



**ALTON NEIGHBOURHOOD PLAN STEERING GROUP
MEETING NOTES
WEDNESDAY 15th NOVEMBER 2023 2PM**

In attendance:

Mike Heelis- Chair
David Allen – Vice Chair
John Grace – Community Representative
Rob Fowell – Community Representative
John Bound – Communications Representative
Councillor Suzie Burns – EHDC Representative
Councillor Graham Hill - ATC Representative
Councillor Annette Eyre – ATC Representative
Pat Harris – Interim Town Clerk (ATC)
Brendon O'Neill & Leah Coney – O'Neill Homer (Consultants) – on-line

1. **Apologies** – Cllr John Chubb, Peter Holden, Richard Parratt.

2. **Updates since the last meeting**

2.1.



2.2. Advised MH had been on a zoom meeting with Leah & Pat the previous day during which they had discussed the draft policies & draft action points which had since been circulated to all via e-mail.

3. **Site Allocations**

- 3.1. Brendon (a Director of O'Neill Homer) was introduced to the group and led the session on spatial planning emphasizing the need that the SG need to focus on developing its own plan - strategic and not numbers and then test the options in a further public engagement in January by positively demonstrating & defending its position by:
 - Establishing shared interest
 - Agree the vision
 - South Alton decision
 - Capacity testing
 - Evidence Base
- 3.2 SG to inform ATC in its response to District's Local Plan, Reg 18 Part II – early January (6-week consultation).
- 3.3 Draft Risk Register drawn up and handed out to the group.
- 3.4 SG to identify "interest" groups: developer/SDNP/Alton Society/HVA + others.
- 3.5 SG have done Site Allocations and its position to be put to the public in January – back to post-it Notes for feedback. Next meeting will focus on workshopping draft site selections in order to facilitate developer meetings, feed evidence base and shape development of the draft NP.

4. Draft Policies

- 4.1 Feedback from all group members required by the end of November

5. Draft Action points

- 5.1 Feedback from all group members required by the end of November

6. Update on public engagement/communications

- 6.1 Comment made to all by consultants - “Have faith in your plan”
- 6.2 Next session in January (date to be confirmed) at the Assembly Rooms.

7. Next steps in the Project Plan, including further public engagement

- 7.1 Apologies in advance: Richard Parratt & John Chubb
- 7.2 Workshop session on 29th November to define what work is needed to do on the chosen scenario to prepare it for review
- 7.3 Discuss Reg 14 & finalise SG position
- 7.4 Risk analysis – MH & DA to populate the mitigation and forward to LC for comment (which will then go into the evidence base)
- 7.5 Group to agree internal methodology

8. Any other business

- 8.1 BO’N confirmed maps used in spatial planning session can be circulated and used by the group

Meeting concluded at 3.35 pm