential amenity

The strategy should also consider local roads and junctions where residents are already experiencing congestion, safety concerns, rat-running, HGV movements or pressure from nearby development.

This should include:

- **Chawton Park Road**, including the cumulative impact of existing and proposed development, including a proposed site of approximately 1,000 houses on Chawton Park Farm, school traffic, pedestrian safety and pressure on nearby junctions.
- **Whitedown Lane and Butts Bridge**, including whether previous improvements remain adequate in light of further housing growth and rush-hour congestion along Butts Road and Whitedown Lane.
- **Borovere Lane and The Ridgeway**, which are increasingly used as routes through to Kingsley Road and Mill Lane.
- **Windmill Lane**, which is narrow but carries a high volume of traffic, including unsuitable large HGVs.
- **Mill Lane, Wilsom Road and the surrounding road network**, including the cumulative impact of proposed commercial sites, HGV movements, residential amenity and safe access.
- The **Wilsom Road / Mill Lane / Ashdell Road crossroads**, which is a particular concern feeding into the wider industrial area.

5. Town centre congestion, air quality and movement

The strategy should consider how traffic moves through the town centre and the impact this has on congestion, air quality, pedestrian safety and access to local businesses and services.

This should include:

- **Normandy Street**

- **High Street**
- **Draymans Way**
- **Paper Mill Lane**
- **Lower Turk Street and the Draymans Way roundabout**, where crossing is difficult for pedestrians and cyclists.
- The road past **Kings Pond**, where the pinch point creates safety concerns for cyclists.

6. Walking, cycling and wheeling routes

The strategy should identify practical opportunities to improve walking, cycling and wheeling routes, especially for shorter local journeys to schools, the railway station, the town centre, medical facilities, community facilities and local shops.

Particular attention should be given to safe routes to schools and to improving routes across the town, so that residents are not forced into cars for short journeys.

The strategy should also consider the routes already identified as important in the Local Cycling and Walking Infrastructure Plan, including:

- **Holybourne and London Road through the town centre and High Street — LCWIP 200**
- **Basingstoke Road from the turn-off to Beech to the High Street — LCWIP 210**

Local cycling groups have also identified that relatively small changes, such as safer crossings and better links between existing routes, could make a significant difference. There is a clear need for joined-up cycling infrastructure that creates a proper network across Alton rather than isolated sections of provision.

7. Public transport and station access

The strategy should consider public transport connectivity across Alton and Holybourne, including:

- Bus access to new and existing residential areas.
- Integration between bus services and Alton railway station.
- Access to the railway station by walking, cycling, wheeling and bus.
- The impact of station-related travel on nearby residential streets.

8. Parking pressures

The strategy should consider commuter and station-related parking in residential streets, particularly in the **Eastbrooke area** and streets around **Alton railway station**.

All-day parking can affect residents, pedestrian safety, visibility and traffic flow, and should be considered as part of the wider transport picture.

Subject: **Statement of Accounts Q1 2026/27**

Report to: Full Council, 8 July 2026

Report of: Town Clerk

1. Purpose of the report

1.1 To present the accounts for approval to the end of Q1, i.e. June 2026.

2. Background

2.1 Every quarter the accounts are presented to Full Council for approval and published on the council's website.

3. Main considerations

3.1 Please find attached:

1. The Balance Sheet to 30 June 2026. The balance sheet will be presented for sign by the Chairman of the Council and the Responsible Financial Officer (Tom Horwood, Town Clerk).
2. The Statutory Income and Expenditure Report for the financial year to 30 June 2026.
3. Bank reconciliations to 30 June 2026 which require signing on behalf of the Council that the figures presented reconcile with the bank statements.
4. Property fund statement to 31 May 2026.
5. A report of all payments over £500, issued between 1 April and 30 June in respect of invoices and grant payments.

4. Recommendation

4.1 The Council is recommended:

To approve:

1. **The Balance Sheet to 30 June 2026;**
2. **The Income and Expenditure Report for the period to 30 June 2026;**
3. **Bank reconciliations to 30 June 2026;**
4. **Property fund statement to 31 May 2026; and**
5. **Payments over £500, issued between 1 April and 30 June 2026.**

02/07/2026

Alton Town Council

11:05

Balance Sheet as at 30/06/2026

31/03/2024

31/03/2025

Current Assets

18,685	Debtors	15,647
24,628	Vat Control	14,546
1,966,778	CCLA Deposit Fund	2,128,982
474	Petty Cash	446
74,756	Unity Trust Bank : Current A/c	152,562

2,085,321

2,312,184

2,085,321

Total Assets

2,312,184

Current Liabilities

0	Lloyds Credit Card	1,036
71,307	Creditors control ac	18,149
852	Creditors	0
5,753	Receipts in Advance	0

77,911

19,185

2,007,410

Total Assets Less Current Liabilities

2,292,998

Represented By

188,512	Working Capital	312,994
206,526	King Pond EMR	206,526
222,673	EMR 3G Interest	222,673
28,179	Economic Development Reserve	28,179
243,862	EMR Capital Reserve	298,912
118,671	General Reserves	264,971
40,971	EMR Barley Fields	0
35,050	Pump Track Flood Lighting	0
268,623	EMR Neighbourhood CIL	420,661
9,296	EMR Weywalk	0
31,346	EMR Treloar Heights	0
90,000	EMR Crownby Estate	90,000
40,000	EMR Pension	40,000
84,697	EMR Will Hall Meadow	0
10,073	Climate Change Grant Fund	10,073
152,039	EMR CALA Community Build (CIL)	0
2,905	EMR PTMC	2,905
134,373	EMR Jubilee Pavilion project	134,373
20,000	EMR Assembly Rooms	0
79,422	EMR Alton Gateway	79,422

02/07/2026

Alton Town Council

11:05

Balance Sheet as at 30/06/2026

31/03/2024

31/03/2025

194 EMR Yoga in the Park

0

0 EMR Open Spaces

166,309

0 EMR Elections

15,000

2,007,4102,292,998

The above statement represents fairly the financial position of the authority as at 30/06/2026 and reflects its Income and Expenditure during the year.

Signed :

Chairman

Date : _____

Signed :

Responsible
Financial

Date : _____

02/07/2026

Alton Town Council

Page 1

11:04

Detailed Income & Expenditure by Budget Heading 30/06/2026

Month No: 3

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Corporate Management								
4088 Newsletter	76	2,292	9,000	6,708		6,708	25.5%	
4101 Bank Charges	53	112	800	688		688	14.1%	
4111 Professional Fees	235	7,410	20,000	12,590	4,917	7,673	61.6%	
4112 Audit Fees	0	234	4,000	3,766		3,766	5.8%	
4412 Public Works Loan Board repay	4,705	4,705	9,411	4,706		4,706	50.0%	
Corporate Management :- Indirect Expenditure	5,070	14,754	43,211	28,457	4,917	23,540	45.5%	0
Net Expenditure	(5,070)	(14,754)	(43,211)	(28,457)				
102 Democratic Representation								
1010 Other Income	0	40	0	(40)			0.0%	
Democratic Representation :- Income	0	40	0	(40)				0
4121 Mayors Civic Budget	0	1,965	4,000	2,035		2,035	49.1%	
4122 Election costs	0	100	7,000	6,900		6,900	1.4%	
4124 Public Consultations	0	0	2,000	2,000		2,000	0.0%	
4125 Councillor Expenses	0	0	2,000	2,000		2,000	0.0%	
Democratic Representation :- Indirect Expenditure	0	2,065	15,000	12,935	0	12,935	13.8%	0
Net Income over Expenditure	0	(2,025)	(15,000)	(12,975)				
103 Salaries								
4001 Salaries	34,243	100,778	473,115	372,337		372,337	21.3%	
4002 Employers NI	3,919	11,519	60,467	48,948		48,948	19.0%	
4003 Employers Pension	5,735	16,815	91,784	74,969		74,969	18.3%	
4005 Pension Enhancements	0	0	1,308	1,308		1,308	0.0%	
Salaries :- Indirect Expenditure	43,896	129,112	626,674	497,562	0	497,562	20.6%	0
Net Expenditure	(43,896)	(129,112)	(626,674)	(497,562)				
105 Central Support-Admin Costs								
1009 Insurance income	183	238	2,300	2,062			10.3%	
1010 Other Income	0	1,630	0	(1,630)			0.0%	
Central Support-Admin Costs :- Income	183	1,868	2,300	432			81.2%	0
4008 Staff Training	177	3,861	2,000	(1,861)		(1,861)	193.0%	
4009 Staff Travel & Welfare	71	2,924	4,000	1,076		1,076	73.1%	
4010 Uniforms	68	299	1,610	1,311		1,311	18.6%	
4026 Other Expenditure	42	271	2,861	2,590		2,590	9.5%	
4071 Telephone and IT	1,282	2,954	16,765	13,811		13,811	17.6%	
4072 Mobile Phones	246	735	2,924	2,189		2,189	25.1%	

Continued over page

02/07/2026

Alton Town Council

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Detailed Income & Expenditure by Budget Heading 30/06/2026

Month No: 3

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4075 Stationery & Printing	95	592	2,296	1,704		1,704	25.8%	
4076 Postage	0	0	1,262	1,262		1,262	0.0%	
4080 Subscriptions & Publications	0	2,863	3,605	742		742	79.4%	
4085 Insurance	0	25,370	26,232	862		862	96.7%	
4087 Advertising	0	480	1,000	520		520	48.0%	
4155 Equipment	15	37	2,200	2,163		2,163	1.7%	
4157 Furniture	0	0	1,144	1,144	80	1,064	7.0%	
Central Support-Admin Costs :- Indirect Expenditure	1,996	40,386	67,899	27,513	80	27,433	59.6%	0
Net Income over Expenditure	(1,812)	(38,518)	(65,599)	(27,081)				
<u>107 Operating Income & Exp.</u>								
1005 Market Income	1,000	3,000	11,000	8,000			27.3%	
1081 CIL	0	24,563	0	(24,563)			0.0%	
1176 Precept	0	500,000	946,920	446,920			52.8%	
1190 Interest Received	5,951	16,306	60,000	43,694			27.2%	
Operating Income & Exp. :- Income	6,951	543,869	1,017,920	474,051			53.4%	0
4504 Neighbourhood CIL Grants	32,865	38,888	0	(38,888)	7,565	(46,453)	0.0%	
Operating Income & Exp. :- Indirect Expenditure	32,865	38,888	0	(38,888)	7,565	(46,453)		0
Net Income over Expenditure	(25,914)	504,981	1,017,920	512,939				
<u>201 Anstey Park</u>								
4025 Electricity	0	0	0	0	1,081	(1,081)	0.0%	
Anstey Park :- Indirect Expenditure	0	0	0	0	1,081	(1,081)		0
Net Expenditure	0	0	0	0				
<u>301 Grounds Maintenance Team</u>								
4141 Grounds Maintenance	0	0	0	0	2,240	(2,240)	0.0%	
4145 Tree Maintenance	0	0	0	0	16,901	(16,901)	0.0%	
4149 Vehicle Costs	864	3,878	7,321	3,443		3,443	53.0%	
4150 Fuel Costs	483	2,005	10,226	8,221		8,221	19.6%	
4155 Equipment	21	3,595	10,000	6,405		6,405	35.9%	
Grounds Maintenance Team :- Indirect Expenditure	1,367	9,477	27,547	18,070	19,141	(1,071)	103.9%	0
Net Expenditure	(1,367)	(9,477)	(27,547)	(18,070)				
<u>302 Utility Costs</u>								
1000 Fees and Charges	212	733	4,000	3,267			18.3%	
Utility Costs :- Income	212	733	4,000	3,267			18.3%	0

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02/07/2026

Alton Town Council

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Detailed Income & Expenditure by Budget Heading 30/06/2026

Month No: 3

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4021 Rates	940	2,826	12,491	9,665		9,665	22.6%	
4022 Water Charges	162	415	6,541	6,126		6,126	6.3%	
4024 Gas	167	498	5,645	5,147		5,147	8.8%	
4025 Electricity	1,665	3,502	23,886	20,384		20,384	14.7%	
4030 Cleaning	1,096	3,310	14,444	11,134		11,134	22.9%	
4031 Refuse Collection	2,098	5,465	20,897	15,432		15,432	26.1%	
4071 Telephone and IT	53	53	912	859		859	5.8%	
4150 Fuel Costs	0	925	1,701	776		776	54.4%	
Utility Costs :- Indirect Expenditure	6,181	16,994	86,517	69,523	0	69,523	19.6%	0
Net Income over Expenditure	(5,969)	(16,261)	(82,517)	(66,256)				
<u>303 Grounds & Building Maintenance</u>								
1000 Fees and Charges	1,026	8,183	38,482	30,299			21.3%	
1001 Rents	15,883	34,998	137,606	102,608			25.4%	
1002 Shop Rents	346	4,036	15,960	11,924			25.3%	
1010 Other Income	3,500	27,291	0	(27,291)			0.0%	
1016 Alton FC Holding Funds	0	0	27,000	27,000			0.0%	
Grounds & Building Maintenance :- Income	20,755	74,507	219,048	144,541			34.0%	0
4139 Pot holes/Roadway resurfacing	0	0	7,500	7,500		7,500	0.0%	
4140 Building Maintenance	214	10,147	30,019	19,872	29,153	(9,281)	130.9%	
4141 Grounds Maintenance	19,031	33,047	52,852	19,805	50,924	(31,120)	158.9%	
4143 Skatepark Maintenance	0	0	519	519		519	0.0%	
4144 Play Equipment Inspections	400	1,200	16,030	14,830	454	14,376	10.3%	
4145 Tree Maintenance	700	700	43,596	42,896		42,896	1.6%	
4146 Bedding Plants	212	602	1,090	488		488	55.2%	
4147 Dog Bins	374	650	1,831	1,181		1,181	35.5%	
4148 Play Equipment Maintenance	0	0	12,588	12,588		12,588	0.0%	
4153 Locking & Unlocking	0	4,800	12,497	7,697		7,697	38.4%	
4200 Ground Rent	0	0	275	275		275	0.0%	
4315 Wey Walk	0	0	750	750		750	0.0%	
Grounds & Building Maintenance :- Indirect Expenditure	20,932	51,146	179,547	128,401	80,532	47,869	73.3%	0
Net Income over Expenditure	(177)	23,361	39,501	16,140				
<u>311 Public Gardens</u>								
4111 Professional Fees	0	0	0	0	1,900	(1,900)	0.0%	
Public Gardens :- Indirect Expenditure	0	0	0	0	1,900	(1,900)		0
Net Expenditure	0	0	0	0				

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02/07/2026

Alton Town Council

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Detailed Income & Expenditure by Budget Heading 30/06/2026

Month No: 3

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
320 Allotments								
1001 Rents	225	7,091	9,250	2,160			76.7%	
1003 Allotment affiliation fees	56	203	0	(203)			0.0%	
1004 Key Deposits	0	10	1,036	1,026			1.0%	
1018 Allotment admin fee	240	240	0	(240)			0.0%	
Allotments :- Income	521	7,544	10,286	2,743			73.3%	0
4022 Water Charges	61	398	2,000	1,602		1,602	19.9%	
4031 Refuse Collection	0	0	2,000	2,000		2,000	0.0%	
4033 Allotment affiliation fees	0	1,038	0	(1,038)		(1,038)	0.0%	
4141 Grounds Maintenance	0	0	4,000	4,000		4,000	0.0%	
Allotments :- Indirect Expenditure	61	1,436	8,000	6,564	0	6,564	18.0%	0
Net Income over Expenditure	460	6,107	2,286	(3,821)				
321 Barley Fields								
4141 Grounds Maintenance	0	0	0	0	1,245	(1,245)	0.0%	
Barley Fields :- Indirect Expenditure	0	0	0	0	1,245	(1,245)		0
Net Expenditure	0	0	0	0				
401 Community								
1014 Events Income	89	209	3,000	2,791			7.0%	
1072 Donations/Sponsorship Received	2,300	2,300	3,000	700			76.7%	
1080 Grant Income	0	0	1,000	1,000			0.0%	
Community :- Income	2,389	2,509	7,000	4,491			35.8%	0
4300 Christmas Lights	0	765	27,000	26,235	23,240	2,995	88.9%	
4302 Alton in Bloom Expenditure	35	35	1,633	1,598		1,598	2.1%	
4304 Town Crier	1,200	1,200	1,200	0		0	100.0%	
4305 3rd Party Event Costs	0	0	2,289	2,289		2,289	0.0%	
4306 Tourism	0	514	3,000	2,486	2,549	(63)	102.1%	
4307 Town Centre Events	2,008	2,908	20,599	17,691		17,691	14.1%	
4308 Youth Expenditure	0	10,000	20,000	10,000		10,000	50.0%	
4312 Events Grants	0	4,000	4,000	0		0	100.0%	
4314 CCTV	85	168	5,000	4,832		4,832	3.4%	
4317 Climate Change Actions/Strateg	188	2,636	6,510	3,874	1,993	1,881	71.1%	
Community :- Indirect Expenditure	3,516	22,225	91,231	69,006	27,782	41,224	54.8%	0
Net Income over Expenditure	(1,127)	(19,716)	(84,231)	(64,515)				

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Alton Town Council

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Detailed Income & Expenditure by Budget Heading 30/06/2026

Month No: 3

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>420 Grants</u>								
4500 Grants-Empowered	4,500	19,732	30,000	10,269		10,269	65.8%	
Grants :- Indirect Expenditure	4,500	19,732	30,000	10,269	0	10,269	65.8%	0
Net Expenditure	(4,500)	(19,732)	(30,000)	(10,269)				
<u>503 Assembly Rooms</u>								
1000 Fees and Charges	761	2,430	14,500	12,070			16.8%	
1001 Rents	1,105	3,315	14,235	10,920			23.3%	
Assembly Rooms :- Income	1,866	5,745	28,735	22,990			20.0%	0
4006 Management contract	0	0	8,000	8,000		8,000	0.0%	
4022 Water Charges	0	0	1,500	1,500		1,500	0.0%	
4024 Gas	176	621	2,000	1,379		1,379	31.0%	
4025 Electricity	482	931	9,000	8,069		8,069	10.3%	
4031 Refuse Collection	82	159	1,500	1,341		1,341	10.6%	
4040 Licences	0	0	500	500		500	0.0%	
4140 Building Maintenance	0	0	1,492	1,492	1,600	(108)	107.2%	
Assembly Rooms :- Indirect Expenditure	739	1,710	23,992	22,282	1,600	20,682	13.8%	0
Net Income over Expenditure	1,127	4,035	4,743	708				
<u>601 Street Furniture</u>								
1008 Bus shelter adverts income	0	1,400	5,190	3,790			27.0%	
1072 Donations/Sponsorship Received	75	75	0	(75)			0.0%	
Street Furniture :- Income	75	1,475	5,190	3,715			28.4%	0
4021 Rates	96	289	1,440	1,151		1,151	20.0%	
4600 Public Seats/Bins	76	76	4,148	4,072		4,072	1.8%	
4601 Bus Shelters	0	0	1,977	1,977		1,977	0.0%	
4602 Notice Boards/street furniture	36	775	2,336	1,561		1,561	33.2%	
Street Furniture :- Indirect Expenditure	208	1,140	9,901	8,761	0	8,761	11.5%	0
Net Income over Expenditure	(133)	335	(4,711)	(5,046)				
<u>602 Neighbourhood Plan</u>								
4026 Other Expenditure	0	0	30,000	30,000		30,000	0.0%	
Neighbourhood Plan :- Indirect Expenditure	0	0	30,000	30,000	0	30,000	0.0%	0
Net Expenditure	0	0	(30,000)	(30,000)				

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02/07/2026

Alton Town Council

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Detailed Income & Expenditure by Budget Heading 30/06/2026

Month No: 3

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>702</u>	<u>Projects</u>								
1080	Grant Income	0	0	15,000	15,000			0.0%	
	Projects :- Income	0	0	15,000	15,000			0.0%	0
4140	Building Maintenance	0	0	20,000	20,000		20,000	0.0%	
4149	Vehicle Costs	0	0	50,000	50,000		50,000	0.0%	
4155	Equipment	0	0	32,000	32,000		32,000	0.0%	
4306	Tourism	0	0	10,000	10,000		10,000	0.0%	
4314	CCTV	0	0	25,000	25,000		25,000	0.0%	
4319	Alton Gateway	0	0	3,971	3,971		3,971	0.0%	
4401	Jubilee Playing Fields	1,000	1,018	0	(1,018)		(1,018)	0.0%	
4402	Anstey Park	0	0	40,000	40,000		40,000	0.0%	
4417	Kings Pond Project	0	2,620	251,304	248,684	47,342	201,342	19.9%	
	Projects :- Indirect Expenditure	1,000	3,638	432,275	428,638	47,342	381,296	11.8%	0
	Net Income over Expenditure	(1,000)	(3,638)	(417,275)	(413,638)				
	Grand Totals:- Income	32,953	638,290	1,309,479	671,189			48.7%	
	Expenditure	122,331	352,702	1,671,794	1,319,092	193,184	1,125,908	32.7%	
	Net Income over Expenditure	(89,378)	285,588	(362,315)	(647,903)				
	Movement to/(from) Gen Reserve	(89,378)	285,588	(362,315)	(647,903)				

Date:01/07/2026

Alton Town Council

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Page 1

Time: 10:13

Bank Reconciliation Statement as at 30/06/2026
for Cashbook 1 - Unity Trust Bank : Current A/c

User: WENDY

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Bank: Current A/C	30/06/2026		152,562.07
			<u>152,562.07</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			152,562.07
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			152,562.07
		Balance per Cash Book is :-	152,562.07
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

[Skip to transactions](#)


Mr Thomas Horwood
Alton Town Council
Market Square
Alton Hampshire
GU34 1HD

✉ Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

☎ Call **0345 140 1000***

✉ Email **us@unity.co.uk**

🌐 Visit **www.unity.co.uk**

Account Statement

01 June 2026 to 30 June 2026

Account Name: Alton Town Council
Sort Code: 608301
Account Number: 20302775
Swift Code (BIC): NWBKGB2L
IBAN: GB93NWBK60023571418024

Summary**

Start balance	Paid out	Paid in	End balance
£259,101.83	£133,166.62	£26,626.86	£152,562.07

Your arranged overdraft limit is £0.00



Go Paperless!

You can choose to receive online statements and we'll notify you by email when they're available. Contact us to switch to paperless statements.

Accessibility

Unity can offer statements in alternative formats such as statements in braille, large print or audio. Please contact us for more information.

*Our call centre opening hours are 9:00am to 5:00pm, Monday to Friday, excluding bank and public holidays in England and Wales. Calls are recorded and may be monitored for security, training and quality purposes.

**Please note it is your responsibility to check all statement entries and period end dates when reconciling your accounts for your own official accounting purposes.

Bank Reconciliation Statement as at 30/06/2026
for Cashbook 2 - CCLA Deposit Fund

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA Deposit Fund	08/06/2026		2,128,982.13
			<u>2,128,982.13</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			2,128,982.13
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			2,128,982.13
		Balance per Cash Book is :-	2,128,982.13
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Statement of Account

Mr Thomas Horwood
Alton Town Council
Town Hall
Market Square
Alton
Hampshire
GU34 1HD

5 June 2026

Account name: **ALTON TOWN COUNCIL**
Account number: **PS3078535-001**
Statement period: **30/04/2026 to 31/05/2026**

Account summary

Total valuation as at 31 May 2026 **£2,128,982.13**
Total valuation as at last statement at 30 April 2026 **£1,873,030.77**

Holdings as at 31 May 2026

Fund name	Unit/share holdings	Price per unit/share	Value
Public Sector Deposit Fund SC4 - Public Sector GB00B3LDFH01	2,128,982.1300	£1.00	£2,128,982.13
			Total value
			£2,128,982.13

Transactions for the period from 30 April 2026 to 31 May 2026

Public Sector Deposit Fund SC4 - Public Sector

Transaction date	Transaction type	Unit/shares	Price per unit/share	Amount (GBP)
05/05/2026	Income Reinvestment	5,951.3600	£1.0000	£5,951.36
13/05/2026	Deposit	250,000.0000	£1.0000	£250,000.00
14/05/2026	Withdrawal	-250,000.0000	£1.0000	-£250,000.00
15/05/2026	Deposit	100,000.0000	£1.0000	£100,000.00

Correspondence address: PO Box 12892, Dunmow, Essex CM6 9DL

clientservices@ccla.co.uk

Freephone 0800 022 3505

www.ccla.co.uk

Fund documentation is available at www.ccla.co.uk/investments, or may be requested from our Client Services team. Telephone calls are recorded.
CCLA Investment Management Limited (registered in England & Wales, No. 2183088) is authorised and regulated by the Financial Conduct Authority.
Registered address: One Angel Lane, London EC4R 3AB.

Transaction date	Transaction type	Unit/shares	Price per unit/share	Amount (GBP)
18/05/2026	Deposit	150,000.0000	£1.0000	£150,000.00

The average Fund yield for this period was 3.79% p.a.

Income for the period is as follows:

Month	Date paid	Fund name	Method	Amount (£)	Destination
May 2026	02/06/2026	Public Sector Deposit Fund SC4 - Public Sector	Reinvestment	£6,451.54	PS3078535-001

All CCLA forms are available on our website: www.ccla.co.uk/resources/client-documentation. Please ensure that you download and use the latest available form to make any transaction or amendment. Using an old form will result in the instruction being rejected.

Before making any additional investments into CCLA funds, please read the most recent version of the relevant fund's key information document (KID). KIDs can help investors understand the nature, risks, costs, potential gains and potential losses of fund, and compare the fund with other products. The KIDs for our funds are available in the investments section of our website at, www.ccla.co.uk. Or, you can ask us to send you copies, free of charge, by emailing our Client Services team at clientservices@ccla.co.uk.

Please keep all documents (including this statement) safe as you may need to refer to the information in the future.

If you would like to discuss any of the information on your statement please contact Client Services.

A glossary of terms used in this communication is available on www.ccla.co.uk/glossary. If you would like the information in an alternative format or have any queries, please call us on **0800 022 3505** or email us at clientservices@ccla.co.uk.

Bank Reconciliation Statement as at 30/06/2026
for Cashbook 4 - Petty Cash

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	30/06/2026		445.78
			<u>445.78</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			445.78
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			445.78
		Balance per Cash Book is :-	445.78
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Credit Card	30/06/2026		0.00
			<u>0.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
26/05/2026 DD Gov.uk		14.00	
01/06/2026 DD Sports and Leisure		123.49	
01/06/2026 DD AJS Fisheries		274.00	
02/06/2026 DD Ring Go		10.60	
02/06/2026 DD Wild Swimmin		41.97	
02/06/2026 DD C I Plants		212.00	
02/06/2026 DD Tool Station		-16.19	
03/06/2026 DD Wild Swimming		-41.97	
03/06/2026 DD ADobe		66.49	
04/06/2026 DD Land register		14.00	
05/06/2026 DD Land Register		14.00	
18/06/2026 DD Net World Sports		152.14	
18/06/2026 DD Net World		152.14	
18/06/2026 DD Net World		-152.14	
20/06/2026 DD Mailchimp		91.64	
20/06/2026 DD Mailchimp		91.64	
20/06/2026 DD Mailchimp		-94.64	
22/06/2026 DD Land registry		14.00	
22/06/2026 DD Tool Station		46.17	
22/06/2026 DD Land registry		14.00	
22/06/2026 DD Land registry		-14.00	
22/06/2026 DD Adobe		19.97	
26/06/2026 DD Lloyds Bank		3.00	
			<u>1,036.31</u>
			-1,036.31
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			-1,036.31
		Balance per Cash Book is :-	-1,036.31
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate



TOWN CLERK
THE TOWN HALL
MARKET SQUARE, MARKET STREET
ALTON
GU34 1HD

*Lloyds Bank
Commercial Card Services
PO Box 6061
Milton Keynes
MK7 8LE*

Tel: [0800 096 4496](tel:08000964496)

Website: www.commercialcards.co.uk/lloydsbank

Statement summary

Statement date: 26/06/2026

Card ending: **** * 0245

Balance Summary

Balance carried forward:	£0.00
Credits to your account:	£16.19 CR
Debits to your account:	£1,052.50 DR
Statement balance:	£1,039.31 DR

Statement Transactions

Date	Description	Foreign Exchange Details	Amount
26/05/2026	LAND REGISTRY ECOM CCC GOVERNMENT SERVICES NOT ELSEWHERE CLASSIFIED		£14.00 DR
01/06/2026	WP*ajsfisheries.com BUSINESS SERVICES NOT ELSEWHERE CLASSIFIED		£274.00 DR
01/06/2026	SP SPORTANDLEISURE.C SPORTING GOODS STORES		£123.49 DR
02/06/2026	C I PLANTS NURSERIES, LAWN AND GARDEN SUPPLY STORES		£212.00 DR
02/06/2026	RINGGO PARKING AUTOMOBILE PARKING LOTS AND GARAGES		£10.60 DR
02/06/2026	TOOLSTATION UK HARDWARE STORES		£16.19 CR
03/06/2026	ADOBE *ADOBE COMPUTER SOFTWARE STORES		£66.49 DR

04/06/2026	LAND REGISTRY ECOM CCC GOVERNMENT SERVICES NOT ELSEWHERE CLASSIFIED	£14.00 DR
04/06/2026	LAND REGISTRY ECOM CCC GOVERNMENT SERVICES NOT ELSEWHERE CLASSIFIED	£14.00 DR
18/06/2026	NET WORLD SPORTS MISCELLANEOUS AND RETAIL STORES	£152.14 DR
20/06/2026	Intuit Limited DIGITAL GOODS - APPLICATIONS (EXLDG GAME	£91.64 DR
22/06/2026	LAND REGISTRY ECOM CCC GOVERNMENT SERVICES NOT ELSEWHERE CLASSIFIED	£14.00 DR
22/06/2026	TOOLSTATION UK HARDWARE STORES	£46.17 DR
22/06/2026	Adobe DIGITAL GOODS - APPLICATIONS (EXLDG GAME	£19.97 DR
26/06/2026	MONTHLY FEE	£3.00 DR

Statement of Account

Mr Thomas Horwood
Alton Town Council
Town Hall
Market Square
Alton
Hampshire
GU34 1HD

5 June 2026

Account name: **ALTON TOWN COUNCIL-ALTON TOWN COUNCIL**
Account number: **LA3077669-001**
Statement period: **30/04/2026 to 31/05/2026**

Account summary

Total valuation as at 31 May 2026 **£330,138.95**
Total valuation as at last statement at 30 April 2026 **£332,491.14**

Holdings as at 31 May 2026

Fund name	Unit/share holdings	Net Asset Value price per unit/share (£)	Net Asset Value valuation (£)	Bid price per unit/share (£)	Bid Value valuation (£)
The Local Authorities Property Fund Inc GB0005216642	118,266.0000	2.791495	330,138.95	2.748227	325,021.81
			Mid Value	Bid Value	
			£330,138.95	£325,021.81	

Transactions for the period from 30 April 2026 to 31 May 2026

The Local Authorities Property Fund Inc

Transaction date	Transaction type	Unit/shares	Price per unit/share	Amount (GBP)
30/04/2026	Paid to Nominated Bank Details			£4,101.59

Correspondence address: PO Box 12892, Dunmow, Essex CM6 9DL

clientservices@ccla.co.uk

Freephone 0800 022 3505

www.ccla.co.uk

Fund documentation is available at www.ccla.co.uk/investments, or may be requested from our Client Services team. Telephone calls are recorded.
CCLA Fund Managers Limited (registered in England and Wales, No. 8735639) is authorised and regulated by the Financial Conduct Authority.
Registered address: One Angel Lane, London EC4R 3AB.

All CCLA forms are available on our website: **www.ccla.co.uk/resources/client-documentation**. Please ensure that you download and use the latest available form to make any transaction or amendment. Using an old form will result in the instruction being rejected.

Before making any additional investments into CCLA funds, please read the most recent version of the relevant fund's key information document (KID). KIDs can help investors understand the nature, risks, costs, potential gains and potential losses of fund, and compare the fund with other products. The KIDs for our funds are available in the investments section of our website at, www.ccla.co.uk. Or, you can ask us to send you copies, free of charge, by emailing our Client Services team at clientservices@ccla.co.uk.

Please keep all documents (including this statement) safe as you may need to refer to the information in the future.

Please note due to a change in which the Fund's income distribution calculation is now completed, your income payments may display two values on this statement if a transaction took place during the period in question.

If you would like to discuss any of the information on your statement please contact Client Services.

A glossary of terms used in this communication is available on **www.ccla.co.uk/glossary**. If you would like the information in an alternative format or have any queries, please call us on **0800 022 3505** or email us at **clientservices@ccla.co.uk**.

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Cashbook transactions totalling £500.00 or more
for the period 01/04/2026 to 30/06/2026

Payments

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Month</u>	<u>Date</u>	<u>Payment Ref</u>	<u>Payee Name</u>	<u>Amount</u>
1	Unity Trust Bank : Current	1	22/04/2026	1100016689	East Hampshire District Council	628.00
1	Unity Trust Bank : Current	1	22/04/2026	553460965	ZurichMunicipalInsuranceCompan	24,775.58
1	Unity Trust Bank : Current	1	09/04/2026	Payments	Lloyds Credit Card	1,943.79
1	Unity Trust Bank : Current	1	15/04/2026	DD	Livepay	24,949.53
1	Unity Trust Bank : Current	1	22/04/2026	EC1E306B	E.ON	619.46
1	Unity Trust Bank : Current	1	17/04/2026	A18D6E38	E.ON	601.92
1	Unity Trust Bank : Current	1	17/04/2026	B993102D	E.ON	670.07
1	Unity Trust Bank : Current	1	17/04/2026	E3E271E2	E.ON	1,074.94
2	CCLA Deposit Fund	1	17/04/2026	Transfer	Unity Trust Bank : Current A/c	100,000.00
1	Unity Trust Bank : Current	1	22/04/2026	099875	Worknest	2,130.86
1	Unity Trust Bank : Current	1	22/04/2026	BACS013	Rod Gaskin Farm Equipment Limi	3,652.97
1	Unity Trust Bank : Current	1	22/04/2026	BACS007	Ellack Cleaning Contractors Lt	1,041.76
1	Unity Trust Bank : Current	1	22/04/2026	BACS004	Chalvington Communications Lim	1,516.12
1	Unity Trust Bank : Current	1	22/04/2026	BACS001	Alton Socil Bowls	4,500.00
1	Unity Trust Bank : Current	1	20/04/2026	BACS002	Bradley Environmental	500.40
1	Unity Trust Bank : Current	1	23/04/2026	PAYE & NI	HM Revenue & Customs	9,679.77
5	Lloyds Credit Card	1	09/04/2026	DD	Front Yard	698.00
5	Lloyds Credit Card	1	14/04/2026	DD	Front Yard	698.00
5	Lloyds Credit Card	1	24/04/2026	DD	Lloyds Credit Card	595.77
1	Unity Trust Bank : Current	1	30/04/2026	BACS019	Fuelgenie Business Account	621.87
1	Unity Trust Bank : Current	1	30/04/2026	BACS027	Mid Hants Mowers Limited	541.29
1	Unity Trust Bank : Current	1	30/04/2026	BACS043	WP Group	2,003.41
1	Unity Trust Bank : Current	1	30/04/2026	BACS025	H-W Tree Surgeons Limited	37,698.00
1	Unity Trust Bank : Current	1	30/04/2026	BACS036	SSE Contracting Limited	797.27
1	Unity Trust Bank : Current	1	30/04/2026	BACS018	East Hampshire District Council	8,270.53
1	Unity Trust Bank : Current	1	30/04/2026	BACS037	The Kings Arms	10,000.00
1	Unity Trust Bank : Current	1	30/04/2026	BACS038	T H White Limited	1,061.03
1	Unity Trust Bank : Current	1	30/04/2026	BACS004	Victorian Cricket	500.00
1	Unity Trust Bank : Current	1	30/04/2026	BACS002	Dementia Friends Alton	500.00
1	Unity Trust Bank : Current	1	30/04/2026	BACS035	Salnor Roofing Services Limite	624.00
1	Unity Trust Bank : Current	1	30/04/2026	BACS042	Wyeth Digital Limited	1,946.00
1	Unity Trust Bank : Current	1	30/04/2026	BACS007	A31 Primary Care Network	5,000.00
1	Unity Trust Bank : Current	1	30/04/2026	BACS006	Lions Club Alton	500.00
1	Unity Trust Bank : Current	1	30/04/2026	BACS024	Hampshire Pension Fund	7,245.98
1	Unity Trust Bank : Current	1	30/04/2026	BACS022	Hampshire Association of Local	2,686.00
1	Unity Trust Bank : Current	1	30/04/2026	BACS008	Alton Climate Action & Network	1,885.00
1	Unity Trust Bank : Current	1	30/04/2026	BACS040	Veolia Environmental Services	3,174.41
1	Unity Trust Bank : Current	1	30/04/2026	BACS017	Chubb Electronic Security Syst	565.78
1	Unity Trust Bank : Current	1	30/04/2026	BACS011	Home Start Weywater	3,000.00
1	Unity Trust Bank : Current	1	30/04/2026	BACS026	J Beagley Plumbing	1,002.00
1	Unity Trust Bank : Current	1	30/04/2026	BACS016	Biffa Waste Services	3,545.32
1	Unity Trust Bank : Current	1	30/04/2026	BACS030	RBS Software Solutions	2,602.80
1	Unity Trust Bank : Current	1	30/04/2026	BACS021	Glasdon UK Limited	886.70
1	Unity Trust Bank : Current	1	30/04/2026	BACS009	Alton Foodbank	3,750.00
1	Unity Trust Bank : Current	1	30/04/2026	BACS014	Artisan Surveyors Limited	2,124.00
1	Unity Trust Bank : Current	1	30/04/2026	BACS029	Origin Amenity Solutions	8,194.52
1	Unity Trust Bank : Current	1	30/04/2026	BACS005	Alton Art Society	1,000.00
1	Unity Trust Bank : Current	1	30/04/2026	BACS003	Alton Town Twinning Associatio	1,000.00

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Cashbook transactions totalling £500.00 or more
for the period 01/04/2026 to 30/06/2026

Payments

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Month</u>	<u>Date</u>	<u>Payment Ref</u>	<u>Payee Name</u>	<u>Amount</u>
1	Unity Trust Bank : Current	2	01/05/2026	Town Hall	East Hampshire District Council	626.00
1	Unity Trust Bank : Current	2	01/05/2026	BACS043	John Hughes Fencing & Landscap	3,864.43
1	Unity Trust Bank : Current	2	01/05/2026	BACS011	Bushy Leaze	5,000.00
1	Unity Trust Bank : Current	2	01/05/2026	BACS001	Beech Village Hall	596.50
1	Unity Trust Bank : Current	2	11/05/2026	Payment	Lloyds Credit Card	3,601.93
1	Unity Trust Bank : Current	2	15/05/2026	BACS	Livepay	25,781.17
1	Unity Trust Bank : Current	2	15/05/2026	BACS005	Bradley Environmental	2,738.40
1	Unity Trust Bank : Current	2	15/05/2026	BACS012	Mascolo & Styles	3,300.00
1	Unity Trust Bank : Current	2	15/05/2026	BACS015	Slatter Cricket and Play	945.60
1	Unity Trust Bank : Current	2	15/05/2026	BACS007	Chalvington Communications Lim	1,516.12
1	Unity Trust Bank : Current	2	15/05/2026	BACS011	Ellack Cleaning Contractors Lt	1,041.76
1	Unity Trust Bank : Current	2	15/05/2026	BACS020	Turfleet Hire	1,044.00
1	Unity Trust Bank : Current	2	15/05/2026	BACS021	CCLA Deposit Fund	100,000.00
1	Unity Trust Bank : Current	2	15/05/2026	BACS021	Estalberry Catering	770.00
1	Unity Trust Bank : Current	2	18/05/2026	Transfer	CCLA Deposit Fund	150,000.00
1	Unity Trust Bank : Current	2	20/05/2026	B993102D	E.ON	538.91
1	Unity Trust Bank : Current	2	20/05/2026	EC1E306B	E.ON	534.05
1	Unity Trust Bank : Current	2	20/05/2026	E3E271F2	E.ON	1,105.58
5	Lloyds Credit Card	2	22/05/2026	DD	Jobs Go Public	576.00
1	Unity Trust Bank : Current	2	26/05/2026	PAYE & NI	HM Revenue & Customs	9,683.97
1	Unity Trust Bank : Current	2	27/05/2026	BACS010	Hampshire Pension Fund	7,516.67
1	Unity Trust Bank : Current	2	27/05/2026	BACS021	Water Environment Limited	3,144.00
1	Unity Trust Bank : Current	2	27/05/2026	BACS017	T H White Limited	1,893.97
1	Unity Trust Bank : Current	2	27/05/2026	BACS004	Brewing Heritage Trail Group	1,500.00
1	Unity Trust Bank : Current	2	27/05/2026	BACS008	Fuelgenie Business Account	646.47
1	Unity Trust Bank : Current	2	27/05/2026	BACS012	ROSPA	3,752.00
1	Unity Trust Bank : Current	2	27/05/2026	BACS016	Stannah Lift Services Limited	525.29
1	Unity Trust Bank : Current	2	27/05/2026	BACS005	Complete Weed Control South	1,289.52
1	Unity Trust Bank : Current	3	02/06/2026	1100016689	East Hampshire District Council	626.00
1	Unity Trust Bank : Current	3	02/06/2026	BACS	Trans Joy Network	500.00
1	Unity Trust Bank : Current	3	04/06/2026	301260	All Saints Hard of Hearing Gro	500.00
1	Unity Trust Bank : Current	3	09/06/2026	Card payme	Lloyds Credit Card	2,670.72
1	Unity Trust Bank : Current	3	11/06/2026	BACS029	Liftmaster Ltd	959.71
1	Unity Trust Bank : Current	3	11/06/2026	BACS025	Rossair Limited	717.64
1	Unity Trust Bank : Current	3	11/06/2026	BACS022	Osborne Clerke LLP	1,200.00
1	Unity Trust Bank : Current	3	11/06/2026	BACS018	Hampshire Pension Fund	7,636.68
1	Unity Trust Bank : Current	3	11/06/2026	BACS016	Green Frontiers Garden Care Li	840.00
1	Unity Trust Bank : Current	3	11/06/2026	BACS015	Ellack Cleaning Contractors Lt	1,026.64
1	Unity Trust Bank : Current	3	11/06/2026	BACS014	DGCS - Digidrop Group	5,760.00
1	Unity Trust Bank : Current	3	11/06/2026	BACS011	Cleankill (Environmental Servi	3,120.00
1	Unity Trust Bank : Current	3	11/06/2026	BACS010	Chalvington Communications Lim	1,516.12
1	Unity Trust Bank : Current	3	11/06/2026	BACS007	Biffa Waste Services	1,833.50
1	Unity Trust Bank : Current	3	11/06/2026	BACS002	St Michael's Hospice	896.00
1	Unity Trust Bank : Current	3	11/06/2026	BACS001	Alton Allotment Association Ma	1,038.00
1	Unity Trust Bank : Current	3	15/06/2026	DD	Livepay	26,064.97
1	Unity Trust Bank : Current	3	16/06/2026	E3E271F2	E.ON	763.87
1	Unity Trust Bank : Current	3	17/06/2026	B993102D	E.ON	577.92
1	Unity Trust Bank : Current	3	25/06/2026	PAYE & NI	HM Revenue & Customs	10,038.34

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Cashbook transactions totalling £500.00 or more
for the period 01/04/2026 to 30/06/2026

Payments

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Month</u>	<u>Date</u>	<u>Payment Ref</u>	<u>Payee Name</u>	<u>Amount</u>
1	Unity Trust Bank : Current	3	26/06/2026	On account	Castle Water	659.28
1	Unity Trust Bank : Current	3	29/06/2026	BACS026	Veolia Environmental Services	1,835.90
1	Unity Trust Bank : Current	3	29/06/2026	BACS019	Origin Amenity Solutions	6,210.00
1	Unity Trust Bank : Current	3	29/06/2026	BACS017	Mid Hants Sand and Aggregates	13,344.65
1	Unity Trust Bank : Current	3	29/06/2026	BACS006	Dave Parsons- Town Crier	1,200.00
1	Unity Trust Bank : Current	3	29/06/2026	BACS014	Fuelgenie Business Account	579.28
1	Unity Trust Bank : Current	3	29/06/2026	BACS005	First Friends	32,865.00
1	Unity Trust Bank : Current	3	29/06/2026	BACS013	Dataprint Limited	702.00

Receipts

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Month</u>	<u>Date Banked</u>	<u>Amount Banked</u>
1	Unity Trust Bank : Current	1	01/04/2026	1,240.00
1	Unity Trust Bank : Current	1	01/04/2026	1,000.00
1	Unity Trust Bank : Current	1	02/04/2026	1,157.00
1	Unity Trust Bank : Current	1	07/04/2026	975.00
1	Unity Trust Bank : Current	1	07/04/2026	2,600.00
1	Unity Trust Bank : Current	1	07/04/2026	1,989.90
5	Lloyds Credit Card	1	09/04/2026	1,943.79
1	Unity Trust Bank : Current	1	10/04/2026	1,000.00
1	Unity Trust Bank : Current	1	17/04/2026	100,000.00
1	Unity Trust Bank : Current	1	21/04/2026	24,628.04
1	Unity Trust Bank : Current	1	14/04/2026	675.00
1	Unity Trust Bank : Current	1	24/04/2026	700.00
1	Unity Trust Bank : Current	1	27/04/2026	500,000.00
1	Unity Trust Bank : Current	1	27/04/2026	4,937.50
1	Unity Trust Bank : Current	1	27/04/2026	700.00
1	Unity Trust Bank : Current	1	30/04/2026	27,563.34
1	Unity Trust Bank : Current	1	30/04/2026	1,084.26
1	Unity Trust Bank : Current	1	30/04/2026	4,101.59
1	Unity Trust Bank : Current	2	01/05/2026	1,000.00
1	Unity Trust Bank : Current	2	01/05/2026	1,240.00
1	Unity Trust Bank : Current	2	01/05/2026	1,875.00
1	Unity Trust Bank : Current	2	01/05/2026	600.00
1	Unity Trust Bank : Current	2	01/05/2026	900.00
1	Unity Trust Bank : Current	2	05/05/2026	1,157.00
1	Unity Trust Bank : Current	2	05/05/2026	2,600.00
1	Unity Trust Bank : Current	2	05/05/2026	576.44
2	CCLA Deposit Fund	2	02/04/2026	6,252.61
1	Unity Trust Bank : Current	2	06/05/2026	975.00
1	Unity Trust Bank : Current	2	06/05/2026	1,306.58
1	Unity Trust Bank : Current	2	08/05/2026	1,738.57
1	Unity Trust Bank : Current	2	11/05/2026	1,000.00
5	Lloyds Credit Card	2	11/05/2026	3,601.93
2	CCLA Deposit Fund	2	15/05/2026	100,000.00
2	CCLA Deposit Fund	2	18/05/2026	150,000.00
1	Unity Trust Bank : Current	2	26/05/2026	883.52
1	Unity Trust Bank : Current	2	29/05/2026	23,466.00
1	Unity Trust Bank : Current	2	29/05/2026	726.00

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Cashbook transactions totalling £500.00 or more
for the period 01/04/2026 to 30/06/2026

Receipts

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Month</u>	<u>Date Banked</u>	<u>Amount Banked</u>
1	Unity Trust Bank : Current	3	01/06/2026	1,000.00
1	Unity Trust Bank : Current	3	01/06/2026	1,240.00
1	Unity Trust Bank : Current	3	01/06/2026	966.44
1	Unity Trust Bank : Current	3	02/06/2026	1,157.00
1	Unity Trust Bank : Current	3	02/06/2026	600.00
1	Unity Trust Bank : Current	3	03/06/2026	2,600.00
1	Unity Trust Bank : Current	3	03/06/2026	975.00
2	CCLA Deposit Fund	3	05/05/2026	5,951.36
5	Lloyds Credit Card	3	09/06/2026	2,670.72
1	Unity Trust Bank : Current	3	10/06/2026	1,000.00
1	Unity Trust Bank : Current	3	12/06/2026	838.98
1	Unity Trust Bank : Current	3	19/06/2026	3,500.00
1	Unity Trust Bank : Current	3	24/06/2026	794.00
1	Unity Trust Bank : Current	3	26/06/2026	1,100.00
1	Unity Trust Bank : Current	3	26/06/2026	666.00
1	Unity Trust Bank : Current	3	29/06/2026	1,118.15
1	Unity Trust Bank : Current	3	30/06/2026	2,693.50
1	Unity Trust Bank : Current	3	30/06/2026	726.00
1	Unity Trust Bank : Current	3	30/06/2026	966.44