



**ALTON NEIGHBOURHOOD PLAN STEERING GROUP
MEETING NOTES – VIA ZOOM
TUESDAY 11TH APRIL 2023 3PM**

In attendance:

Chair Mike Heelis (MH),
Deputy-Chair David Allan (DA),
Councillor Graham Titterington – Town Council Representative.
Leah Coney – Town Clerk (LC)

1. Final route/details for AECOM Design Coding Tour 19th April

With the minor addition of a drive around the Anstey Gardens development, the route was agreed. LC will email all attendees this Friday to confirm route, meeting time and place (Community Centre) with additional pick up as required at Alton Station. Post meeting note: *train arrives at Alton at 11.10am, so arrive, ready to leave Community Centre at 11am should be appropriate.*

2. Reviewing the Action Plan points from ANP2

The Group reviewed the current action plan points up to and including TRAP 22, with the remaining actions to be considered at either the next meeting (19th April) or the subsequent meeting as time allows. It was noted that at this stage it is just a broad review to highlight what areas might be suitable to focus engagement at the first drop-in session – residential parking restrictions being one potential focus as it is not clear from recent evidence whether residents would prefer restrictions to prevent commuter/business parking or whether this negatively impacts those who either live or work at home during the day.

3. Updates relating to the Draft Policy Schedule and Action Plan since last meeting.

- a) Updates provided by the consultants in relation to car parking and net zero transport were noted. DA offered to review and draw conclusions as requested by the updated papers ready for next week's meeting.
- b) LC noted that she had been in discussion with the Maltings in respect of developing the unused area (north end) of their community building. The building is not currently suitable to build out with the extant planning permission for affordable units due to the build cost on the listed building (which they will look into having de-listed) The trustees are keen to explore with the community the right use for the building, whether that be office space, a skills centre, business start up hub, healthcare or education related (there is currently no need for additional hall hire space) and would be happy for this to be included as part of the community engagement at the drop in session next month if the group thought it appropriate.
- c) The consultants have prepared a town centre strategy statement for review, which will be brought back to the next meeting. LC will speak to EHDC about potential funding for this element of the plan.
- d) The consultants have also prepared a first draft paper for site allocations, which the group will review off-line and bring back any comments to the next meeting. LC to contact EHDC to confirm the timescale for their annual review of the LAA to 31st March 2023 and work to date on each of the sites to see if this is in a position to be shared.
- e) LC noted that she is meeting with Suzie Burns later this week to look at her actions in respect of Community Facilities and open spaces and LC will continue to work on the leisure need over the next couple of weeks (but noting that with a final full council meeting and year end audit to prepare this is unlikely to be before next week's meeting!) MH noted that people may wish to ask

at the drop-in session what was happening with the community facility on the brewery site. LC to add to next set of Q & As.

4. Public engagement kick-off session preparation.

LC has printed off large scale maps of NP area, including a laminated one which can be annotated and will provide signing in sheets, post it notes, pens and display boards (with additional ones from the Alton Society)

MH preparing power point presentation for review.

LC to drop promotional video no4 into box for group to download to see if suitable for looping at the session (will need to download, install VLC media player to play)

LC to speak to David Way about another radio session w/c 8th May to promote kick -off session.

Bus stop posters will go to print next week.

5. Website content.

New webpage on www.alton.gov.uk is now live with links to Facebook, Instagram and the first set of Q & As. LC wished to check additional information to upload. Group agreed Charter and Project Plan should be uploaded. The group noted the social media reach stats provided by LC for the last month.

6. Agenda for meeting with Consultants and EHDC 19th April.

- Action Plan – Steering Group and Consultants Actions and Progress – key focus points for discussion to include LAA, Town Centre Strategy, Parking and Net Zero Transport, Community facilities, open spaces, leisure need.
- Action Points – continuation of review as time allows.
- Updating the Project Plan.
- Kick off Session preparations and update.

Meeting closed at 4.20pm