

**ALTON TOWN COUNCIL
MINUTES OF THE MEETING HELD ON
WEDNESDAY 10TH JULY 2024 AT 7.00PM AT THE TOWN HALL**

Present: **Councillor** **Annette Eyre (Town Mayor)**
 Don Hammond
 Doug Richards
 Barbara Tansey
 Janice Treacher
 Peter Wadman

In attendance: **Pat Harris** - **Town Clerk**
 Hayley Carter - **Deputy Clerk**
 2 Members of the public

25 Apologies for Absence

Apologies were received from Councillors Graham Hill, Jonathan Waugh, Matthew Bayliss, Nick O'Brien, Mark Boyce-Churn, Matthew Kellermann and John Chubb

26 Town Mayor's Announcements

The Town Mayor welcomed everyone to the meeting.

Councillor Tansey excused herself for personal reasons and left the meeting.

27 Minutes of the Full Council Meetings held on 5th June 2024

1. On the proposal of Councillor Hammond, seconded by Councillor Richards, it was

**RESOLVED to approve the minutes of the Full Council meeting held
on 5th June 2024**

All in favour.

28 Declarations of Interest and Requests for Dispensations

Councillor Eyre stated that she had a past connection with the Trampoline Club as her child had been a member, but The Town Clerk confirmed that as that was several years ago there would not be a problem with her involvement in that part of item 7 (9)– Neighbourhood CIL.

Councillor Richards declared a personal interest in item 7 (3) – Neighbourhood CIL as his wife is a member of the tennis club.

Members were reminded that there had been a request from the Monitoring Officer at EHDC for councillors to undertake their annual review of their Declaration of Interest (DoI) forms, and submit to the Town Clerk confirmation in writing that their published DoI is up to date or that amendment is required and that they will take the necessary action in updating their DoI form for submission to EHDC.

29 **Correspondence Received and Questions to the Council**

29.1 E-mail correspondence circulated to Councillors in advance of the meeting had been received from the Farnborough Noise Group and circulated to Councillors in advance of the meeting: Villages Oppose Warehouses – advising of a public meeting which was being held on 25th June in Hartley Wintney

30 **To receive a report from and ask questions of County and District Councillors**

No reports had been received.

31 **Neighbourhood CIL Applications**

A total of 9 grant applications had been received, which were considered by councillors.

The Town Clerk confirmed that each application had been assessed separately by officers of both EHDC and ATC and had been comprehensively evaluated at a councillor workshop.

Councillor Hammond asked why it was a partial recommendation for Bushy Leaze. The Town Clerk confirmed that the recommendation was that the Neighbourhood CIL cover the costs of the infrastructure but that other fundraising could be done for some of the equipment such as the sand pit and seating.

1. On the proposal of Councillor Hammond, seconded by Councillor Wadman, it was

RESOLVED

To **approve** the Community Infrastructure Levy (CIL) Grant to:
Applicant A First Friends Day Nursery - Additional early years childcare capacity at Wootey Infant School £7,500 (seven thousand and five hundred pounds) with the condition that the building is bound to the land for a period of two years following completion.

All in favour

2. On the proposal of Councillor Eyre, seconded by Councillor Richards, it was

RESOLVED

To **approve** a Community Infrastructure Levy (CIL) Grant, in part, to:
Applicant B Bushy Leaze - Bushy Leaze Family Support Garden
£12,200 (twelve thousand and two hundred pounds)

All in favour

3. After discussion it was considered that Applicant C Alton Tennis Club's application was premature, and they should be invited to reapply at the next window with more information, especially a structural survey in view of the proposal's close proximity to the railway line.

4. On the proposal of Councillor Richards, seconded by Councillor Treacher, it was

RESOLVED

To **approve** the Community Infrastructure Levy (CIL) Grant for Applicant D, Alton Town Council - Path improvements at Jubilee £50,762 (fifty thousand, seven hundred and sixty-two pounds).

All in favour

5. On the proposal of Councillor Richards, seconded by Councillor Eyre, it was

RESOLVED

To **approve** the Community Infrastructure Levy (CIL) Grant to: Applicant E Alton Town Council - Refurbishment of Pavilions £150,000 (one hundred and fifty thousand pounds)

All in favour

6. The Community Infrastructure Levy (CIL) Grant to: Applicant F Alton Community Centre - Solar panels on roof, was not successful.
7. The Community Infrastructure Levy (CIL) Grant to: Applicant G Alton Maltings - Solar panels on roof, was not successful.
8. The Community Infrastructure Levy (CIL) Grant to: Applicant H, REHAB - New outdoor exercise area, was not successful.
9. On the proposal of Councillor Richards, seconded by Councillor Wadman, it was

RESOLVED

To **approve** the Community Infrastructure Levy (CIL) Grant to: Applicant I Alton Trampoline Club - New trampoline £7,720 (seven thousand seven hundred and twenty pounds), with a condition that the award is subject to the existing trampoline which will be replaced with the new one is sold.

All in favour

32 **Planning Application 38290/002 Site Address: 2 William Way, Alton, GU34 2UW**

On the proposal of Councillor Hammond, seconded by Councillor Richards, it was

RESOLVED

To **object** to Planning Application 38290/002 on the grounds of parking provision being contrary to Policy TR5 in the Alton Neighbourhood Development Plan and unsafe access to the site.

All in favour.

33 **Statement of Accounts to 30th June 2024 including transfer of funds from current account to deposit account and Internal Auditors report dated 3rd July 2024**

On the proposal of Councillor Hammond, seconded by Councillor Wadman, it was

RESOLVED

to confirm approval of:

1. The balance sheet dated 30th June 2024
2. The Income and Expenditure account to 30th June 2024
3. The bank reconciliations for the Unity Account and the CCLA Deposit Account
4. The Payments over £500 covering 1st May to 30th June 2024
5. The transfer of £150,000 from the Unity Bank Current Account to the Unity Bank Deposit Account.
6. The Internal Auditors Report for the period ending 30th June 2024

All in favour.

34 **Alton Concert Band: Event Grant Application**

On the proposal of Councillor Treacher, seconded by Councillor Richards, it was

RESOLVED

To **approve** an Event Grant in the sum of £894.97 (eight hundred and ninety four pounds and ninety seven pence) for Alton Concert Band

All in favour.

35 **Request for Landlord's Consent**

35.1 On the proposal of Councillor Richards, seconded by Councillor Eyre, it was

RESOLVED

To **approve** Landlord's Consent for Dementia Friendly, Alton (Tenant of the Alton Assembly Rooms) to issue a Licence to Occupy to the Primary Care Network to permit:

- Access to rear rooms at Alton Assembly Rooms via the Rear Door

- Negotiated use of the suite of rear rooms to deliver a range of health care services and/or consultations

All in favour.

35.2 On the proposal of Councillor Hammond, seconded by Councillor Eyre, it was

RESOLVED

To **approve** Landlord's Consent for Alton Men's Shed to erect signage at Edgar Hall

All in favour.

36 **Review of Alton Town Council Policies & Regulations**

Taking each policy in turn:-

On the proposal of Councillor Wadman, seconded by Councillor Hammond, it was

RESOLVED

to approve the updated Standing Orders as tabled.

All in favour.

On the proposal of Councillor Wadman, seconded by Councillor Hammond, it was

RESOLVED

to approve the updated Document Retention Policy as tabled.

All in favour.

On the proposal of Councillor Wadman, seconded by Councillor Hammond, it was

RESOLVED

to approve the updated Publication Scheme as tabled.

All in favour.

On the proposal of Councillor Wadman, seconded by Councillor Hammond, it was

RESOLVED

to approve the updated LGPS Employers Discretions Policy as tabled.

All in favour.

37 **Exclusion of the Press and Public**

No members of the public or press remained in the room at this time.

CONFIDENTIAL

38 **Finnimore Pavilion Lease Agreements**

See confidential minute.

39 **Capra Espresso Ltd**

See confidential minute.

The meeting closed at 7.34pm.