

**ALTON TOWN COUNCIL
MINUTES OF THE MEETING HELD ON
WEDNESDAY 1ST NOVEMBER 2023 AT 7.00PM AT THE TOWN HALL**

Present: **Councillor** **Ben Hamlin (Mayor)**
 Annette Eyre (Deputy Mayor)
 Matthew Bayliss
 John Chubb
 Don Hammond
 Graham Hill
 Matthew Kellermann
 Nick O'Brien
 Barbara Tansey
 Janice Treacher
 Peter Wadman
 Jonathan Waugh

In attendance: **Leah Coney** - **Town Clerk**
 Pat Harris - **Finance & Admin Manager**
 Hayley Carter - **Deputy Clerk**
 Samantha Brown - **Administration Officer**
 County Councillor Andrew Joy
 10 Members of the public

55 Apologies for Absence

Apologies were received from Councillor Mark Boyce-Churn

56 Town Mayor's Announcements

The Town Mayor made the following announcements:

- 56.1 Welcomed all members of the public who were attending the meeting.
- 56.2 Formally announced the resignation of the Town Clerk and thanked her on behalf of the Council and the residents of Alton for the sterling work that she had done for Altonians in that she is leaving Alton in a much better position than what she found it in in 2015. The Mayor presented the Town Clerk with flowers and gift.

57 Minutes of the last meetings held on 4th October 2023

Councillor Kellermann has advised that the Minutes should have recorded that in respect of Agenda items 43: Brewery Heritage Trail and 44: Assembly Rooms Lease, proposed amendment – Dementia Friend Alton he abstained.

Councillor Kellermann also wished to note his continued concern that the minutes do not accurately reflect the content of the meeting.

On the proposal of Councillor Bayliss, seconded by Councillor Hammond, it was

RESOLVED to approve the minutes of the 4th October, noting Councillor Kellerman's request that he abstained in respect of Agenda items 43: Brewery Heritage Trail and 44: Assembly Rooms Lease amended motion – Dementia Friendly

In favour: Councillor Matthew Bayliss, John Chubb, Ben Hamlin, Janice Treacher, Nick O'Brien, Don Hammond, Barbara Tansey, Annette Eyre, Peter Wadman & Jonathan Waugh

Against: Cllr Matthew Kellermann

Abstention: Cllr Graham Hill (not present at the last meeting)

58 **Declarations of Interest and Requests for Dispensations**

No Declarations of Interest were noted.

59 **Changes to Standing Orders and Reinstatement of The Networking Cafe**

On the proposal of Councillor Bayliss, seconded by Councillor Kellermann, the following amendment was tabled:

The reinstatement of the Networking Café to be held in the Council Chamber at 6.30pm to 7.00pm in advance of Full Council meetings, on a trial basis, to be reviewed after six months.

In favour: Councillors Annette Eyre, Matthew Bayliss, John Chubb, Don Hammond, Graham Hill, Matthew Kellerman, Nick O'Brien, Barbara Tansey, Janice Treacher, Peter Wadman, Jonathan Waugh

Against: Councillor Ben Hamlin

On the proposal of Councillor Bayliss, seconded by Councillor Eyre, it was

RESOLVED to approve:

The reinstatement of the Networking Café to be held in the Council Chamber at 6.30pm to 7.00pm in advance of Full Council meetings, on a trial basis, to be reviewed after six months.

All in favour.

On the proposal of Councillor Hamlin, seconded by Councillor Bayliss, the following amendment was tabled:

The amendment of Standing Order 3e to read: "Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend. The Chair is bound by standing order 3f to restrict the total time designated to 20 minutes in all normal circumstances and so must give priority to representations in respect of business on the agenda.

In favour: Councillors Ben Hamlin, Annette Eyre, Matthew Bayliss, John Chubb, Don Hammond, Graham Hill, Matthew Kellermann, Nick O'Brien, Janice Treacher, Peter Wadman & Jonathan Waugh
Against: Councillor Tansey

On the proposal of Councillor Hamlin seconded by Councillor Bayliss it was **RESOLVED** to approve:

The amendment of Standing Order 3e to read: "Members of the public may make representations, answer questions, and give evidence at a meeting which they are entitled to attend. The Chair is bound by standing order 3f to restrict the total time designated to 20 minutes in all normal circumstances and so must give priority to representations in respect of business on the agenda.

In favour: Councillors Ben Hamlin, Annette Eyre, Matthew Bayliss, John Chubb, Don Hammond, Graham Hill, Nick O'Brien, Janice Treacher, Peter Wadman, Jonathan Waugh

Against: Councillor Matthew Kellermann

Abstain: Councillor Barbara Tansey

60 **Questions to the Council**

60.1 Raj Jeyasingam (owner of the palace cinema) addressed Councillors regarding the planning application in respect of the conversion of the building into residential apartments which had recently been issued a refusal notice from East Hampshire District Council. Before speaking on the application, he wished to note that he found the discussion about public representations quite intimidating, so please take that on board.

He spoke about the grounds for refusal and requested that when the new proposal comes in, please indicate what you would like for the town and to protect the building. He mentioned other developments locally which had been granted permission without parking.

He would like to convert to six flats for affordable rental. Because the building is fully paid for, he has no incentive to convert it if planning is not granted but it would be sad to see the building sitting there and dilapidated; it is the entrance to the town.

60.2 County Councillor Andrew Joy spoke that it has been an extraordinary privilege to work with the Town Clerk over the last 8 years as both a district and county councillor. She has gone out of her way to facilitate meetings, bringing in experts and officers and driven hard to deliver. She leaves behind a well-trained and disciplined team. An astonishing privilege.

61 Capital Expenditure - Assembly Rooms

Dementia-friendly Alton (DFA) have detailed the works they wish to carry out at the Assembly Rooms under their grant funding request in the sum of £45,800 which covers:

- Downstairs Lower Room: Change ceiling lights to LED. Complete redecoration to room to include all walls, ceilings and woodwork. Prov Sum for works to water dispenser.
- Foyer: Complete redecoration to room to include all walls, ceilings and woodwork. To include all stairs and landings. Movement and construction of new freestanding reception desk.
- Kitchen: Change all kitchen cabinet doors and plinths. New fridges x 2, Cooker, supply and fit new Dishwasher (domestic quality), fit sliding door or fixed door (for budget purposes sliding has been assumed). Decorations to completed to area.
- Existing Toilets: Complete refurbishment of both rear sets of toilets. New suites, floors, decs and fittings. Damp sorted and re-plastered where needed.
- Rear Hall: Complete re-plaster as required. Complete full redecoration to same area. New lighting throughout.
- Rear Lobby: Full redecoration or rear lobby (behind reception).
- Upper Room: Change ceiling lights to LED. Complete redecoration to room
- Main Hall: Stage Lighting replacement and upgrade.

Councillor Matthew Kellerman requested clarification as to whether the requested funding was in addition to funding already agreed. The Town Clerk confirmed that it was not and DFA will have to reapply for District CIL funding. This request was for work to be undertaken which would be advantageous to the building.

On the proposal of Councillor Eyre, seconded by Councillor Hill, it was

RESOLVED

To approve grant funding to Dementia-friendly Alton of up to £45,800 + 10% contingency for (non-structural) improvement works to the Assembly Rooms to facilitate its use as community building, as detailed above; work to commence in early 2024.

All in favour

62 Account to 30th September 2023, Internal Audit Reports and Updates to Financial Regulations

On the proposal of Councillor Don Hammond, seconded by Councillor Peter Wadman it was

RESOLVED to approve

1. The balance sheet dated 30th September 2023
2. The Income and Expenditure account to 30th September 2023
3. The bank reconciliations for the Unity Account and the CCLA Deposit Account
4. The Payments over £500 covering 1st July 2023 to 30th September 2023
5. The Internal Audit Report to 30th September 2023 including amendments to Financial Regulations as including the amended typo of 5.4 and correcting the inconsistency at FR13.2 and 13.5 to read £10,000
6. The list of variable direct debits for authorisation.

All in favour

63 **Climate Change Committee Updated Strategy and Appointment Of Business Representative**

On the proposal of Councillor Bayliss, seconded by Councillor Kellermann, an amended motion was tabled:

Amendment to read “To approve the updated ATC Climate Change Policy, but until such time as we have decided on a strategy for Kings Pond, that project should be excluded.”

In favour: Councillors Matthew Bayliss, Annette Eyre and Matthew Kellerman

Against: Councillors Ben Hamlin, John Chubb, Don Hammond, Graham Hill, Nick O’Brien, Barbara Tansey, Janice Treacher, Peter Wadman, Jonathan Waugh

On the proposal of Councillor Hill, seconded by Councillor O’Brien, it was

RESOLVED to

1. **Approve the updated ATC Climate Change Strategy as tabled.**
2. **Ratify the appointment of Janos Balazs of Laleham Health & Beauty as the Business Representative to the Climate Change Committee.**

In favour: Councillors Ben Hamlin, John Chubb, Don Hammond, Graham Hill, Nick O’Brien, Barbara Tansey, Janice Treacher, Peter Wadman, Jonathan Waugh

Abstain: Councillors Matthew Kellermann, Matthew Bayliss and Annette Eyre (Councillor Kellerman asked that it be noted his abstention was in no way a reflection on Janos Balazs and he wished to thank him for joining the committee)

64 **Lease Brazilian Jujitsu and Mens Shed**

Following the agreement for a lease with Dementia-friendly Alton (DFA) at the Assembly Rooms (minute 43, 4th October 2023 Full Council refers), the current occupier of the upper

room at the Assembly Rooms, Brazilian Jujitsu (BJJ), who have had a licence to occupy with ATC for use of the facility since 2018, have confirmed that they would be agreeable to transfer across to Edgar Hall from 1st April 2024. Effectively they would be swapping with DFA to ensure continued full tenanted occupation of Edgar Hall alongside Mens Shed. It will also free up the upper room at the Assembly Rooms for more community hirings.

On the proposal of Councillor O'Brien, seconded by Councillor Waugh, it was

**RESOLVED to
approve the granting of the lease Edgar Hall from 1st April 2023
to Brazilian Jujitsu for £11,700 per annum and to Mens Shed for
£300 per annum with revised heads of terms issues to both parties
prior to the drafting of the lease agreements.**

All in favour

The meeting finished at 8.07 pm.

COMMUNITY GRANTS

	<u>Applicant</u>	<u>Purpose</u>	<u>Amount Requested 2024/25</u>	<u>Cost of Project</u>	<u>Year End Balance of Account</u>	<u>Unallocated Reserves</u>	<u>Prior Year Fund Raising</u>
1	Alton Community Association	Core funding to support all the current services and new projects that are planned.	8,000	Ongoing	22,172	22,914	7,955
2	Alton Stroke Support Group	Seed funding for the initial promotion of the regular weekly meetings (printing costs). Signposting to all stroke survivors provided by the A31 GP Practices. Initial running costs (room hire at Alton Cardiac Rehab for 10 weeks.	500	Ongoing	N/A	N/A	N/A
3	Bushy Leaze Family Support	<i>Contribution towards our in-year staff salary costs, specifically those of one of our Family Support Workers.</i>	10,000	Ongoing	61,870	38,344	15,290
4	Home-Start Hampshire (Alton)	Providing family support visits and recruit, train and support local volunteers.	5,000	Ongoing	390,756	299,668	28,945
5	The Friendship Café	To address social disconnection by creating opportunities for social interaction by activities such as quizzes, music, crafts, films and horticulture.	1,130	Ongoing	2,396	N/A	1,823
6	Victim Support	To enable trained supporters to talk confidentially to individuals who have been victims of crime.	100	Ongoing	9,989,000	7,595,000	323,000

EVENT GRANTS

7	Jane Austen Regency Week	As part of Jane Austen Regency Week a Alton Regency Day and Market is held the grant will go towards some of the costs.	500	One-off			
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25,230

CIL Evaluations for Alton Neighbourhood CIL grant applications						
Applicant	Project	Cost of project	Amount Requested	Qualifies Y/N	Officer marking	Potential Award
Wooteys School Campus	Electric Gates	£11,200	£10,000	Y	33	0
Amery Hill Residents Assoc	Brewery Heritage Trail	£82,575	£22,000	Y	41	22,000
Alton Cricket Club	Carpeting of cricket nets	£10,554	£8,000	Y	40	8,000
Bushy Leaze Family Support	Creation of an outside space	£22,068	£22,068	N	N/A	0
Alton Maltings	Replacement windows	£42,000	£31,500	N	N/A	0
Alton Dental Practice	Expansion of dental practice	£378,327	£20,000	Y	49	20,000
Allen Gallery & Garden	Expansion of gallery offering & upgrade to the garden	£2,239,072	£15,000	Y	48	15,000
ATC	Replacement windows at Town Hall	£100,000	£80,000	N	N/A	0
ATC	Development of a community office/meeting space	£11,800	£5,900	Y	41	5,900
Treloars	Purchase of an electric bus	£298,000	£10,000	Y	41	10,000
Alton Community Centre	Exterior wall maintenance	£17,000	£17,000	N	N/A	0
			£241,468	80900		

Qualifying marking:

Less than 35 (criteria not met)

35-40 further discussion

40+ should be granted

ALTON TOWN COUNCIL

BUDGET 2024/25

This document sets out:

- (1) The current year's original and revised budget.
- (2) Comparative figure of actual expenditure & income for 2021/22 & 2022/23 are in the left-hand columns.
- (3) The proposed budget for 2024/25, together with indicative budgets for 2025/26 and 2026/27
- (4) The Council Tax Base has increased from **7,498.90** for 2023/24 to **7500.45** for 2024/25
- (5) The **current** Band D Council tax rate is **£110.28** per household with an overall precept of **£826,978.69**
- (6) The proposed budget for 2024/25 represents an increase of 3% on a Band D this equates to **£113.59** per household (or £2.18 per week) an increase of £3.31per annum or 6.3p per week.
- (7) This would equate to an overall precept request of **£851,976.11**
- (8) The current balance sheet as at 31 December 2023 is enclosed. ****Please ignore the working capital figure which is the operating budget for the remainder of 2023/24.**
- (9) In the current year the Council drew upon £X of reserves to offset the cost of the capital expenditure: **Please note this has yet to be actioned**

- (10) As was noted last year, due to the restructuring of the Hampshire Pension Scheme arrangements, HCC are not imposing a capital contribution in addition to employer contributions over the next three years (from 2023) and the contribution level will remain, as it has been for the last three years at 21.4% for the period 2023 - 2025. However, pensions can be volatile and as such it would be prudent, where affordability allows, to set aside funds in advance of the next valuation date in 2025. It is proposed to continue to put £10,000 into the earmarked allocation for a further year.
- (11) There is no figure stated for CIL in the operating budget – this is because although an indicative figure has been given by EHDC, the funds can only be used for projects, not operational costs and is wholly dependent upon planning permissions being acted upon, so they are not used for budgeting purposes until after they are received and earmarked within reserves.
- (12) Project delivered in 2023/24 have included the following:
1. An upgraded footpath (inc. flood alleviation) at Will Hall Meadow
 2. A replacement tarmac footpath at Flood Meadows
 3. Replacement of all the footpaths at St Lawrence Church
 4. Replacement of Christmas Trees with artificial
 5. Replacement of fire doors at the Assembly Rooms
 6. Disposal of 13 Market Square
 7. Technical and Financial assessments for the King's Pond Draft Management Plan
 8. Progression of the revised Alton Neighbourhood Plan to Regulation 14 stage.
- (13) Additional income was secured in year to enable additional funds to be transferred to reserves of £275,000 – the proceeds from the sale of 13 Market Square
- (14) Therefore, an addition transfer to reserves can be made as follows:
- £75,000 EMR climate change,*

£20,000 EMR Assembly Rooms Building maintenance.

£40,000 MUGA extension/ new skate park Anstey Park (Open Spaces Reserve)

£140,000 Capital Reserve (To include TH refurb)

- (15) Projects for 2024/25. Members discussed the funding for potential projects for 2024/25. These include:
1. Extension to Anstey Park MUGA (football and skatepark upgrade inc. lighting) £40,000 funding from reserves + grants/CIL.
 2. Revised Alton Neighbourhood Plan and subsequent NDO work (c£20,000 from Economic development reserve)(to complete project once CIL and locality funding used)
 3. Refurbishment of the pavilions at Jubilee Fields (£288,000) funded by allocated S106 held at EHDC plus (£100,000) installation of solar perimeter lighting and path upgrade (CIL/capital reserve)
 4. Path works at Flood Meadows (Lenten Street to Greenfield, tarmac resurface and widening) £50,000 from CIL
 5. Riverside Path at Flood Meadows £20,000 coming from £9,296 WeyWalk reserve + £10,704 from operating budget
 6. Town Hall building improvements (c.£75,000) funded from capital reserves £60,000 + £15,000 operating budget – to include exterior and interior redecoration, carpeting, window replacement plus roof tiling)
 7. Creation of Capital Reserve for Assembly Rooms (starting with £20,000)
 8. Anstey Park full line marking and upgrade of lights main access routes. (£35,000 funded from Capital Reserve)
 9. ATC building retrofitting (£75,000) funded from capital reserve.
- (16) The indicative budgets for 2024/25 and 2025/26 have a 3% increase respectively in precept (as agreed at the Councillors in October) and was based upon an assumption of no change in the current tax base figure which has now been confirmed by EHDC.

2022/23	2021/22			2023/24	2023/24	2024/25	2025/26
ACTUAL	ACTUAL			APPROVED	REVISED	DRAFT	DRAFT
REVENUE INCOME AND EXPENDITURE							
		101	<u>Corporate Management</u>				
£6,955	£6,946	4088	Newsletter	£5,948	£5,948	£6,133	£6,440
£682	£515	4101	Bank Charges	£478	£513	£539	£566
£52,200	£34,282	4111	Professional Fees	£31,569	£14,200	£18,000	£18,540
£3,589	£3,327	4112	Audit Fees	£3,800	£4,000	£4,200	£4,410
£70	£64	4117	David Whitmarsh Award	£60	£60	£60	£60
£33,318	£33,583	4999	Funds to CCLA	£22,116	£22,116	£22,116	£22,116
£12,165		4026	Other expenditure				
£108,979	£78,717		Corporate Management :- Expenditure	£63,971	£46,837	£51,048	£52,131
£3,058	£62,224	1010	Other Income	£60	£275,000	£60	£60
£105,921	£16,493		Net Expenditure over Income	£63,911	-£228,163	£50,988	£52,071
		102	<u>Democratic Representation</u>				
£4,642	£2,586	4121	Mayors Allowance	£4,000	£4,000	£4,000	£4,000
£7,073	£3,560	4122	Election expenses	£24,000	£4,389	£7,000	£7,350
£0	£2,000	4125	Councillor Expenses	£1,200	£1,200	£1,200	£1,200
£134	£407	4124	Public Consultations /Other	£2,000	£2,000	£2,000	£2,100
£11,849	£8,553		Democratic Representation :- Expenditure	£31,200	£11,589	£14,200	£14,650
£8,060	£0	1010	Democratic Representation :- Income				
£3,789	£8,553		Net Expenditure over Income	£31,200	£11,589	£14,200	£14,650
		105	<u>Central Support-Admin Costs</u>				
£223,926	£200,936	4001	Salaries	£250,627	£250,627	£265,932	£279,229
£25,756	£18,669	4002	Employers NI	£25,564	£25,564	£27,125	£28,481
£46,617	£36,513	4003	Employers Pension	£53,634	£53,634	£56,909	£59,755
£1,023	£993	4005	Pension enhancements	£1,022	£1,122	£1,122	£1,122
£346	£1,076	4008	Training	£3,200	£2,600	£2,600	£2,730
£600	£55	4009	Staff Travel	£800	£800	£840	£882
£3,221	£2,586	4026	Other Expenditure	£2,500	£2,500	£2,625	£2,756

2022/23	2021/22			2023/24	2023/24	2024/25	2025/26
ACTUAL	ACTUAL			APPROVED	REVISED	DRAFT	DRAFT
£25,529	£20,992	4071	Telephone and IT	£20,597	£14,650	£15,383	£16,152
£2,543	£2,144	4072	Mobile Phones	£2,555	£2,555	£2,683	£2,817
£2,164	£2,629	4075	Stationery & Printing	£1,750	£2,006	£2,106	£2,212
£742	£1,197	4076	Postage	£1,103	£1,103	£1,158	£1,216
£2,460	£2,368	4080	Subscriptions & Publications	£3,150	£3,150	£3,308	£3,473
£0	£836	4081	Covid19 expenditure	£0	£0	£0	£0
£21,271	£19,908	4085	Insurance	£22,350	£23,821	£24,536	£25,272
£0	£127	4087	Advertising	£650	£650	£683	£717
£517	£3,486	4155	Equipment	£2,000	£2,000	£2,100	£2,205
-£861	£1,000	4157	Furniture	£1,000	£1,000	£1,050	£1,103
£355,854	£315,515	Central Support-Admin Costs :- Expenditure		£392,502	£387,782	£410,159	£430,120
£3,672	£700	1010	Other Income	£0	£0	£0	£0
£3,672	£700	Central Support-Admin Costs :- Income		£0	£0	£0	£0
£352,182	£314,815	Net Expenditure over Income		£392,502	£387,782	£410,159	£430,120
		106	<u>Central Support-Town Hall</u>				
£6,737	£5,421	4021	Rates	£7,076	£7,076	£7,430	£7,430
£547	£287	4022	Water Charges	£712	£712	£748	£785
£2,767	£1,520	4024	Gas	£2,320	£2,320	£2,436	£2,558
£3,005	£1,860	4025	Electricity	£3,147	£3,147	£3,304	£3,470
£2,040	£1,881	4030	Cleaning	£2,011	£2,011	£2,112	£2,217
£6,016	£11,036	4140	Building Maintenance	£56,000	£7,200	£75,000	£10,000
£21,111	£22,005	Central Support-Town Hall :- Expenditure		£71,266	£22,466	£91,029	£26,459
£7,348	£11,404	1002	Shop Rents	£3,960	£3,960	£3,960	£3,960
£15,328	£160	1010	Other	£0	£0	£0	£0
£22,676	£11,564	Central Support-Town Hall :- Income		£3,960	£3,960	£3,960	£3,960

2022/23	2021/22			2023/24	2023/24	2024/25	2025/26
ACTUAL	ACTUAL			APPROVED	REVISED	DRAFT	DRAFT
£1,564	£10,441		Net Expenditure over Income	£67,306	£18,506	£87,069	£22,499
		107	Operating Income & Exp.				
£13,000	£0	4504	Neighbourhood CIL	£0	£0	£0	£0
£14,630	£12,900	1005	Market Income	£13,200	£14,000	£14,000	£14,000
£781,195	£735,270	1176	Precept	£826,979	£826,979	£851,976	£881,795
£29,503	£11,303	1190	Interest Received	£25,932	£56,422	£50,000	£39,967
£381,044	£86,491	1081	CIL	£0	£338,212	£0	£0
£1,206,372	£845,964		Operating Income & Exp. :- Income	£866,111	£1,235,613	£915,976	£935,762
-£1,193,372	-£845,964		Net Expenditure over Income	-£866,111	-£1,235,613	-£915,976	-£935,762
		108	Other Properties				
£0	£1,588	4140	Building Maintenance Herald (disposed 2023)	£0	£0	£0	£0
£621	-£4,500	4411	Building Maintenance Bartlett & Butcher	£2,000	£2,000	£2,100	£2,205
£9,411	£9,411	4412	Public Works Loan Board repayments	£9,411	£9,411	£9,411	£9,411
£70	£0	4116	Rent/Start up for High Street Retail Unit	£0	£0	£0	£0
£10,102	£6,499		Other Properties :- Expenditure	£11,411	£11,411	£11,511	£11,616
£19,750	£20,416	1001	Rents	£12,000	£12,000	£12,000	£12,000
£0	£1,655	1010	other income	£0	£0	£0	£0
£19,750	£22,071		Other Properties :- Income	£12,000	£12,000	£12,000	£12,000
£9,648	-£15,572		Net Expenditure over Income	-£589	-£589	-£489	-£384
		201	Anstey Park				
£1,595	£1,549	4021	Rates	£1,550	£1,595	£1,675	£1,675
£777	-£752	4022	Water Charges	£1,911	£1,911	£2,007	£2,107
£2,705	£1,144	4024	Gas	£2,612	£2,612	£2,743	£2,880
£10,443	£6,048	4025	Electricity / Electricals	£9,261	£9,650	£10,133	£10,639
£279	£177	4030	Cleaning	£5,200	£10,248	£10,760	£11,298
£464	£603	4071	Telephone and IT	£557	£618	£649	£681
£45,966	£6,969	4140	Building Maintenance	£8,000	£5,000	£8,400	£8,820

2022/23	2021/22			2023/24	2023/24	2024/25	2025/26
ACTUAL	ACTUAL			APPROVED	REVISED	DRAFT	DRAFT
£40,114	£11,531	4141	Grounds Maintenance	£7,000	£7,000	£41,531	£7,350

2022/23	2021/22			2023/24	2023/24	2024/25	2025/26
ACTUAL	ACTUAL			APPROVED	REVISED	DRAFT	DRAFT
£102,342	£27,269		Anstey Park :- Expenditure	£36,091	£38,634	£77,897	£45,450
£17,766	£20,081	1000	Fees and Charges	£18,818	£18,818	£19,759	£20,747
£25,626	£18,945	1001	Rents	£61,445	£43,445	£55,445	£55,445
£25,990	£0	1010	Other Income inc grants	£0	£0	£0	£0
£22,116	£22,125	1016	Alton FC Holding Fund/Rent	£22,116	£22,116	£22,116	£22,116
£91,498	£61,151		Anstey Park :- Income	£102,379	£84,379	£97,320	£98,308
£10,844	-£33,882		Net Expenditure over Income	-£66,288	-£45,745	-£19,423	-£52,858
		202	Jubilee Playing Fields				
£2,035	£2,081	4021	Rates	£2,231	£2,231	£2,343	£2,343
£338	-£2,698	4022	Water Charges	£2,520	£2,520	£2,646	£2,778
£3,554	£2,965	4025	Electricity / Electricals	£4,646	£4,646	£4,879	£5,122
£236	£116	4030	Cleaning	£3,120	£0	£0	£0
£127	£0	4071	Telephone and IT	£0	£180	£189	£198
£4,557	£3,710	4140	Building Maintenance	£4,500	£2,000	£2,100	£2,205
£9,791	£36,923	4141	Grounds Maintenance	£8,111	£10,301	£8,517	£8,942
£0	£0	4143	Skatepark Maintenance	£500	£9,864	£500	£500
£0	£1,363	4150	Fuel Costs (heating oil)	£1,486	£1,486	£1,560	£1,638
£20,638	£44,460		Jubilee Playing Fields :- Expenditure	£27,115	£33,228	£22,733	£23,728
£18,931	£15,637	1000	Fees and Charges	£14,574	£18,500	£17,263	£18,126
£19,211	£18,870	1001	Rents	£20,385	£20,386	£21,404	£22,504
£6,218	£9,572	1010	Other Income	£0	£0	£0	£0
£44,360	£44,079		Jubilee Playing Fields :- Income	£34,959	£38,886	£38,667	£40,630
	£381		Net Expenditure over Income	-£7,845	-£5,658	-£15,934	-£16,902

2022/23	2021/22			2023/24	2023/24	2024/25	2025/26
ACTUAL	ACTUAL			APPROVED	REVISED	DRAFT	DRAFT
		<u>301</u>	<u>Grounds Maintenance Team</u>				
£154,427	£134,809	4001	Salaries	£134,396	£149,967	£152,078	£159,682
£14,285	£11,170	4002	Employers NI	£13,708	£14,247	£14,447	£15,170
£28,108	£24,305	4003	Employers Pension	£28,761	£32,093	£32,545	£34,172
£739	£1,712	4010	Uniforms & safety equipment	£500	£1,250	£525	£551
£15,445	£11,639	4031	Refuse Collection	£20,246	£18,260	£19,173	£20,132
£3,796	£5,023	4141	Grounds Maintenance	£5,250	£6,163	£6,471	£6,795
£4,589	£4,090	4144	Play Equipment /open spaces inspection	£14,007	£14,007	£14,707	£15,443
£56,046	£31,837	4145	Tree / Hedge Maintenance	£20,000	£20,000	£25,000	£26,250
£2,327	£0	4146	Bedding Plants	£1,198	£1,198	£500	£525
£1,590	£1,643	4147	Dog Bin sacks	£1,351	£1,600	£1,680	£1,764
£4,949	£1,430	4148	New Play Equipment / Maintenance	£25,000	£11,000	£11,550	£12,128
£9,502	£6,183	4149	Vehicle Costs	£6,398	£6,398	£6,718	£7,053
£9,867	£5,633	4150	Fuel Costs	£8,944	£8,944	£9,391	£9,861
£7,084	£8,760	4153	security/ gate locking	£10,920	£10,920	£11,466	£12,039
£52,891	£57,576	4155	Equipment	£10,000	£19,617	£20,512	£21,538
£0	£0	4139	NEW** Pot holes/roadway resurfacing	£55,000	£23,708	£7,500	£7,500
£365,645	£305,810		Grounds Maintenance Team :- Expenditure	£355,679	£339,372	£334,264	£350,601
£11,966	£9,124	1010	Other income	£0	£4,758	£0	£0
£11,966	£9,124		Grounds Maintenance Team :- Income	£0	£4,758	£0	£0
£353,679	£296,686		Net Expenditure over Income	£355,679	£334,614	£334,264	£350,601
		<u>310</u>	<u>The Butts</u>				
£32	-£1,098	4022	Water Charges	£53	£53	£55	£59
£32	-£1,098		The Butts :- Expenditure	£53	£53	£55	£59
£2,090	£2,130	1000	Fees and Charges	£2,200	£2,210	£2,200	£2,200

2022/23	2021/22			2023/24	2023/24	2024/25	2025/26
ACTUAL	ACTUAL			APPROVED	REVISED	DRAFT	DRAFT
£2,090	£2,130			£2,200	£2,210	£2,200	£2,200
			The Butts :- Income				
-£2,058	-£3,228		Net Expenditure over Income	-£2,147	-£2,157	-£2,145	-£2,141
		<u>311</u>	<u>Public Gardens</u>				
£0	£0	4022	Water Charges	£216	£520	£546	£573
£3,734	£1,086	4025	Electricity / Electricals	£1,719	£2,950	£3,098	£3,252
£333	£686	4140	Building Maintenance	£1,260	£0	£1,323	£1,389
£929	£24,909	4141	Grounds Maintenance	£2,888	£4,141	£3,032	£3,183
£4,996	£26,681		Public Gardens :- Expenditure	£6,082	£7,611	£7,998	£8,398
£15,727	£15,685	1001	Rents	£15,022	£16,397	£16,397	£16,397
£1,822	£2,608	1010	other income	£0	£0	£0	£0
£17,549	£18,293		Public Gardens :- Income	£15,022	£16,397	£16,397	£16,397
-£12,553	£8,388		Net Expenditure over Income	-£8,940	-£8,786	-£8,399	-£7,999
		<u>312</u>	<u>Windmill Hill</u>				
£4,417	£4,107	1001	Rents	£4,400	£4,400	£4,400	£4,400
£750		1010	Other income	£0	£0	£0	£0
£5,167	£4,107		Windmill Hill :- Income	£4,400	£4,400	£4,400	£4,400
£4,107			Net Expenditure over Income	£4,400	£4,400	£4,400	£4,400
		<u>313</u>	<u>Kings Pond</u>				
£3,138	£19,947	4141	Grounds Maintenance	£34,000	£21,000	£12,000	£12,000
£3,138	£19,947		Kings Pond :- Expenditure	£34,000	£21,000	£12,000	£12,000
£7,200	£7,823	1001	Rents	£7,100	£7,200	£7,200	£7,200
£4,729		1010	Other income	£0	£0	£0	£0
£11,929	£7,823		Kings Pond :- Income	£7,100	£7,200	£7,200	£7,200

2022/23	2021/22			2023/24	2023/24	2024/25	2025/26
ACTUAL	ACTUAL			APPROVED	REVISED	DRAFT	DRAFT
-£8,791	£12,124		Net Expenditure over Income	£26,900	£13,800	£4,800	£4,800
		<u>314</u>	<u>Holybourne Play Area</u>				
£265	£265	4200	Ground Rent	£265	£265	£265	£265
£265	£265		Holybourne Play Area :- Expenditure	£265	£265	£265	£265
£265	£265		Net Expenditure over Income	£265	£265	£265	£265
		<u>315</u>	<u>Chawton Park Road</u>				
£27,150	£28,650	1001	Rents	£27,150	£27,150	£27,150	£27,150
£27,150	£28,650		Chawton Park Road :- Income	£27,150	£27,150	£27,150	£27,150
£27,150	£28,650		Net Expenditure over Income	-£27,150	-£27,150	-£27,150	-£27,150
		<u>316</u>	<u>Greenfields</u>				
£500	£430	1001	Rents	£500	£500	£500	£500
£500	£430		Greenfields :- Income	£500	£500	£500	£500
£500	£430		Net Expenditure over Income	£500	£500	£500	£500
		<u>317</u>	<u>Flood Meadows</u>				
£887	£498	4025	Electricity	£480	£480	£504	£529
£316	£26,601	4141	Grounds Maintenance	£42,000	£39,450	£70,000	£12,000
£1,203	£27,099		Flood Meadows :- Expenditure	£42,480	£39,930	£70,504	£12,529
£0	£0	1010	Other Income	£0	£0	£0	£0
£1,203	£27,099		Net Expenditure	£42,480	£39,930	£70,504	£12,529

2022/23	2021/22			2023/24	2023/24	2024/25	2025/26
ACTUAL	ACTUAL			APPROVED	REVISED	DRAFT	DRAFT
		<u>318</u>	<u>Other Open Spaces</u>				
£472	£0	4156	Parish Paths	£1,000	£500	£500	£500
£5,802	£16,842	4179	Lower Field Will Hall Farm	£50,000	£43,759	£0	£0
£1,578	£3,730	4315	Wey Walk	£0	£175	£0	£0
£1,725	£5,000	4318	Holybourne Pond	£0	£0	£0	£0
£6,421	£25,572		Other Open Spaces :- Expenditure	£51,000	£44,434	£500	£500
£0	£0	1010	Other Income	£0	£0		
£6,421	£25,572		Net Expenditure	£51,000	£44,434	£500	£500
		<u>319</u>	<u>Closed Churchyard</u>				
£10,000	£5,000	4141	Path Maintenance	£0	£17,059	£0	£0
£10,000	£5,000		Closed Churchyard :- Expenditure	£0	£17,059	£0	£0
£0	£0	1010	Other Income	£0	£17,059	£0	£0
£10,000	£5,000		Net Expenditure	£0	£0	£0	£0
		<u>320</u>	<u>Allotments</u>				
£648	£1,772	4022	Water Charges	£1,750	£1,200	£1,260	£1,323
£4	£3,068	4141	Maintenance	£2,500	£2,500	£2,625	£2,756
£2,210	£2,500	4159	Allotment Improvements	£0	£2,050	£0	£0
£1,044	£0	4033	Admin Fees	£0	£0	£0	£0
£3,898	£7,340		Allotments :- Expenditure	£4,250	£5,750	£3,885	£4,079
£7,161	£6,905	1001	Rents	£7,050	£7,050	£7,050	£7,403
£1,044	£819	1003	Admin fees	£200	£200	£200	£200
£0	£0	1010	Other Income	£0	£2,050	£0	£0
£8,205	£7,724		Allotments :- Income	£7,250	£9,300	£7,250	£7,603
-£4,307	-£384		Net Expenditure over Income	-£3,000	-£3,550	-£3,365	-£3,523

2022/23	2021/22			2023/24	2023/24	2024/25	2025/26
ACTUAL	ACTUAL			APPROVED	REVISED	DRAFT	DRAFT
		<u>321</u>	<u>Barley Fields</u>				
£6,191	£2,120	4141	Grounds Maintenance	£0	£2,440	£0	£0
£6,191	£2,120		Barley Fields :- Expenditure	£0	£2,440	£0	£0
£1,300	£0	1010	Income	£0	£325	£0	£0
£1,300	£0		Barley Fields :- Income	£0	£0	£0	£0
£4,891	£2,120		Net Expenditure over Income	£0	£2,440	£0	£0
		<u>401</u>	<u>Community</u>				
£1,060	£1,100	4304	Town Crier	£1,200	£1,200	£1,200	£1,200
£1,500	£2,000	4305	3rd Party Event /additional officer hours	£1,500	£2,280	£2,100	£2,205
£14,680	£11,471	4306	Tourism / marketing	£12,000	£11,000	£12,000	£12,100
£22,440	£17,238	4307	Events expenditure (including Yuletide)	£18,000	£18,000	£18,900	£19,845
£20,000	£20,000	4308	Youth Provision	£20,000	£20,000	£20,000	£20,000
£550	£1,834	4312	Events Grants	£4,000	£2,684	£4,000	£4,000
£2,711	£26,952	4314	CCTV	£2,848	£5,278	£2,990	£3,140
£4,826	£8,915	4317	Climate Change Actions/ Strategy	£17,472	£9,500	£15,000	£15,750
£67,767	£89,510		Town centre :- Expenditure	£77,020	£69,942	£76,190	£78,240
			Events Income				
£400	£0	1010	Advertising Income /other	£525	£0	£300	£350
£4,108	£3,038	1014	Events income (including yuletide)	£3,000	£4,307	£3,000	£3,000
£4,435	£7,862	1072	Donations/Sponsorship received	£5,000	£3,150	£3,000	£3,000
£0	£110	1075	Town Crier Donations	£0	£0	£0	£0
£5,123	£12,970	1080	Grant Income	£1,000	£687	£1,000	£1,000
£0	£0	1089	Climate Change	£0	£0	£0	£0
£14,066	£23,980		Town centre :- Income	£9,525	£8,144	£7,300	£7,350
	£65,530		Net Expenditure over Income	£67,495	£61,798	£68,890	£70,890

2022/23	2021/22			2023/24	2023/24	2024/25	2025/26
ACTUAL	ACTUAL			APPROVED	REVISED	DRAFT	DRAFT
		<u>403</u>	<u>Christmas Lights</u>				
£21,212	£19,031	4300	Christmas Lights	£21,000	£29,000	£22,000	£22,000
£21,212	£19,031		Christmas Lights :- Expenditure	£21,000	£29,000	£22,000	£22,000
£1,100	£0	1071	Christmas Lights Income	£0	£0	£0	£0
£1,100	£0		Christmas Lights :- Income	£0	£0	£0	£0
£20,112	£19,031		Net Expenditure over Income	£21,000	£29,000	£22,000	£22,000
		<u>404</u>	<u>Alton in Bloom</u>				
£5,938	£5,403	4302	Alton in Bloom Expenditure	£1,500	£1,956	£1,500	£1,575
£5,938	£5,403		Alton in Bloom :- Expenditure	£1,500	£1,956	£1,500	£1,575
£1,601	£2,453	1070	Alton in Bloom :- Income	£500	£0	£0	£0
£1,601	£2,453		Alton in Bloom :- Income	£500	£0	£0	£0
£4,337	£2,950		Net Expenditure over Income	£1,000	£1,956	£1,500	£1,575
		<u>420</u>	<u>Grants</u>				
£25,000	£25,134	4500	Grants-Community	£30,000	£30,000	£30,000	£40,000
£25,000	£25,134		Grants - Expenditure	£30,000	£30,000	£30,000	£40,000
£25,000	£25,134		Net Expenditure over Income	£30,000	£30,000	£30,000	£40,000

2022/23	2021/22			2023/24	2023/24	2024/25	2025/26
ACTUAL	ACTUAL			APPROVED	REVISED	DRAFT	DRAFT
		503	Assembly Rooms				
£20,491	£23,458	4006	Management Contract	£22,840	£14,700	£8,000	£8,000
£6,487	£5,946	4021	Rates	£6,806	£6,806	£0	£0
£1,042	£902	4022	Water Charges	£972	£729	£0	£0
£5,297	£3,050	4024	Gas	£3,508	£2,630	£0	£0
£8,915	£4,504	4025	Electricity	£7,246	£5,435	£0	£0
£0	£44	4026	Other Expenditure	£500	£500	£750	£788
£0	£639	4030	Cleaning	£3,250	£2,900	£0	£0
£678	£575	4031	Refuse Collection	£584	£437	£0	£0
£650	£534	4040	Licences	£750	£750	£0	£0
£394	£561	4071	Telephone and IT	£618	£500	£0	£0
£0	£50	4087	Advertising	£500	£0	£0	£0
£6,319	£5,221	4140	Building Maintenance	£17,000	£25,800	£0	£0
£0	£963	4155	Equipment	£1,000	£0	£0	£0
£0	£0	4157	Furniture	£800	£0	£0	£0
£50,273	£46,447		Assembly Rooms :- Expenditure	£66,374	£61,187	£8,750	£8,788
£34,587	£30,318	1000	Fees and Charges	£26,481	£23,619	£0	£0
£11,520	£11,040	1001	Rents	£12,514	£12,514	£12,889	£13,714
£46,107	£41,358		Assembly Rooms :- Income	£38,995	£36,133	£12,889	£13,714
£4,166	£5,089		Net Expenditure over Income	£27,379	£25,054	-£4,139	-£4,927

2022/23	2021/22			2023/24	2023/24	2024/25	2025/26
ACTUAL	ACTUAL			APPROVED	REVISED	DRAFT	DRAFT
		<u>601</u>	<u>Street Furniture</u>				
£1,198	£1,198	4021	Rates	£1,258	£1,258	£1,321	£1,321
£3,154	£20,783	4600	Public Seats/bins/parasols	£1,750	£1,750	£2,000	£4,000
£7,865	£600	4601	Bus Shelters	£1,750	£875	£1,814	£1,905
£1,540	£9,724	4602	Notice Boards / SLRS	£1,500	£6,872	£2,000	£2,250
£13,757	£32,305		Street Furniture :- Expenditure	£6,258	£10,755	£7,135	£9,476
£3,420	£8,089	1009	Insurance Payout	£0	£0	£0	£0
£2,145	£3,652	1072	Donations Received/ Bus Shelter Advertising.	£2,000	£3,200	£3,360	£3,528
£5,565	£11,741		Street Furniture :- Income	£2,000	£3,200	£3,360	£3,528
£8,192	£20,564		Net Expenditure over Income	£4,258	£7,555	£3,775	£5,948
		<u>602</u>	<u>Neighbourhood Plan</u>				
£5,445	£3,184	4026	Other expenditure	£35,000	£33,000	£30,000	£0
£5,445	£3,184		Neighbourhood Plan :- Expenditure	£35,000	£33,000	£30,000	£0
£4,400	£2,873	1080	Grants Received	£35,000	£10,000	£0	£0
£4,400	£2,873		Neighbourhood Plan :- Income	£35,000	£10,000	£0	£0
£1,045	£311		Net Expenditure over Income	£0	£23,000	£30,000	£0
		<u>702</u>	<u>Developers Contribution Projects</u>				
£0	£2,547	4401	Jubilee Playing Fields	£288,000	£0	£388,000	£0
£118,617	£0	4402	Anstey Park (MUGA)	£0	£0	£40,000	£0
£0	-£314	4404	Environmental Improvements	£250,000	£0		£0
£0	£38,719	4406	Play Equipment	£0	£0	£0	£0
£118,617	£40,952		Developers Contribution:- Expenditure	£538,000	£0	£428,000	£0

2022/23	2021/22			2023/24	2023/24	2024/25	2025/26
ACTUAL	ACTUAL			APPROVED	REVISED	DRAFT	DRAFT
£114,950	£5,650	1080	Grant Income	£0	£0	£0	£0
£0	£163,508	1085	Developers Contribution S106/CIL	£538,000	£0	£288,000	£0
£0	£2,192	1088	Project Contributions (other grants)				
£114,950	£171,350		Developers Contribution;-Income	£538,000	£0	£288,000	£0
£3,667	-£130,398		Net Expenditure over Income	£0	£0	£140,000	£0
£1,353,673	£1,183,720		Total Revenue Expenditure	£1,902,517	£1,265,701	£1,711,623	£1,152,664
£1,673,091	£1,379,789		Total Revenue Income	£1,707,111	£1,779,230	£1,444,569	£1,180,702
£319,418	£196,069		Surplus/deficit	-£195,406	£513,529	-£267,054	£28,037
		Less					
			Transfer to reserves (CIL)	£0	£338,212	£0	£0
			Transfer to reserves (3G Interest)	£14,000	£14,000	£14,000	£10,500
			Transfer to reserves (Capital)	£0	£140,000	£10,000	£0
			Transfer to reserves (Open Space)	£10,000	£50,000	£0	£0
			Transfer to reserves (Climate Change)	£0	£75,000	£0	£0
			Transfer to reserves (pension reserve)	£10,000	£10,000	£10,000	£10,000
			Transfer to reserves (Assembly Rooms)	£0	£20,000	£20,000	£20,000
			Transfer to reserves (Town Hall)				
£295,322	£234,179	net plus					
			Transfer (from) reserves/CIL *	£204,000	£147,624	£279,296	£0
£3,721	£41,831		Opening Balance	£25,406	£27,817	£41,758	£0
£27,817	£3,721		Closing Balance	£0	£41,758	£0	-£12,463

**Bank Reconciliation Statement as at 31/12/2023
for Cashbook 2 - CCLA Deposit Fund**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA Deposit Fund	31/12/2023		1,432,576.08
			<u>1,432,576.08</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			1,432,576.08
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			1,432,576.08
		Balance per Cash Book is :-	1,432,576.08
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/12/2023
for Cashbook 4 - Petty Cash

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	04/12/2023		270.83
			<u>270.83</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			270.83
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			270.83
		Balance per Cash Book is :-	270.83
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Bank: Current A/C	31/12/2023		375,525.84
			<u>375,525.84</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			375,525.84
<u>Unpresented Receipts (Plus)</u>			
20/12/2023 Allotments		35.00	
27/12/2023 Allotments		45.00	
29/12/2023 11755		75.00	
29/12/2023 Warm lunch		700.00	
29/12/2023 Allotment		30.00	
			<u>885.00</u>
			376,410.84
		Balance per Cash Book is :-	376,410.84
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

03/01/2024

Alton Town Council

14:18

Cashbook transactions totalling £500.00 or more
for the period 01/10/2023 to 31/12/2023

Payments

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Month</u>	<u>Date</u>	<u>Payment Ref</u>	<u>Payee Name</u>	<u>Amount</u>
1	Unity Trust Bank : Current	7	02/10/2023	Rates	East Hampshire District Council	589.00
1	Unity Trust Bank : Current	7	02/10/2023	BACS 007	Bushy Leaze	4,500.00
1	Unity Trust Bank : Current	7	02/10/2023	BACS003	The Friendship Cafe	584.43
1	Unity Trust Bank : Current	7	02/10/2023	BACS012	Roofline Solutions Home Improv	2,653.00
1	Unity Trust Bank : Current	7	02/10/2023	BACS 004	Dementia Friends Alton	3,000.00
1	Unity Trust Bank : Current	7	02/10/2023	BACS013	Brown Mrs Samantha	739.76
1	Unity Trust Bank : Current	7	02/10/2023	BACS 006	Alton Community Association	4,000.00
1	Unity Trust Bank : Current	7	13/10/2023	TRANSFER	Payroll	24,373.24
1	Unity Trust Bank : Current	7	17/10/2023	B993102D	E.ON	500.53
1	Unity Trust Bank : Current	7	19/10/2023	BACS029	Alton Art Society	1,000.00
1	Unity Trust Bank : Current	7	19/10/2023	BACS024	The Kings Arms	10,000.00
1	Unity Trust Bank : Current	7	19/10/2023	BACS012	Ellack Cleaning Contractors Lt	1,009.52
1	Unity Trust Bank : Current	7	19/10/2023	BACS026	Turfleet Hire	820.80
1	Unity Trust Bank : Current	7	19/10/2023	BACS025	T H White Limited	13,800.00
1	Unity Trust Bank : Current	7	19/10/2023	BACS010	Chalvington Communications Lim	1,218.18
1	Unity Trust Bank : Current	7	19/10/2023	BACS030	ASDC Southern Limited	1,988.40
1	Unity Trust Bank : Current	7	19/10/2023	BACS026A	Vita Play Limited	763.32
1	Unity Trust Bank : Current	7	19/10/2023	BACS027	WP Group	921.69
1	Unity Trust Bank : Current	7	19/10/2023	BACS014	HM Revenue & Customs	8,118.65
1	Unity Trust Bank : Current	7	19/10/2023	BACS020	Scandor Landscape Contracting	1,125.52
1	Unity Trust Bank : Current	7	19/10/2023	BACS018	Roofline Solutions Home Improv	2,628.00
1	Unity Trust Bank : Current	7	19/10/2023	BACS013	Hampshire Pension Fund	8,112.69
1	Unity Trust Bank : Current	7	24/10/2023	E3E2711F2	E.ON	659.22
1	Unity Trust Bank : Current	7	31/10/2023	BACS018	Sawscapes Play	977.00
1	Unity Trust Bank : Current	7	31/10/2023	BACS015	Royal Mail Group Ltd	1,266.00
1	Unity Trust Bank : Current	7	31/10/2023	BACS014	R.C.D. Hoare (Selborne) Limite	3,110.40
1	Unity Trust Bank : Current	7	31/10/2023	BACS012	Mid Hants Sand and Aggregates	5,743.15
1	Unity Trust Bank : Current	7	31/10/2023	BACS011	Hornbeck Ltd t/as Landmark	4,398.00
1	Unity Trust Bank : Current	7	31/10/2023	BACS007	Ellack Cleaning Contractors Lt	1,024.64
1	Unity Trust Bank : Current	7	31/10/2023	BACS005	Broxap Limited	1,500.00
1	Unity Trust Bank : Current	7	31/10/2023	bacs003	Blachere Illumination UK Limit	11,089.44
1	Unity Trust Bank : Current	7	31/10/2023	bacs002	Alton Community Association	3,781.08
1	Unity Trust Bank : Current	7	31/10/2023	BACS004 -	Broxap Limited	994.86
1	Unity Trust Bank : Current	8	01/11/2023	Rates	East Hampshire District Council	589.00
1	Unity Trust Bank : Current	8	09/11/2023	DD	Lloyds Credit Card	889.73
1	Unity Trust Bank : Current	8	09/11/2023	DD	Lloyds Credit Card	1,959.39
1	Unity Trust Bank : Current	8	14/11/2023	BACS014	Chalvington Communications Lim	1,277.26
1	Unity Trust Bank : Current	8	14/11/2023	BACS016	DGCS - Digidrop Group	2,592.00
1	Unity Trust Bank : Current	8	14/11/2023	BACS005	Axtell Surfacing and Groundwor	1,320.00
1	Unity Trust Bank : Current	8	14/11/2023	BACS002	Alton Climate Action & Netwrok	1,198.00
1	Unity Trust Bank : Current	8	14/11/2023	BACS023	Ricoh UK Limited	3,120.00
1	Unity Trust Bank : Current	8	14/11/2023	BACS028	Wyeth Digital Limited	1,642.00
1	Unity Trust Bank : Current	8	14/11/2023	BACS027	Turfleet Hire	540.00
1	Unity Trust Bank : Current	8	14/11/2023	BACS022	Quadiant Finance UK Ltd	600.94
1	Unity Trust Bank : Current	8	14/11/2023	BACS019	Rod Gaskin Farm Equipment Limi	2,401.10
1	Unity Trust Bank : Current	8	14/11/2023	BACS021	The Play Inspection Company	822.00
1	Unity Trust Bank : Current	8	14/11/2023	BACS006	Biffa Waste Services	1,325.10
1	Unity Trust Bank : Current	8	15/11/2023	DD	Payroll	38,819.85

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Alton Town Council

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Cashbook transactions totalling £500.00 or more
for the period 01/10/2023 to 31/12/2023

Payments

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Month</u>	<u>Date</u>	<u>Payment Ref</u>	<u>Payee Name</u>	<u>Amount</u>
1	Unity Trust Bank : Current	8	17/11/2023	B993102D	E.ON	945.06
1	Unity Trust Bank : Current	8	21/11/2023	E£E271F2	E.ON	762.88
1	Unity Trust Bank : Current	8	30/11/2023	BACS018	Fleet (Line Markers) Limited	777.36
1	Unity Trust Bank : Current	8	30/11/2023	BACS007	Castle Water	1,163.65
1	Unity Trust Bank : Current	8	30/11/2023	BACS004	Alton Community Association	5,611.20
1	Unity Trust Bank : Current	8	30/11/2023	BACS029	PPLPRS Ltd	532.85
1	Unity Trust Bank : Current	8	30/11/2023	BACS025	HM Revenue & Customs	17,025.11
1	Unity Trust Bank : Current	8	30/11/2023	BACS032	Sawscapes Play	744.97
1	Unity Trust Bank : Current	8	30/11/2023	BACS019	Fuelgenie Business Account	721.16
1	Unity Trust Bank : Current	8	30/11/2023	BACS013	Dataprint Limited	748.80
1	Unity Trust Bank : Current	8	30/11/2023	BACS010	Citrus Training	738.00
1	Unity Trust Bank : Current	8	30/11/2023	BACS033	Sound Co - Great sound every t	1,205.00
1	Unity Trust Bank : Current	8	30/11/2023	BACS020	Gourmet Hog Raost	755.28
1	Unity Trust Bank : Current	8	30/11/2023	BACS026	Hampshire Pension Fund	11,807.88
1	Unity Trust Bank : Current	8	30/11/2023	BACS021	Ground and Water	3,594.00
1	Unity Trust Bank : Current	8	30/11/2023	BACS005	Alton House Hotel	1,715.00
1	Unity Trust Bank : Current	8	30/11/2023	BACS030	Rigour Survey	9,846.00
1	Unity Trust Bank : Current	8	30/11/2023	BACS0035	Veolia Environmental Services	1,748.87
1	Unity Trust Bank : Current	8	30/11/2023	BACS022	Hallmark Civil Engineering Lim	793.80
1	Unity Trust Bank : Current	8	30/11/2023	TRANSFER	Mrs Carol Moreland	750.00
1	Unity Trust Bank : Current	9	01/12/2023	Rates	East Hampshire District Council	589.00
1	Unity Trust Bank : Current	9	11/12/2023	DD	Lloyds Bank	1,563.65
1	Unity Trust Bank : Current	9	15/12/2023	DD	Payroll	26,346.61
1	Unity Trust Bank : Current	9	15/12/2023	BACS033	Soouthern Gas Networks	1,076.40
1	Unity Trust Bank : Current	9	15/12/2023	BACS029	Oneill Homer	5,580.00
1	Unity Trust Bank : Current	9	15/12/2023	BACS027	Martin Cashmore Fencing Limite	2,736.00
1	Unity Trust Bank : Current	9	15/12/2023	BACS024	HM Revenue & Customs	8,652.43
1	Unity Trust Bank : Current	9	15/12/2023	BACS023	Hampshire Pension Fund	6,724.37
1	Unity Trust Bank : Current	9	15/12/2023	BACS020	Ellack Cleaning Contractors Lt	1,024.64
1	Unity Trust Bank : Current	9	15/12/2023	BACS017	Complete Weed Control South	657.60
1	Unity Trust Bank : Current	9	15/12/2023	BACS016	Chalvington Communications Lim	1,217.10
1	Unity Trust Bank : Current	9	15/12/2023	BACS008	Blachere Illumination UK Limit	2,976.00
1	Unity Trust Bank : Current	9	15/12/2023	BACS007	Blakedown Landscapes SE Limite	10,788.24
1	Unity Trust Bank : Current	9	15/12/2023	BACS001	ABC Fire Protection (Eurofire	3,942.77
1	Unity Trust Bank : Current	9	15/12/2023	BACS002	Alton Allotment Association Ma	717.10
1	Unity Trust Bank : Current	9	19/12/2023	B993102D	E.ON	1,076.57
1	Unity Trust Bank : Current	9	19/12/2023	EC1E306B	E.ON	913.08
1	Unity Trust Bank : Current	9	21/12/2023	E3E271F2	E.ON	871.82
1	Unity Trust Bank : Current	9	21/12/2023	BACS009	Rossair Limited	1,214.56
1	Unity Trust Bank : Current	9	21/12/2023	BACS006	Logic Contract Services Limite	930.00
1	Unity Trust Bank : Current	9	29/12/2023	BACS003	D J Pipeworks Ltd	1,500.00
1	Unity Trust Bank : Current	9	29/12/2023	BACS037	WP Group	1,164.06

Receipts

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Month</u>	<u>Date Banked</u>	<u>Amount Banked</u>
1	Unity Trust Bank : Current	7	02/10/2023	1,055.00
1	Unity Trust Bank : Current	7	02/10/2023	1,240.00
1	Unity Trust Bank : Current	7	02/10/2023	1,000.00

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Alton Town Council

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Cashbook transactions totalling £500.00 or more
for the period 01/10/2023 to 31/12/2023

Receipts

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Month</u>	<u>Date Banked</u>	<u>Amount Banked</u>
1	Unity Trust Bank : Current	7	02/10/2023	1,989.90
1	Unity Trust Bank : Current	7	03/10/2023	2,500.00
1	Unity Trust Bank : Current	7	03/10/2023	518.80
1	Unity Trust Bank : Current	7	06/10/2023	33,987.54
1	Unity Trust Bank : Current	7	06/10/2023	1,000.00
1	Unity Trust Bank : Current	7	09/10/2023	600.00
1	Unity Trust Bank : Current	7	10/10/2023	905.24
1	Unity Trust Bank : Current	7	10/10/2023	805.00
1	Unity Trust Bank : Current	7	19/10/2023	504.00
1	Unity Trust Bank : Current	7	19/10/2023	2,977.45
1	Unity Trust Bank : Current	7	23/10/2023	570.00
1	Unity Trust Bank : Current	7	26/10/2023	500.00
1	Unity Trust Bank : Current	7	31/10/2023	4,428.23
1	Unity Trust Bank : Current	8	01/11/2023	1,240.00
1	Unity Trust Bank : Current	8	01/11/2023	1,000.00
1	Unity Trust Bank : Current	8	02/11/2023	1,055.00
1	Unity Trust Bank : Current	8	02/11/2023	500.00
1	Unity Trust Bank : Current	8	03/11/2023	2,500.00
1	Unity Trust Bank : Current	8	03/11/2023	3,082.98
1	Unity Trust Bank : Current	8	03/11/2023	1,000.00
2	CCLA Deposit Fund	8	02/10/2023	5,883.57
1	Unity Trust Bank : Current	8	09/11/2023	600.00
1	Unity Trust Bank : Current	8	13/11/2023	905.24
1	Unity Trust Bank : Current	8	13/11/2023	22,116.00
1	Unity Trust Bank : Current	8	15/11/2023	1,000.00
1	Unity Trust Bank : Current	8	16/11/2023	4,000.00
1	Unity Trust Bank : Current	8	20/11/2023	1,156.80
1	Unity Trust Bank : Current	8	24/11/2023	1,500.29
1	Unity Trust Bank : Current	8	23/11/2023	235,197.72
1	Unity Trust Bank : Current	8	23/11/2023	1,314.00
1	Unity Trust Bank : Current	8	27/11/2023	810.00
1	Unity Trust Bank : Current	9	01/12/2023	1,240.00
1	Unity Trust Bank : Current	9	01/12/2023	1,000.00
1	Unity Trust Bank : Current	9	01/12/2023	2,916.46
1	Unity Trust Bank : Current	9	04/12/2023	504.00
1	Unity Trust Bank : Current	9	04/12/2023	1,055.00
1	Unity Trust Bank : Current	9	04/12/2023	2,500.00
1	Unity Trust Bank : Current	9	04/12/2023	5,096.85
1	Unity Trust Bank : Current	9	05/12/2023	500.00
1	Unity Trust Bank : Current	9	07/12/2023	905.24
1	Unity Trust Bank : Current	9	08/12/2023	1,000.00
1	Unity Trust Bank : Current	9	11/12/2023	614.55
1	Unity Trust Bank : Current	9	12/12/2023	600.00
1	Unity Trust Bank : Current	9	18/12/2023	625.00
1	Unity Trust Bank : Current	9	21/12/2023	800.00
1	Unity Trust Bank : Current	9	22/12/2023	1,059.07
1	Unity Trust Bank : Current	9	27/12/2023	794.00
1	Unity Trust Bank : Current	9	29/12/2023	1,529.02

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Alton Town Council

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Cashbook transactions totalling £500.00 or more
for the period 01/10/2023 to 31/12/2023

Receipts

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Month</u>	<u>Date Banked</u>	<u>Amount Banked</u>
1	Unity Trust Bank : Current	9	29/12/2023	1,989.90
1	Unity Trust Bank : Current	9	29/12/2023	700.00
1	Unity Trust Bank : Current	9	29/12/2023	5,098.96
2	CCLA Deposit Fund	9	01/12/2023	6,521.85

Monthly statement and valuation

Mrs Coney
Town Hall Market Square
ALTON
Hampshire
GU34 1HD

1 December 2023

Account name: **ALTON TOWN COUNCIL**
Account number: **PS3078535-001**
Statement period: **31/10/2023 to 30/11/2023**

Please find enclosed a statement of your account covering the period 31 October 2023 to 30 November 2023. This statement shows the value of your investments as at 30 November 2023.

Details of all transactions carried out on your account within the reporting period have been included for your reference.

Please keep all documents (including this letter) safe as you may need to refer to the information in the future.

If you would like to discuss any of the information on your statement please contact Client Services.

Account summary

Total valuation as at 30 November 2023	£1,432,576.08
Total valuation as at last statement at 31 October 2023	£1,426,054.23
Total income during the period	£6,521.85

Holdings as at 30 November 2023

Fund name	Unit/share holdings	Price per unit/share	Value
The Public Sector Deposit Fund SC4 GB00B3LDFH01	1,432,576.0800	£1.00	£1,432,576.08

Total value
£1,432,576.08

Correspondence address: PO Box 12892, Dunmow, Essex CM6 9DL

clientservices@ccla.co.uk

Freephone 0800 022 3505

www.ccla.co.uk

Fund documentation is available at www.ccla.co.uk/investments, or may be requested from our Client Services team. Telephone calls are recorded.
CCLA Investment Management Limited (registered in England & Wales, No. 2183088) is authorised and regulated by the Financial Conduct Authority.
Registered address: One Angel Lane, London EC4R 3AB.

Transactions for the period from 31 October 2023 to 30 November 2023

The Public Sector Deposit Fund SC4

Transaction date	Transaction type	Unit/shares	Price per unit/share	Amount (GBP)
01/11/2023	Distribution Reinvestment	6,521.8500	£1.0000	£6,521.85

The average Fund yield for this period was 2.43% p.a.

Income for the period is as follows:

Month	Date paid	Method	Amount (£)	Destination
Nov 2023	02/11/2023	Reinvestment	£6,521.85	PS3078535-001

Date and method description error in Income table

Following the migration of our transfer agency function to FNZ, there are some errors in the Income table. These errors relate to those income entries that occurred prior to the migration (20/11/2023).

The “date paid” for reinvestments and transfers is incorrect.

For reinvestments - the correct date is shown in the transactions table.

For transfers – the correct date will be shown on that account’s transaction table.

The “method” description is incorrect for any transfers made to other accounts. These are shown as “reinvestment” – however the “destination field” is correct and will show the account the money was paid to.

We apologise for any confusion this may cause. If you have any questions or would like any clarification, please contact our Client Services team.

Glossary

Terms explained

Acc	Accumulation units/shares. Any income due is retained within the fund, and reflected in the price of each unit/share.
Buy	Units/shares you have purchased.
Conversion in/ Conversion out	The movement of your investment from one share class to another share class within the same fund.
Inc	Income units/shares. Any income due is paid out to you as a dividend payment.
Price per unit/share	The price used for a transaction or valuation.
Reinvest	Reinvestment of income to purchase additional units/shares.
Sell	Units/shares you have sold.
Switch in	The movement of units/shares to you from an account held in another CCLA fund.
Switch out	The movement of units/shares from you to an account held in another CCLA fund.
Transfer in	Units/shares transferred to you from another account in the same CCLA fund.
Transfer out	Units/shares transferred by you to another account in the same CCLA fund.



Alton Town Council

Current T2

60-83-01 20302775

Balances are correct as of 14:24 on 03 Jan 2024.

↓ Date	Description	Paid in	Paid out	Balance
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31/12/23	Service Charge		-100.80	375,525.84
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Alton Town Council

Current T2

60-83-01 20302775

Balances are correct as of 14:24 on 03 Jan 2024.

↓ Date	Description	Paid in	Paid out	Balance
--------	-------------	---------	----------	---------

31/12/23	Service Charge		-100.80	375,525.84
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<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
	<u>Current Assets</u>		
101	Debtors	10,270	
105	Vat Control	22,712	
202	CCLA Deposit Fund	1,432,576	
220	Petty Cash	271	
221	Unity Trust Bank : Current A/c	376,411	
	Total Current Assets		1,842,239
	<u>Current Liabilities</u>		
500	Creditors control ac	18,366	
515	PAYE+NI Due	(8,652)	
516	Superannuation Due	(6,724)	
520	Payroll Control	(26,347)	
	Total Current Liabilities		(23,358)
	Net Current Assets		1,865,597
	Total Assets less Current Liabilities		1,865,597
	<u>Represented by :-</u>		
301	Current Year Fund	815,666	
310	Working Capital	5,699	
314	EMR Kings Pond(Open Space/CIL)	243,208	
316	EMR 3G Interest	34,839	
317	Economic Development Reserve	28,179	
318	EMR Capital Reserve	29,977	
319	EMR Complin Homeless Trust	600	
320	General Reserves	129,491	
321	Barley Fields Reserve	46,471	
322	Pump Track Flood Lighting	35,050	
323	EMR Community Infrastructure	43,827	
324	Weywalk Reserves	9,296	
326	Treloar Heights	36,346	
327	EMR Crownby Estate	90,000	
328	David Whitmarsh Award EMR	880	
329	Pension EMR	20,000	
330	EMR Will Hall Meadow	133,956	
331	Climate Change Grant Fund	10,073	
332	EMR CALA Community Build (CIL)	152,039	
	Total Equity		1,865,597

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Corporate Management								
1010 Other Income	0	275,000	60	(274,940)			458333.	
Corporate Management :- Income	0	275,000	60	(274,940)			458333.	0
4088 Newsletter	22	5,626	5,948	322		322	94.6%	
4101 Bank Charges	132	527	478	(49)		(49)	110.3%	
4111 Professional Fees	996	12,750	31,569	18,819		18,819	40.4%	
4112 Audit Fees	0	2,999	3,800	801		801	78.9%	
4117 David Whitmarsh Award	0	0	60	60		60	0.0%	
Corporate Management :- Indirect Expenditure	1,149	21,902	41,855	19,953	0	19,953	52.3%	0
Net Income over Expenditure	(1,149)	253,098	(41,795)	(294,893)				
102 Democratic Representation								
1010 Other Income	0	42	0	(42)			0.0%	
Democratic Representation :- Income	0	42	0	(42)				0
4121 Mayors Allowance	340	2,821	4,000	1,179		1,179	70.5%	
4122 Election costs	0	4,389	24,000	19,611		19,611	18.3%	
4124 Public Consultations	0	0	2,000	2,000		2,000	0.0%	
4125 Councillor Expenses	0	459	1,200	741		741	38.2%	
Democratic Representation :- Indirect Expenditure	340	7,669	31,200	23,531	0	23,531	24.6%	0
Net Income over Expenditure	(340)	(7,627)	(31,200)	(23,573)				
105 Central Support-Admin Costs								
1010 Other Income	0	984	0	(984)			0.0%	
Central Support-Admin Costs :- Income	0	984	0	(984)				0
4001 Salaries	0	176,792	250,627	73,835		73,835	70.5%	
4002 Employers NI	0	19,586	25,564	5,978		5,978	76.6%	
4003 Employers Pension	0	36,469	53,634	17,165		17,165	68.0%	
4005 Pension Enhancements	0	561	1,022	461		461	54.9%	
4008 Staff Training	225	1,292	3,200	1,908		1,908	40.4%	
4009 Staff Travel & Welfare	6	469	800	331		331	58.7%	
4026 Other Expenditure	229	2,158	2,500	342		342	86.3%	
4071 Telephone and IT	921	9,218	20,597	11,379		11,379	44.8%	
4072 Mobile Phones	222	1,807	2,555	748		748	70.7%	
4075 Stationery & Printing	(2,314)	1,423	1,750	327		327	81.3%	
4076 Postage	0	983	1,103	120		120	89.1%	
4080 Subscriptions & Publications	0	2,285	3,150	865		865	72.5%	
4085 Insurance	0	23,821	22,350	(1,471)		(1,471)	106.6%	

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4087 Advertising	0	713	650	(63)		(63)	109.6%	
4155 Equipment	80	323	2,000	1,677		1,677	16.2%	
4157 Furniture	0	1,071	1,000	(71)		(71)	107.1%	
Central Support-Admin Costs :- Indirect Expenditure	(631)	278,971	392,502	113,531	0	113,531	71.1%	0
Net Income over Expenditure	631	(277,987)	(392,502)	(114,515)				
<u>106 Central Support-Town Hall</u>								
1002 Shop Rents	330	3,549	3,960	411			89.6%	
1010 Other Income	0	40	0	(40)			0.0%	
Central Support-Town Hall :- Income	330	3,588	3,960	372			90.6%	0
4021 Rates	589	5,306	7,076	1,770		1,770	75.0%	
4022 Water Charges	15	332	712	380		380	46.7%	
4024 Gas	285	1,154	2,320	1,166		1,166	49.7%	
4025 Electricity	469	2,653	3,147	494		494	84.3%	
4026 Other Expenditure	0	75	0	(75)		(75)	0.0%	
4030 Cleaning	0	1,400	2,011	611		611	69.6%	
4140 Building Maintenance	558	3,892	56,000	52,108	1,964	50,144	10.5%	
Central Support-Town Hall :- Indirect Expenditure	1,915	14,812	71,266	56,454	1,964	54,490	23.5%	0
Net Income over Expenditure	(1,585)	(11,224)	(67,306)	(56,082)				
<u>107 Operating Income & Exp.</u>								
1005 Market Income	1,000	9,000	13,200	4,200			68.2%	
1081 CIL	0	338,212	0	(338,212)			0.0%	
1176 Precept	0	826,979	826,979	0			100.0%	
1190 Interest Received	6,522	51,386	25,932	(25,454)			198.2%	
Operating Income & Exp. :- Income	7,522	1,225,577	866,111	(359,466)			141.5%	0
Net Income	7,522	1,225,577	866,111	(359,466)				
<u>108 Other Properties</u>								
1001 Rents	0	9,000	12,000	3,000			75.0%	
Other Properties :- Income	0	9,000	12,000	3,000			75.0%	0
4140 Building Maintenance	0	1,189	0	(1,189)		(1,189)	0.0%	
4411 Buildings Maintenance Tannery	0	1,526	2,000	474		474	76.3%	
4412 Public Works Loan Board repay	4,705	9,411	9,411	0		0	100.0%	
Other Properties :- Indirect Expenditure	4,705	12,126	11,411	(715)	0	(715)	106.3%	0
Net Income over Expenditure	(4,705)	(3,126)	589	3,715				

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>201 Anstey Park</u>								
1000 Fees and Charges	1,233	13,297	18,818	5,521			70.7%	
1001 Rents	4,727	32,139	61,445	29,306			52.3%	
1010 Other Income	625	625	0	(625)			0.0%	
1016 Alton FC Holding Funds	0	22,116	22,116	0			100.0%	22,116
Anstey Park :- Income	6,585	68,177	102,379	34,202			66.6%	22,116
4021 Rates	135	1,357	1,550	193		193	87.5%	
4022 Water Charges	27	650	1,911	1,261		1,261	34.0%	
4024 Gas	357	1,516	2,612	1,096		1,096	58.0%	
4025 Electricity	810	6,844	9,261	2,417		2,417	73.9%	
4030 Cleaning	866	7,727	5,200	(2,527)		(2,527)	148.6%	
4071 Telephone and IT	52	478	557	79		79	85.9%	
4140 Building Maintenance	1,876	6,394	8,000	1,606		1,606	79.9%	
4141 Grounds Maintenance	1,798	6,956	7,000	44		44	99.4%	
Anstey Park :- Indirect Expenditure	5,922	31,923	36,091	4,168	0	4,168	88.5%	0
Net Income over Expenditure	664	36,254	66,288	30,034				
6001 less Transfer to EMR	0	22,116						
Movement to/(from) Gen Reserve	664	14,138						
<u>202 Jubilee Playing Fields</u>								
1000 Fees and Charges	2,488	15,025	14,574	(451)			103.1%	
1001 Rents	1,715	15,157	20,386	5,229			74.4%	
1010 Other Income	1,923	2,884	0	(2,884)			0.0%	
Jubilee Playing Fields :- Income	6,126	33,066	34,960	1,894			94.6%	0
4021 Rates	174	1,557	2,231	674		674	69.8%	
4022 Water Charges	0	150	2,520	2,370		2,370	6.0%	
4025 Electricity	405	3,826	4,646	820		820	82.4%	
4030 Cleaning	0	0	3,120	3,120		3,120	0.0%	
4071 Telephone and IT	14	113	180	67		67	62.8%	
4140 Building Maintenance	683	2,133	4,500	2,367		2,367	47.4%	
4141 Grounds Maintenance	0	10,530	8,111	(2,419)		(2,419)	129.8%	
4143 Skatepark Maintenance	0	0	500	500		500	0.0%	
4150 Fuel Costs	1,109	1,109	1,486	377		377	74.6%	
Jubilee Playing Fields :- Indirect Expenditure	2,385	19,419	27,294	7,875	0	7,875	71.1%	0
Net Income over Expenditure	3,741	13,647	7,666	(5,981)				

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
301 Grounds Maintenance Team								
1010 Other Income	225	5,208	0	(5,208)			0.0%	
Grounds Maintenance Team :- Income	225	5,208	0	(5,208)				0
4001 Salaries	0	89,992	134,396	44,404		44,404	67.0%	
4002 Employers NI	0	7,137	13,708	6,571		6,571	52.1%	
4003 Employers Pension	0	15,835	28,761	12,926		12,926	55.1%	
4010 Uniforms	45	388	500	112		112	77.6%	
4031 Refuse Collection	979	10,594	20,246	9,652		9,652	52.3%	
4139 Pot holes/Roadway resurfacing	0	22,608	55,000	32,392		32,392	41.1%	
4141 Grounds Maintenance	190	6,650	5,250	(1,400)		(1,400)	126.7%	
4144 Play Equipment Inspections	626	7,970	14,007	6,037		6,037	56.9%	
4145 Tree Maintenance	0	4,315	20,000	15,685	10,062	5,623	71.9%	
4146 Bedding Plants	0	1,198	1,198	0		0	100.0%	
4147 Dog Bins	0	950	1,351	401		401	70.3%	
4148 Play Equipment Maintenance	8,990	22,916	25,000	2,084		2,084	91.7%	
4149 Vehicle Costs	282	1,356	6,398	5,042		5,042	21.2%	
4150 Fuel Costs	0	4,883	8,944	4,061		4,061	54.6%	
4153 Locking & Unlocking	0	4,384	10,920	6,536		6,536	40.1%	
4155 Equipment	0	21,700	10,000	(11,700)		(11,700)	217.0%	
Grounds Maintenance Team :- Indirect Expenditure	11,113	222,876	355,679	132,803	10,062	122,741	65.5%	0
Net Income over Expenditure	(10,888)	(217,668)	(355,679)	(138,011)				
310 The Butts								
1000 Fees and Charges	0	2,210	2,200	(10)			100.5%	
The Butts :- Income	0	2,210	2,200	(10)			100.5%	0
4022 Water Charges	0	0	53	53		53	0.0%	
The Butts :- Indirect Expenditure	0	0	53	53	0	53	0.0%	0
Net Income over Expenditure	0	2,210	2,147	(63)				
311 Public Gardens								
1001 Rents	2,257	12,421	15,022	2,601			82.7%	
Public Gardens :- Income	2,257	12,421	15,022	2,601			82.7%	0
4022 Water Charges	84	1,459	216	(1,243)		(1,243)	675.4%	
4025 Electricity	547	3,217	1,719	(1,498)		(1,498)	187.2%	
4140 Building Maintenance	578	578	1,260	682		682	45.8%	
4141 Grounds Maintenance	0	4,141	2,888	(1,253)		(1,253)	143.4%	
Public Gardens :- Indirect Expenditure	1,208	9,395	6,083	(3,312)	0	(3,312)	154.4%	0
Net Income over Expenditure	1,049	3,026	8,939	5,913				

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>312</u>	<u>Windmill Hill</u>								
1001	Rents	2,916	4,425	4,400	(25)			100.6%	
	Windmill Hill :- Income	2,916	4,425	4,400	(25)			100.6%	0
	Net Income	2,916	4,425	4,400	(25)				
<u>313</u>	<u>Kings Pond</u>								
1001	Rents	577	5,400	7,100	1,700			76.1%	
	Kings Pond :- Income	577	5,400	7,100	1,700			76.1%	0
4141	Grounds Maintenance	25	12,585	34,000	21,415	7,188	14,228	58.2%	
	Kings Pond :- Indirect Expenditure	25	12,585	34,000	21,415	7,188	14,228	58.2%	0
	Net Income over Expenditure	552	(7,185)	(26,900)	(19,715)				
<u>314</u>	<u>Holybourne Play Area</u>								
4200	Ground Rent	0	0	265	265		265	0.0%	
	Holybourne Play Area :- Indirect Expenditure	0	0	265	265	0	265	0.0%	0
	Net Expenditure	0	0	(265)	(265)				
<u>315</u>	<u>Chawton Park Road</u>								
1001	Rents	6,500	20,900	27,150	6,250			77.0%	
	Chawton Park Road :- Income	6,500	20,900	27,150	6,250			77.0%	0
	Net Income	6,500	20,900	27,150	6,250				
<u>316</u>	<u>Greenfields</u>								
1001	Rents	0	430	500	70			86.0%	
	Greenfields :- Income	0	430	500	70			86.0%	0
	Net Income	0	430	500	70				
<u>317</u>	<u>Flood Meadows</u>								
4025	Electricity	166	450	480	30		30	93.7%	
4141	Grounds Maintenance	2,527	40,044	42,000	1,956		1,956	95.3%	
	Flood Meadows :- Indirect Expenditure	2,693	40,494	42,480	1,986	0	1,986	95.3%	0
	Net Expenditure	(2,693)	(40,494)	(42,480)	(1,986)				

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
318 Other Open Spaces								
4156 Parish Paths	0	0	1,000	1,000		1,000	0.0%	
4179 Lower Field Will Hall Farm	0	43,859	50,000	6,141		6,141	87.7%	
4315 Wey Walk	0	175	0	(175)		(175)	0.0%	
Other Open Spaces :- Indirect Expenditure	0	44,034	51,000	6,966	0	6,966	86.3%	0
Net Expenditure	0	(44,034)	(51,000)	(6,966)				
319 Closed Churchyard								
1010 Other Income	0	17,059	0	(17,059)			0.0%	
Closed Churchyard :- Income	0	17,059	0	(17,059)				0
4141 Grounds Maintenance	0	17,059	0	(17,059)		(17,059)	0.0%	
Closed Churchyard :- Indirect Expenditure	0	17,059	0	(17,059)	0	(17,059)		0
Net Income over Expenditure	0	0	0	0				
320 Allotments								
1001 Rents	2,813	13,180	7,050	(6,130)			187.0%	
1003 Allotment affiliation fees	444	1,026	200	(826)			513.0%	
1010 Other Income	0	5	0	(5)			0.0%	
Allotments :- Income	3,257	14,211	7,250	(6,961)			196.0%	0
4022 Water Charges	205	1,123	1,750	627		627	64.2%	
4033 Allotment affiliation fees	0	24	0	(24)		(24)	0.0%	
4141 Grounds Maintenance	717	5,412	2,500	(2,912)		(2,912)	216.5%	
4159 Allotment Improvements	2,280	2,280	0	(2,280)		(2,280)	0.0%	
Allotments :- Indirect Expenditure	3,202	8,839	4,250	(4,589)	0	(4,589)	208.0%	0
Net Income over Expenditure	55	5,372	3,000	(2,372)				
321 Barley Fields								
1010 Other Income	0	325	0	(325)			0.0%	
Barley Fields :- Income	0	325	0	(325)				0
4141 Grounds Maintenance	0	2,440	0	(2,440)		(2,440)	0.0%	
Barley Fields :- Indirect Expenditure	0	2,440	0	(2,440)	0	(2,440)		0
Net Income over Expenditure	0	(2,115)	0	2,115				
401 Community								
1010 Other Income	0	0	525	525			0.0%	

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1014 Other Events Income	246	5,118	3,000	(2,118)			170.6%	
1072 Donations/Sponsorship Received	700	4,850	5,000	150			97.0%	
1080 Grant Income	1,300	3,301	1,000	(2,301)			330.1%	
Community :- Income	2,246	13,269	9,525	(3,744)			139.3%	0
4304 Town Crier	0	1,200	1,200	0		0	100.0%	
4305 3rd Party Event Costs	0	880	1,500	620		620	58.7%	
4306 Tourism	110	11,085	12,000	915	36,020	(35,105)	392.5%	
4307 Town Centre Events	115	18,224	18,000	(224)		(224)	101.2%	
4308 Youth Expenditure	0	20,000	20,000	0		0	100.0%	
4312 Events Grants	0	3,584	4,000	416		416	89.6%	
4314 CCTV	0	5,278	2,848	(2,430)		(2,430)	185.3%	
4317 Climate Change Actions/Strateg	0	10,285	17,472	7,187		7,187	58.9%	
Community :- Indirect Expenditure	225	70,537	77,020	6,483	36,020	(29,537)	138.3%	0
Net Income over Expenditure	2,021	(57,268)	(67,495)	(10,227)				
<u>403 Christmas Lights</u>								
4300 Christmas Lights	1,935	17,827	21,000	3,173	12,818	(9,645)	145.9%	
Christmas Lights :- Indirect Expenditure	1,935	17,827	21,000	3,173	12,818	(9,645)	145.9%	0
Net Expenditure	(1,935)	(17,827)	(21,000)	(3,173)				
<u>404 Alton in Bloom</u>								
1070 Alton in Bloom-Income	0	0	500	500			0.0%	
Alton in Bloom :- Income	0	0	500	500			0.0%	0
4302 Alton in Bloom Expenditure	0	1,156	1,500	344		344	77.1%	
Alton in Bloom :- Indirect Expenditure	0	1,156	1,500	344	0	344	77.1%	0
Net Income over Expenditure	0	(1,156)	(1,000)	156				
<u>420 Grants</u>								
4500 Grants-Empowered	0	30,000	30,000	0		0	100.0%	
Grants :- Indirect Expenditure	0	30,000	30,000	0	0	0	100.0%	0
Net Expenditure	0	(30,000)	(30,000)	0				
<u>503 Assembly Rooms</u>								
1000 Fees and Charges	7,336	28,238	26,481	(1,757)			106.6%	
1001 Rents	1,010	8,790	12,514	3,724			70.2%	
Assembly Rooms :- Income	8,346	37,028	38,995	1,967			95.0%	0

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4006 Management contract	1,100	9,555	22,840	13,285		13,285	41.8%	
4021 Rates	478	4,305	6,808	2,504		2,504	63.2%	
4022 Water Charges	47	442	972	530		530	45.5%	
4024 Gas	752	1,243	3,508	2,265		2,265	35.4%	
4025 Electricity	897	4,854	7,246	2,392		2,392	67.0%	
4026 Other Expenditure	0	0	500	500		500	0.0%	
4030 Cleaning	971	5,296	3,250	(2,046)		(2,046)	163.0%	
4031 Refuse Collection	54	470	584	114		114	80.5%	
4040 Licences	112	736	750	14		14	98.1%	
4071 Telephone and IT	44	395	618	223		223	63.9%	
4087 Advertising	0	0	500	500		500	0.0%	
4140 Building Maintenance	4,953	31,028	17,000	(14,028)	7,615	(21,643)	227.3%	
4155 Equipment	0	0	1,000	1,000		1,000	0.0%	
4157 Furniture	0	0	800	800		800	0.0%	
Assembly Rooms :- Indirect Expenditure	9,408	58,324	66,376	8,052	7,615	437	99.3%	0
Net Income over Expenditure	(1,062)	(21,296)	(27,381)	(6,085)				
<u>601 Street Furniture</u>								
1008 Bus shelter adverts income	805	4,408	1,500	(2,908)			293.8%	
1072 Donations/Sponsorship Received	65	465	500	35			93.0%	
Street Furniture :- Income	870	4,873	2,000	(2,873)			243.6%	0
4021 Rates	91	825	1,258	433		433	65.6%	
4600 Public Seats/Bins	75	75	1,750	1,675	1,450	225	87.1%	
4601 Bus Shelters	0	662	1,750	1,089		1,089	37.8%	
4602 Notice Boards/street furniture	0	6,872	1,500	(5,372)	443	(5,815)	487.7%	
Street Furniture :- Indirect Expenditure	166	8,433	6,258	(2,175)	1,893	(4,068)	165.0%	0
Net Income over Expenditure	704	(3,561)	(4,258)	(697)				
<u>602 Neighbourhood Plan</u>								
1080 Grant Income	0	12,500	35,000	22,500			35.7%	
Neighbourhood Plan :- Income	0	12,500	35,000	22,500			35.7%	0
4026 Other Expenditure	7,250	19,206	35,000	15,794	5,300	10,494	70.0%	
Neighbourhood Plan :- Indirect Expenditure	7,250	19,206	35,000	15,794	5,300	10,494	70.0%	0
Net Income over Expenditure	(7,250)	(6,706)	0	6,706				

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>702</u>	<u>Projects</u>								
1085	Developer Contributions/S106	0	0	538,000	538,000			0.0%	
	Projects :- Income	<u>0</u>	<u>0</u>	<u>538,000</u>	<u>538,000</u>			<u>0.0%</u>	<u>0</u>
4401	Jubilee Playing Fields	0	0	288,000	288,000		288,000	0.0%	
4404	Environmental Improvements	0	0	250,000	250,000		250,000	0.0%	
	Projects :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>538,000</u>	<u>538,000</u>	<u>0</u>	<u>538,000</u>	<u>0.0%</u>	<u>0</u>
	Net Income over Expenditure	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>				
	Grand Totals:- Income	47,758	1,765,693	1,707,112	(58,581)			103.4%	
	Expenditure	53,010	950,027	1,880,583	930,556	82,859	847,697	54.9%	
	Net Income over Expenditure	<u>(5,253)</u>	<u>815,666</u>	<u>(173,471)</u>	<u>(989,137)</u>				
	less Transfer to EMR	0	22,116						
	Movement to/(from) Gen Reserve	<u>(5,253)</u>	<u>793,550</u>						

EHDC report for Alton Town Council Full Council meeting 10 January 2024

The big news from EHDC is that the Draft Local Plan covering the period up to 2040 was published on 22 December 2023 on the EHDC web site. This draft plan has taken several years to prepare and is one of the most important document that EHDC has to deliver to its residents.

The plan is the product of multiple and extensive consultations with the public. It is drawn together from the comments of East Hampshire residents, the aspirations of the Council, years of painstaking and meticulous evidence gathered by EHDC planning officers and the Government's guidance and directives.

The web link for the document (which runs to 558 pages) is :

[easthants.moderngov.co.uk/documents/g4175/Public reports pack 10th-Jan-2024 18.00 Planning Policy Committee.pdf?T=10](https://easthants.moderngov.co.uk/documents/g4175/Public%20reports%20pack%2010th-Jan-2024%2018.00%20Planning%20Policy%20Committee.pdf?T=10)

A Local Plan is a crucial planning document that provides a vision for creating sustainable development in the district outside the South Downs National Park as well as proposing sites and planning policies. These sites include new housing developments and employment sites.

It will encourage walking, cycling or the use of public transport while recognising the importance of private vehicles, especially in rural areas. It will help people enjoy open spaces like parks and allotments and provide the sporting and leisure facilities a modern community needs to live active, healthy and fulfilled lives.

The plan sets out how development can be managed to reduce greenhouse gas emissions as much as possible as part of the EHDC Green Strategy.

The site allocations for Alton and surrounding areas begin on page 353 and propose a total allocation of 1,700 dwellings. A significant proportion of the 700 homes that are proposed within Alton and outside of Neatham Manor Farm (1,000 dwellings) will be allocated through the new Alton Neighbourhood Plan. Employment land totals 14.2 Hectares.

The immediate timeline for the plan is :

Friday 22 December - Draft Local Plan published on the EHDC web site

Wednesday 10 January – The Planning Policy Committee will discuss the Draft Local Plan

Monday 22 January – If approved by the Planning Policy Committee, a six week public consultation would be likely to start on Monday 22 January. There will also be five public “drop in” events across the district during this six week period

**ALTON TOWN COUNCIL
CLIMATE CHANGE SUB COMMITTEE
MINUTES OF MEETING ON WEDNESDAY, 18th OCTOBER 2023
Held in the Town Hall, Market Square**

Present: **Councillor Barbara Tansey (Chair)**
 Councillor Don Hammond
 Councillor Matthew Kellermann
 Stuart Mills (Energy Alton)
 Phinna Brealey (ACAN)
 Chris Chappell (Active Travel Representative)
 Erdogan Ornek (Youth Representative)
 Janos Huszar (Potential Business Representative)

Apologies: **Councillor Janice Treacher**

In attendance: **Wendy Simson (Assistant to Town Clerk)**

The meeting is quorum.

12 Chairman's Announcements

The Chair welcomed all members to the meeting and asked that each member introduce themselves and what their vision for the Committee was.

13 Apologies for absence

Cllr Treacher sent her apologies.

14 Declarations of Interest

The Chair reminded members of their obligation to disclose any pecuniary interest in items on the agenda. None were declared.

15 Minutes of the last meeting

The minutes of the meeting held on 26th July were agreed as a true record. Cllr Kellermann proposed that they are approved, Cllr Hammond, seconded this, the Committee approved the minutes.

16 Questions/Representation to the Committee

The Assistant to the Clerk informed the Committee that there had been no questions received prior to the meeting.

17 New Climate Change Committee Members

The two new members of the Climate Change Committee have been approved by Full Council on 4th October.

Cllr Kellermann informed that Committee he had three other possible Business Representatives but having heard Janos Huszar explanation about how Laleham Health & Beauty assess potential climate objectives balanced with ensuring the company is viable, Cllr Kellermann agreed that Janos would make a good addition to the Committee.

Cllr Kellermann proposed Janos Huszar to join the Committee and Cllr Hammond seconded this, all Committee members agreed.

RESOLVED to approve:

The appointment of Janos Huszar as the Business Representative is to be ratified by Full Council on 1st November.

18 Updating the Climate Change Strategy and Action Plan

The Committee discussed minor amendments to the Strategy, including changing Objectives to Strategies.

The Committee agreed that “Carbon Capture” should be added to strategy 2 as once the Town Council has reduced the carbon emissions of their estate it will need to offset the remaining emission with activities including plants trees and hedgerows. Phinna explained that ACAN had struggled to find suitable locations owned by the Town Council, Cllr Kellermann explained that the Clerk has a map which indicates which Council owns land.

The Committee asked the Assistant to the Clerk could circulate access to the map.

RESOLVED to approve:

The revised draft of the Climate Change Strategy to be tabled at the next Full Council Meeting for approval.

Cllr Hammond suggested that the Action Plan was very wordy and not user friendly, a draft template was circulated prior to the meeting which the Committee agreed would be adopted. Chris suggested that a target date for completing actions be included. It was agreed that the Assistant to the Clerk would send the current Action Plan in Word format to allow details to be transferred. It was agreed that the following working parties be set up to agree targets, actions and timeframes:

- Cllr Hammond & Stuart Mills – buildings
- Cllr Tansey & Chris Chappell – transport
- Phinn Brealey & Erdogan Ornek – environment

Cllr Kellermann informed that group that the plans to replace the two pavilions at Jubilee Fields with a new building have been changed and the Town Council have now agreed to refurbish both the existing buildings.

Chris asked for a list of the Town Council vehicles and their use, Assistant to Clerk to provide. The Committee agreed to share the new Action Plan within the group with a view to having a final version for the next meeting on 7th February to be presented to Full Council later that day.

19 Retrofitting Town Hall & Assembly Rooms

Cllr Hammond and Stuart agreed that there was a significant amount of information and data on both buildings for initial plans to be created. Stuart informed the group that he had been approached by the new tenant at the Assembly Rooms, Dementia Friends, with a view to accessing additional funding to support work for the building. It was agreed that the Town Hall be the focus for the Committee initially as there were ongoing actions to follow up including replacement windows. The Assistant to the Town Clerk reminded the Committee that the Town Hall is listed and in a conservation area which the working party needed to be aware of. Stuart informed the Committee that the Public Sector Decarbonisation Fund is currently closed but it is hoped that this will reopen, and an application made.

The Committee discussed including an application for an ear marked reserve to be set up to support the retrofit projects with a request for £75,000 to be set aside in 2024/25 budget, this was approved by the Committee.

RESOLVED to approve:

The creation of an ear marked reserve for the Retrofit Project and that £75,000 be set aside from the 2024/25 budget.

20 Emission Report

Cllr Tansey informed the Committee that the report had been presented by PeCAN to EHDC week beginning 9th October and a summary document was to be circulated to all members of the Committee. The report will be presented to ATC on 1st November by ACAN.

The three areas of high emissions are:

- Transport
- Residential heating
- Agriculture

Chris asked if the Town Council owned any farms and so could influence the third area, the Assistant to Town Clerk explained that the Town Council did not own any farms.

21 EV Charging Points – Instavolt

The Assistant to Town Clerk informed the Committee that she had contacted Allen Coppin at Instavolt about possible site but had received an update that Allen had left, and Sam Jukes would be looking after the enquiry. The Assistant to Town Clerk agreed to circulate any updates.

Chris informed the Committee that a charging point was being included in the carpark of the new Lidl store. Chris asked if usage data from the EHDC charging point at Manor Park could be assessed, the Assistant to Town Clerk agreed to request this information.

Phinn asked about solutions for private homes where there is no drive or power to any garage, the Assistant to the Town Clerk suggested each of these cases would need to be addressed individually and that residents may need a central charging point where owners can pay for charging.

22 Support for ACAN 2024

The Committee discussed the request from ACAN for a grant in 2024/25 to cover the Core Costs of £3,145, this was an increase on 2023/24 due to Mailchimp now charging for their services and an increase in insurance.

RESOLVED to approve:

The request of an allocation for ACAN Core Costs of £3,145 as part of Budget Workshop on 13th December.

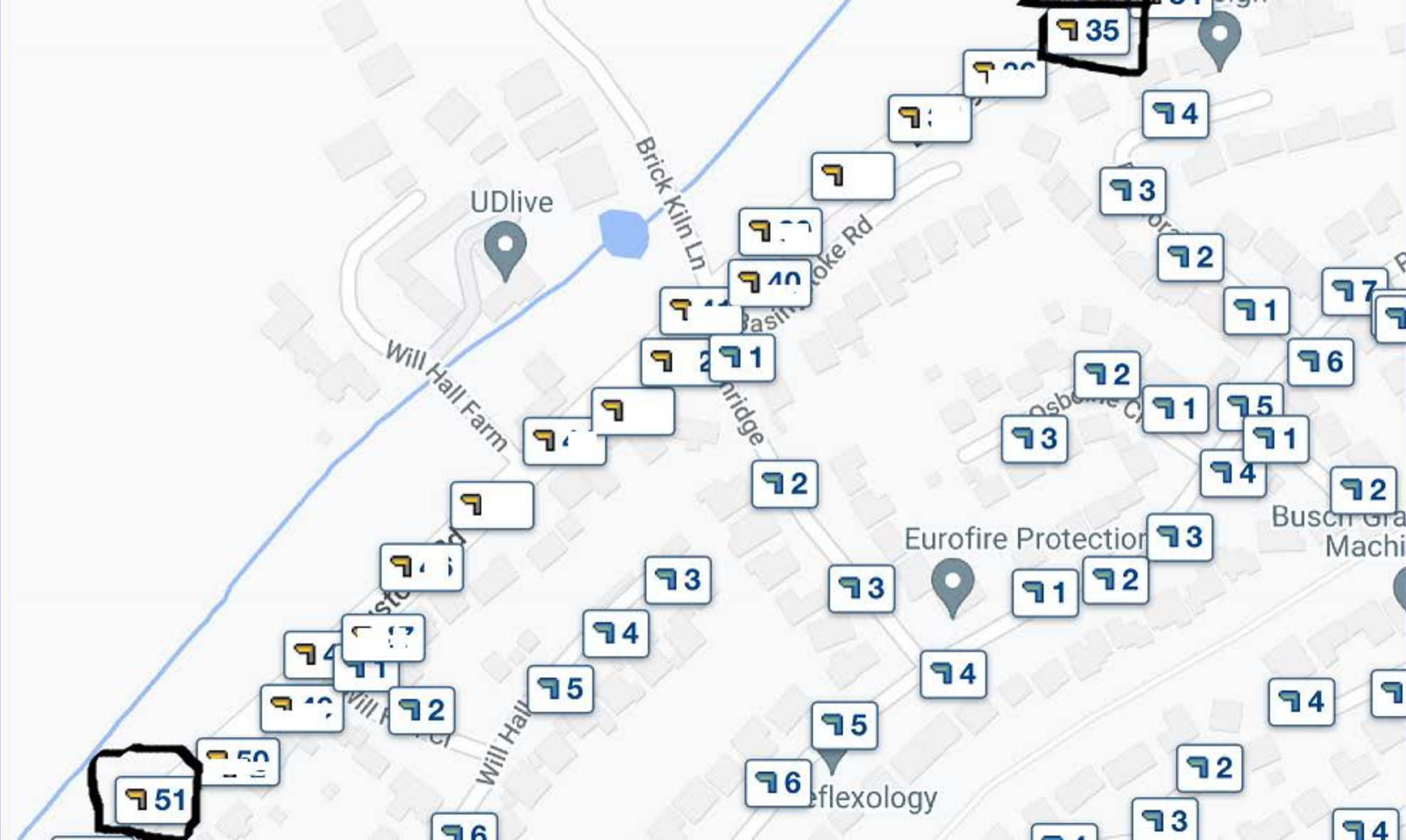
The support given by the Assistant to the Town Clerk to ACAN in the form of additional hours specifically for the group will be amended and the Committee agreed to recommend to Staffing Committee that the Assistant to the Town Clerk be given the Climate Change Lead Officer role to allow support to be given to a variety of projects within her core hours.

RESOLVED to approve:

Consideration to appointment a Climate Change Lead role by Staffing Committee at the next meeting.

Cllr Tansey informed the Committee that unit 16 Market Square was to be redecorated and new furniture purchased to ensure that the space be used by all the community. A grant to support the work is being sort and Cllr Tansey explained that it was planned to use pre-used furniture to reduce the carbon footprint but for this to be multifunctional. Citizen's Advice have expressed an interest in using the space as have a number of other groups including ACAN.

Cllr Tansey asked that Phinna present a written report on the outputs of both the Eco-Streets Project and the Carbon Reduction results generated by the Café for the next meeting.





ENGLAND
FOOTBALL

Transforming kitchens for clubs and communities



Howdens Game Changer Programme

Application Guidance For Clubs

The background is a solid red color. It features a large, dark red circle in the upper right corner. A diagonal line, also in a dark red shade, runs from the top left towards the bottom right, intersecting the circle. The text is centered and rendered in a white, outlined, italicized sans-serif font.

*TRANSFORMING
KITCHENS FOR CLUBS
AND COMMUNITIES.*



Welcome

HOWDENS AND THE FA HAVE PARTNERED TOGETHER TO OFFER GRASSROOTS CLUBS THE OPPORTUNITY TO APPLY FOR A HOWDENS KITCHEN FOR THEIR CLUB.

We know that whatever the weather, refreshments go down well and enable clubs to generate much needed revenue.

Having a great refreshment offer for players, coaches, volunteers, officials and spectators is part of grassroots football across the country. I am excited that Howdens and The FA have partnered together to offer grassroots clubs the opportunity to apply for a Howdens Kitchen for their club.

We welcome applications from England Football Accredited grassroots clubs to replace, enhance or modernise their kitchens and food and drink offer.

We know that whatever the weather, refreshments go down well and enable

clubs to generate much needed revenue to sustain themselves and maintain their facilities, whilst bringing together the local community.

Why not read through the guidance in this document and make an [application](#). The windows opens on 4th December 2023 and will close on 31st January 2024.

James Kendall
Director of Football Development
The FA



About the programme

HOWDENS HAVE PARTNERED WITH THE FA TO **INVEST £3M** INTO IMPROVING GRASSROOTS CLUB'S KITCHENS

Club facilities are the beating heart of local communities and football brings people together.

ABOUT THE PROGRAMME

Howdens have partnered with the FA to invest £3M into improving grassroots club's kitchens so that they can serve their communities with food and refreshments.

Providing high quality facilities not only provides vital refreshments to players and spectators, but it also enables clubs to generate additional income which can then be re-invested back into the club for the benefit of all.

We want to support projects that will replace or enhance your current kitchen and the food and drink that can be offered.

By inviting clubs to apply for the Game Changer Programme, we would like applications to demonstrate how the improvements will connect with your communities and make the best use of the skills within your club.

Who can apply?

WHO CAN APPLY?

England Football Accredited clubs who:

- Are 2 or 3 star Accredited
- Are 1 star Accredited and have a minimum of 8 teams with the ambition to become a 2 star Accredited club

In addition the club must:

- Own their facilities freehold or
- Have a lease of 5 years or longer and have your landlord's consent to undertake the proposed works or
- Have a licence in place for the next 5 years with landlord consent to carry out the works

If you do not have the freehold or a lease of 5 years or longer then we would accept the freeholder as a joint applicant. This could include Local Authorities, County Football Associations, registered charities, not-for-profit companies, community interest companies (CIC) or other social enterprises, and town and parish councils.

Applications will be considered where the applicant has a lease of 5 years or longer but it contains a break clause in favour of the landlord. We will consider these types of applications if clubs can evidence a history of ongoing site usage.

Who can't apply?

WHO CAN'T APPLY?

You can't apply if you're:

- An individual or sole trader
- A national governing body
- A commercial / for-profit entity
- A club within the Premier League and Football League
- Educational establishments providing facilities solely for their students
- A Local Authority
- A County FA
- A Professional Club Community Organisation

- If you have a senior team that plays in either the Men's National League system (steps 1-4) or the Women's Pyramid of Football (tiers 1-2) and your project is to improve kitchen / refreshment facilities for the sole benefit of the stadium pitch, then you cannot apply.

Clubs who play at this level should apply for funding from the Premier League Stadium Fund to improve hospitality facilities. However, if the kitchen would be supporting a stadium 3G pitch with usage from grassroots teams then you would be eligible to apply. In addition, if you have a team that plays at the levels stated above, but have pitches on the same site that serve grassroots teams, then you are also eligible to apply.

What we will support

If successful, Howdens will be responsible for the supply of the kitchen. This includes the cabinets, drawers, hinges, handles, frontals, cabinet rims, worktops, sinks, taps and appliances.

Priority will be given to applications that include a nominated fitter that will install the kitchen on a voluntary basis (or a professional fitter funded by the club) and applications that provide more detail on the impact a new kitchen would have on their club.

However, in the event of a club not being able to source a local tradesperson to install the kitchen, there is the option for Howdens to support the installation by identifying a suitable tradesperson for the club to work with.

Additional works to kitchen space including preparation work would need to be either carried out or paid for by the club.

WHAT WE WILL NOT SUPPORT

The following items and services will not be included in the scope for Howdens to deliver and clubs should make provisions to have the work completed themselves:

- Plumbing and electrical work required to get the space ready for install and bringing it up to the relevant standards. This work should be carried out prior to the fit of the kitchen being arranged.
- Flooring repairs or installation. If the flooring is to be replaced, the club will need to confirm the specification to determine if the flooring needs to be installed before or after the kitchen installation.
- Any decoration work required on completion of the kitchen installation.
- The club will need to source any furniture e.g. chairs, stools, tables etc.
- Freestanding small domestic appliances such as toasters, kettles, air fryers and commercial catering water boilers will need to be arranged by the club.
- Structural works required e.g. moving of walls, doors or windows.

- Internal accessibility works, apart from a serving counter which will be considered as part of the kitchen design.
- Any works involving the connection or removal of gas appliances / supply.
- Any works involving electrical upgrades, including the installation of sockets and lighting for the kitchen.
- All electrical and gas works should be carried out by a qualified and certified contractor.





What do you need to consider before getting started on your application?

THINGS TO CONSIDER:

- Why is a new kitchen required?
- Do you have a project team in your club who can develop your application and project?
- Does your kitchen work for you now and does it create revenue for the club?
- Are there opportunities to enhance your current food and refreshments offer?
- How do you currently manage the kitchen and how do you plan to manage it in the future?
- Have you carried out any research into what food and refreshments players and spectators want?
- What appliances and equipment would you need to enhance your current food and refreshment offer?
- Do you know a contractor or kitchen fitter who you could nominate on your application?
- When would you plan to carry out the works?
- Can you describe the space, how it is used and what your ideas and requirements are for the new kitchen?
- New build pavilions/clubhouses will be considered if the building works are going

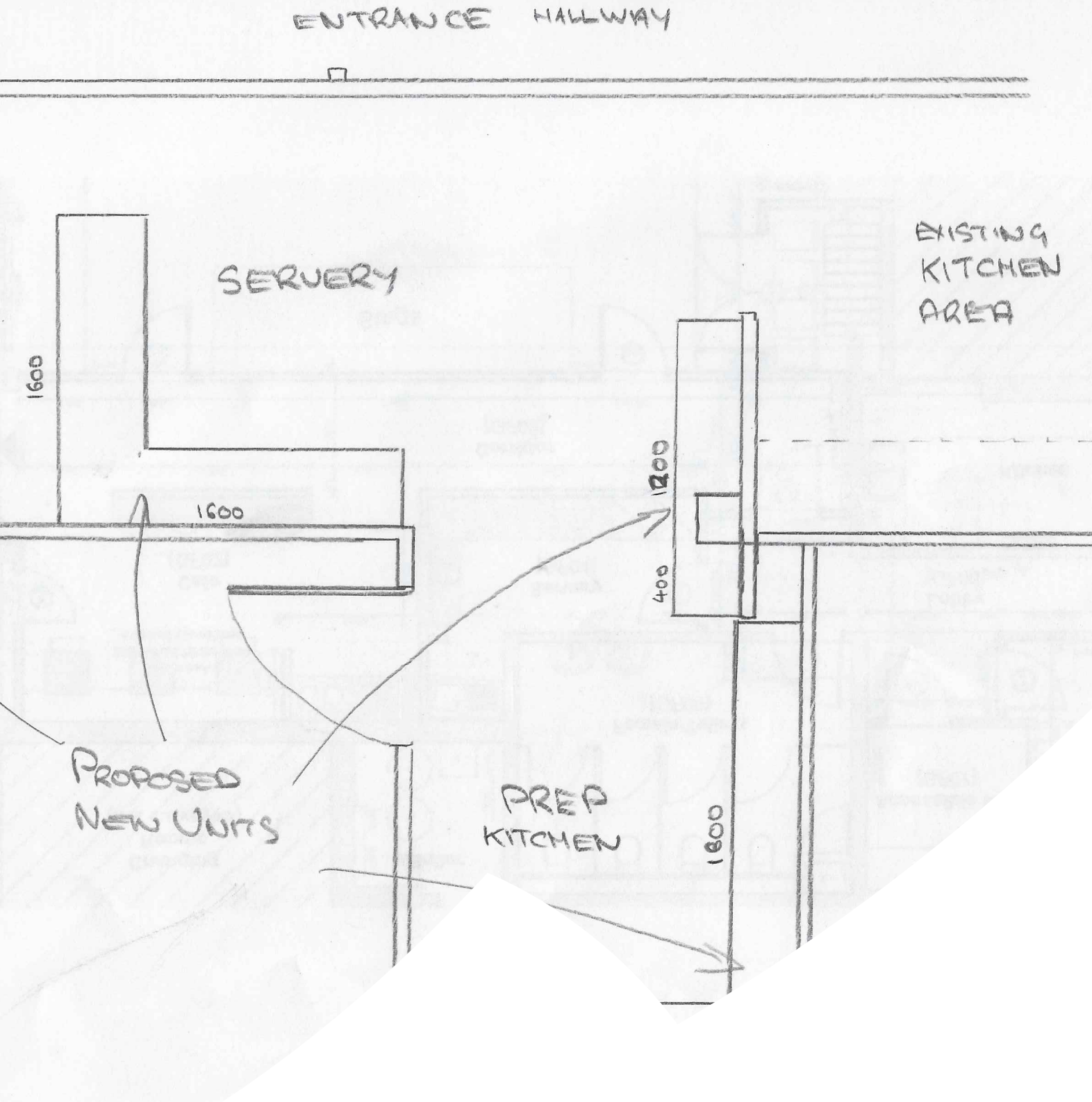
to be completed by the end of November 2024 and fit out cost of the kitchen are not already included in the project.

TYPES OF PROJECTS WE WANT TO FUND.

We know that club kitchens come in all shapes and sizes so if your application is approved, you will be assigned a Kitchen Designer from your local Howdens Depot to design your kitchen and develop your project.

EXAMPLES COULD INCLUDE:

- A straight like for like upgrade of your kitchen to modernise it, the layout is right, but the kitchen needs replacement.
- The creation of a servery and preparation areas to facilitate the high flow of customers.
- An external servery hatch so that spectators can access food and refreshments from outside of the building.
- Upgrading an existing metal container or modular building if it is watertight, already connected to the mains water (and waste drainage) and has an electricity supply.



Getting started with your application

You can access the application form by clicking [here](#).

On completing the application, if you do not have all of the necessary documents to hand, you will have the option to return to the form at a later date to add further information/documents using the application form link. Once you've added all your documents, please continue to complete the application and press 'Done' on the last page of the form. This will submit your application.

WHAT WILL YOU NEED TO INCLUDE WITH YOUR APPLICATION?

- A dimensioned sketch plan of the space detailing size of room, including width, depth, ceiling height and estimated sqm measurements. Please highlight the location of existing plumbing, waste, water, electrics and gas connections
- Position of doors, radiators, windows, servery locations, and obstructions including width, depth and height measurements
- Photos of any existing kitchen, plumbing, electrical and gas services, as well as where the kitchen is to be fitted

- Evidence of security of tenure in the form of a signed lease, licence or freehold title document
- Landlord's consent to carry out the works
- Building and contents insurance
- Estimate of the total revenue generated by your kitchen currently (if applicable)
- How long the club has been on the site (written confirmation from landlord)

You may be required to supply the following documents, depending on the age and condition of where you plan to install the kitchen. These could include:

- A building condition survey of the existing building and accessibility of the facility.
- Building regulations approval where required
- Any relevant planning approvals
- Current food hygiene rating (if applicable)
- Food hygiene qualifications (if kitchen operator is already qualified)

Getting started with your application (Cont'd)

HOW WILL YOUR APPLICATION BE JUDGED?

Your application will be assessed during February and March 2024 with decision in April 2024. You might be contacted by the assessment team during this time to clarify the information you have submitted.

Due to the large amount of applications we received during the first application window, projects will be prioritised based on the following criteria:

- Clubs who demonstrate the greatest need and whose project will have the greatest impact on their local community
- Clubs that provide opportunities across multiple pathways e.g. male, female and disability football
- How clubs intend to operate and maximise usage of their kitchen to generate additional income for the club
- Clubs that nominate a contractor / fitter that will install the kitchen on a voluntary basis (or a professional fitter funded by the club)

- Clubs that open up their kitchen for wider community use
- Clubs that have 3G pitches or multiple grass pitches on one site

IF YOU ARE SUCCESSFUL WHAT HAPPENS NEXT

A letter will be sent to you with an award pack detailing the next steps.

You will need to have an on-site meeting (or meetings) between the Club Representative, a representative from your local Howdens Depot and your contractor / fitter to bring the project to life. This will include:

1. Completing a site survey to confirm kitchen dimensions, location and requirements
2. Confirming which kitchen range, worktops, sinks and taps, handles and appliances will be used in the design
3. Confirming any pre-install work that the club needs to arrange and have carried out prior to the kitchen installation e.g. flooring, plumbing or electrical works
4. The representative from your local depot will develop the design and present it back to the club and contractor / fitter. This may take a couple of iterations but will be managed by the Depot and the Game Changer Programme project team

5. Following sign off of the design, you will need to confirm to your local depot when any pre-fit work will be completed and when the fitter / contractor will be available to begin the installation
6. Upon confirmation of the install date, your local depot will ensure the stock is available and if appropriate arrange delivery. The representative at your local depot will be on hand to help if needed during the installation

As part of the award, the club will also be required to engage in communications promoting the Game Changer Programme such as social media content, an opening event and other publicity. Further details will be provided in the award pack.

FA/Howdens – FAQs

WHAT CAN WE USE THE AWARD FOR?

There is no monetary grant award, if successful you will be awarded a fitted kitchen from Howdens, this will include the cabinets, drawers, hinges, handles, frontals, cabinet trims, worktops, sinks, taps and appliances. View range [here](#).

OUR CLUB IS IN WALES OR SCOTLAND, ARE WE ELIGIBLE TO APPLY?

Visit www.howdens.com and search 'Game Changer Programme' to access application forms for Wales and Scotland.

CAN THE PROJECT INCLUDE REFURBISHMENT OR REDECORATION OF THE BUILDING?

No, the club would be responsible for getting the kitchen area ready for the kitchen to be fitted and for any subsequent redecoration. The following is a non-exhaustive list of matters the club would be responsible for:

- Plumbing and electrical work including upgrades
- Flooring repairs or flooring installation
- Decoration after the install of the kitchen.
- Any furniture (chairs, stools, tables etc)
- Freestanding small domestic appliances such as toasters, kettles, air fryers
- All structural works (moving walls, doors, windows).

- Ensuring that all electrical and gas works must be carried out by a qualified and certified contractor.

WHAT DO WE NEED TO ACCEPT OUR AWARD?

Successful applications will need to be signed and accepted by two members associated with the club of which one should be the primary contact that completed the application form. All relevant information relating to award acceptance will be shared in the award letter. In the event of a joint application, two signatures would be required from both organisations. You will be able to start your project once any pre-commencement conditions have been met.

HOW LONG DO WE HAVE TO ACCEPT OUR AWARD ONCE NOTIFIED OF A SUCCESSFUL APPLICATION?

You will have one month to accept the award and six months to start your project from the date of your award letter.

HOW WILL THE CLUB BE MONITORED ONCE THE KITCHEN HAS BEEN INSTALLED?

Clubs will be surveyed upon completion of the project. We want to understand your experience of the programme so that we can continually improve our processes. On an annual basis we will contact you to find out the impact the kitchen has had on your club.

ELIGIBILITY/ APPLICATION PROCESS

WHEN IS THE APPLICATION WINDOW OPEN?

The window opens 4th December 2023 and will close on 31st January 2024.

IS THE APPLICATION PROCESS COMPLICATED? HOW LONG WILL IT TAKE TO FILL OUT THE APPLICATION FORM?

It is a very straightforward process and should take no more than 20 minutes to complete. However, you will need to gather and provide the supporting information below:

- A dimensioned sketch plan of the space detailing size of room including width, depth, ceiling height and estimated sqm measurements. Please highlight the location of existing plumbing, waste, water, electrics and gas connections
- Position of doors, radiators, windows, server locations, obstructions including width, height and depth measurements
- Photos of any existing kitchen, plumbing, electrical and gas services as well as where the kitchen is to be fitted
- Evidence of security of tenure in the form of a signed lease, licence or freehold title document

- Landlord's consent to carry out the works
- Building and contents insurance
- Estimate of the total revenue generated by your kitchen currently (if applicable)
- How long your club has been on the site

DO WE NEED TO APPOINT A BID CONSULTANT TO HELP US WITH THE APPLICATION?

No, there is no need to engage any professional support to complete this application. The application form is simple to complete and should only be completed by an authorised member of your organisation.

HOW WILL WE KNOW IF THE APPLICATION HAS BEEN SUCCESSFUL?

We are hoping to let successful applicants know by April 2024.

ARE WE ELIGIBLE TO APPLY TO THE PROGRAMME?

England Football Accredited clubs who:

- Are 2 or 3 star Accredited
- Are 1 star Accredited and have a minimum of 8 teams with the ambition to become a 2 star Accredited club

In addition, the club must:

- Own their facilities freehold or

FA/Howdens – FAQs (Cont'd)

- Have a lease of 5 years or longer and have your landlord's consent to undertake the proposed works or
- Have a licence in place for the next 5 years with landlord consent to carry out the works

If you do not have the freehold or a lease of 5 years or longer then we would accept the freeholder as a joint applicant. This could include Local Authorities, County Football Associations, registered charities, not-for-profit companies, community interest companies (CIC) or other social enterprises, and town and parish councils.

Applications will be considered where the applicant has a lease of 5 years or longer but it contains a break clause in favour of the landlord. We will consider these types of applications if clubs can evidence a history of ongoing site usage.

WHICH ORGANISATIONS ARE INELIGIBLE TO APPLY TO THE PROGRAMME?

- An individual or sole trader
- A national governing body
- A commercial / for-profit entity
- A club within the Premier League, Football League and Women's Football Pyramid (Tier 1 – 2)
- Educational establishments providing facilities solely for their students
- A Local Authority
- A County Football Association
- A Professional Club Community Organisation
- If you have a senior team that plays in either the Men's National League system (steps 1-4) or the Women's Pyramid of Football (tiers 1-2) and your project is to improve kitchen / refreshment facilities solely for the benefit of the stadium pitch, then you cannot apply. Clubs who play at this level should apply for funding from the Premier League Stadium Fund to improve hospitality facilities. However, if the kitchen would be supporting a stadium 3G pitch with usage from grassroots teams then you would be eligible to apply. In addition, if you have a team that plays at the levels stated above, but have pitches on the same site or another site that serve grassroots teams, then you are also eligible to apply.



CRAFTED
AT THE HEART OF YOUR COMMUNITY

WHAT IF I DON'T NOMINATE A CONTRACTOR / FITTER ON MY APPLICATION?

Priority will be given to applications that include a nominated fitter that will install the kitchen on a voluntary basis (or a professional fitter funded by the club). However, in the event of a club not being able to source a local tradesperson to install the kitchen, there is the option for Howdens to support the installation by identifying a suitable tradesperson for the club to work with.

WHO CAN WE CONTACT ABOUT THE APPLICATION?

We've developed this comprehensive set of Frequently Asked Questions that should answer your question. Please feel free to contact your County Football Association Facilities Team, they are on hand to support you during the application process. In addition, if you have any queries/issues regarding the application form, please contact howdens@footballfoundation.org.uk

WHAT SECURITY OF TENURE IS REQUIRED?

England Football Accredited clubs who:

- Are 2 or 3 star Accredited
- Are 1 star Accredited and have a minimum of 8 teams with the ambition to become a 2 star Accredited club

In addition the club must have:

- Own their facilities freehold or
- Have a lease of 5 years or longer and have your landlord's consent to undertake the proposed works or
- Have a licence in place for the next 5 years with Landlord consent to carry out the works

If you do not have the freehold or a lease of 5 years or longer then we would accept the freeholder as a joint applicant. This could include Local Authorities, County Football Associations, registered charities, not-for-profit companies, community interest companies (CIC) or other social enterprises, and town and parish councils.

Applications will be considered where the applicant has a lease of 5 years or longer, but it contains a break clause in favour of the landlord. We will consider these types of applications if clubs can evidence a history of ongoing site usage.

WE DELIVER ACTIVITIES AT MORE THAN ONE FACILITY; CAN WE APPLY FOR FUNDING FOR EACH OF THE SITES?

No, each club can only apply once. If you have already received an award as part of the Game Changer Programme you are not eligible to apply again.

HOW DO I APPLY?

You can access the application form by clicking [here](#).

Applications made by third parties on a club's behalf, or through any third-party websites, will not be considered.

WE'VE ALREADY RECEIVED FOOTBALL FOUNDATION FUNDING PREVIOUSLY, ARE WE ELIGIBLE TO APPLY?

Yes, if you meet our eligibility criteria (detailed on page 22).

WHEN WILL WE KNOW IF WE'VE BEEN SUCCESSFUL?

We'll contact you with the decision on your application by the end of April 2024.

IF SUCCESSFUL, WHEN WOULD THE KITCHEN NEED TO BE INSTALLED?

During this window, the expectation is for kitchens to be installed between May 2024 - November 2024, subject to Howdens availability.

WE HAVE ALREADY STARTED TO DO SOME OF THE WORK, WHAT SHOULD WE DO?

If you've already started the installation of a kitchen, then you would be ineligible to apply. If the works relates only to the preparation of the kitchen area, then you may still apply.

IF WE ARE UNSUCCESSFUL, WHEN WILL WE BE ELIGIBLE TO APPLY AGAIN?

We anticipate running further application windows in the future, to which clubs who are unsuccessful this time around will be able to apply.

FA/Howdens – FAQs (Cont'd)

WHY HAS THE APPLICATION BEEN REJECTED?

It is most likely your application has been rejected for one of the following reasons:

- Your club type isn't eligible
- You may not have the required security of tenure for this programme
- You are not 2 or 3 star England Football Accredited club, or 1 star England Football Accredited club with a minimum of 8 teams and the ambition to become a 2 star England Football Accredited club
- You have a senior team that plays in either the Men's National League system (steps 1-4) or the Women's Pyramid of

Football (tiers 1-2) and your project is to improve kitchen / refreshment facilities solely for the benefit of the stadium pitch

- The building condition isn't suitable for installation at this time

THERE ARE OTHER WORKS THAT WE NEED TO CARRY OUT – CAN WE APPLY FOR FUNDING FOR THOSE AS WELL?

No, the Game Changer Programme is only for the kitchen which includes the cabinets, drawers, hinges, handles, frontals, cabinet trims, worktops, sinks, taps and appliances. There might be other funding available to support other works you might wish to carry out, but this will be separate to the Game Changer Programme.

We have ringfenced a budget for the fund of £1M per annum for the kitchens, based on the number of clubs that we anticipate applying and the size of the kitchens we expect to fund at least 100 kitchens per year.

CAN CLUBS APPLY IF THEY HAVE ALREADY BENEFITED FROM A PREVIOUS FOOTBALL FOUNDATION GRANT?

Yes, but not a previous Howdens Game Changer award.

WE HAVE A QUERY REGARDING THE GUIDANCE - WHO SHOULD WE CONTACT?

Please feel free to contact your County Football Association Facilities Team, they are on hand to support you during the application process. In addition, if you have any queries/issues regarding the application form, please contact howdens@footballfoundation.org.uk

THE FUND

WHO HAS FUNDED THIS PROGRAMME?

This programme is being funded by Howdens as a partnership with the FA. The application process is being administered by The Football Foundation who are funded by the FA, The Premier League and Government, via Sport England.

WHAT IS THE AIM OF THIS FUND?

The aim of the fund is to support England Football Accredited clubs to improve their kitchen facilities so that they can offer food and refreshments to players and spectators.

OTHER SUPPORT

CAN WE STILL APPLY FOR A FACILITY GRANT FROM THE FOOTBALL FOUNDATION?

Yes, this does not affect your ability to apply for any other funding from the Football Foundation.

Report to Alton Full Town Council Meeting: 1st April 2023 – 31st December 2023

We are pleased to provide the Council with the following information regarding KA youth work for Alton-area young people during the period stated above.

After School (Monday-Friday 3-4.30pm), at the Alton KA Youth Centre

Programme Manager: Dominic Clarke

Number of sessions: 118

Number of different young people: 88

Number of attendances: 1043

After School has continued to be a very busy programme in KA's calendar. At the beginning of the year we decided to split sessions into exclusive "upper school" and "lower school" days with Wednesdays kept as a mixed age group working on a specific project or goal (e.g. an art project, creative role playing games, cookery courses or time outside playing games in the local park). This has been a great success and allowed us to welcome an increased number of individual young people overall. As the academic year has progressed however, we have found that numbers have stabilised and so have agreed to return to making every after-school session open to all year groups next term. This should return us to close to full capacity at each after-school session. Each session includes organised games, the opportunity to do a craft and plenty of time to hang out and chat. Our two junior volunteers, now in college, have grown in confidence and skill throughout the year and have been a great role model for other young people at KA.

During the Spring term we again welcomed year six children once a week to assist with the transition to secondary school. This year there was an increased number of referrals from schools, and we were all pleased to see a number of these children join us at KA after September.

Our volunteer base for after-school provision has remained a challenge but we have been working hard to increase the profile of KA to try and attract more volunteers to come and support our work. This has included an open house coffee morning and attendance at a volunteer's fair in Alton.

Mentoring Programmes

Programme Manager: Jen Hammersley

Total of all mentoring programmes:

Total number of sessions: 201

Total number of young people reached: 52

Total number of attendances: 617

Breaking this down:

- Well-Being/Thrive (2 groups)
 - o Total number of sessions: 51
 - o Total number of young people reached: 18
 - o Total number of attendances: 335
- Aspire Groups (2 groups)
 - o Total number of sessions: 32
 - o Total number of young people reached: 18
 - o Total number of attendances: 138
- Believe (1 group)
 - o Total number of sessions: 11
 - o Total number of young people reached: 4
 - o Total number of attendances: 37
- 1:1 Mentoring
 - o Total number of sessions/attendances: 107
 - o Total number of young people reached: 12

This period has been a particularly busy and productive one seeing an increase in numbers attending our group and one-to-one mentoring programmes in Alton. In Aspire (making positive choices and growing aspirations) our young people have engaged well with our topics including anger, aspirations, and impact; they feel really at home at The King's Arms, sharing their challenges and discussing ways forward. We have received such lovely feedback from them and the schools alike.

Within our well-being groups we have seen friendships and support networks grow. They have created their own WhatsApp group to support and encourage each other outside of sessions and have even made the effort to attend on inset days, and to remain in contact with each other over holiday periods. Those that struggle with social anxiety have really flourished and learnt techniques to lessen it.

15 of our mentoring young people joined us for our Christmas lunch, we played games, sang Christmas karaoke and talked about our Christmas traditions.

Enough from us, this is what our young people said:

- "I now understand how to respect and listen to others."
- "Your sessions really help my anxiety, you've helped me to be a bit kinder to myself."
- "You've always supported me and I just appreciate everything you've done for me."
- "You have helped me more than I thought anyone could."
- "I've learned how important it is to listen to other people"
- "I feel like I have learned a lot about how to control my feelings more."
- "It has helped me think a bit better"
- "100% I feel like I'm a better person"
- "I have learnt to be less stressed in social situations"
- "...meeting new people, reconnecting with others, I just like being here. Very cool."
- "I think I've opened up more as a person. I never used to talk about my feelings, but now if I'm upset I go and talk to my dad."
- "I am a totally different person now."
- "I have gained confidence in myself."
- "I've stretched my friendship circle."
- "It's a great support group, I really appreciate having people to talk to."
- "I have enjoyed learning about what other people do in similar experiences."
- "I'm not reacting as much."
- "I've learnt that I'm not alone."

Target Work at the Alton KA Youth Centre and for Alton-area young people at the Petersfield KA Youth Centre

Programme Manager: Mandy May-Martin

Supersonics

Autumn Term Report – Alton

Number of sessions: 29

Number of attendances: 196

Number of different persons: 11

Over this period in Alton, we have had two new young people start and they have settled in well, with parents reporting how grateful they are for their young person to have somewhere to go and be social and feel safe to do this. We have run several trips including a trip to ten-pin bowling, a walk to the park for outdoor games and ice cream in the summer and recently we joined up with the Young Carers to visit the Phoenix Theatre to see Hansel and Gretel. We had a change of staff with Ali replacing Dom. She has settled in very well forming strong relationships with the young people. Each session includes games and lots of craft activities, which the young people really like. We have been lucky enough to continue to have two volunteers who themselves have grown in skill and responsibility over this year.

Young Carers

Programme Manager: Mandy May-Martin

Total number of different young carers: 33

Number of Club nights: 28

Number of attendances at club nights: 122

Number of 1-1 sessions: 57

Number of different young carers at 1-1: 5

Trips: 5

Number of attendances at trips: 21

It's been a busy year, the young carers from Alton continue to join up with all the other East Hants Young Carers at our Petersfield center, each month in their different age groups. Matt joined the young carers team and has developed some good relationships with the young people. We have been able to provide 1-1 support in one of the Junior schools as well as Eggars and Amery. We also recruited a volunteer to do a 1-1 in Amery as an extra need arose, this was a huge bonus. We continue to receive new referrals from the Alton area, and we have been out on some home visits ready for the young people to start with us in the new year.

Journey Programme – faith development.

Programme Manager: Dom Clarke

Number of sessions: 12

Number of different young people: 15

Number of attendances: 37

The last quarter of this year has seen significant development in the Journey programme in Alton. Following an agreement with the Anglican parish of Bentley, Binstead and Froyle, KA have been able to offer a new weekly evening youth club (called Unite) for Christians and those exploring faith and spirituality in Alton and the surrounding villages. We have also moved our previous CU work that was based at Alton College to the local secondary schools, most successfully at Egger's School where, in conjunction with a teacher we have been able since September 2023 to offer a weekly lunch club. Amery Hill are also open to a CU in time but this is currently unfunded and KA are unable to timetable it into our current programme schedule. KA is currently in negotiations with the Parish of the Resurrection, Alton to further fund Unite and to allow this further CU to start.

Despite only having had one term of work on both projects we are pleased that Unite is well attended and growing and that Egger's CU also attracts a regular group.

Bentley, Binstead and Froyle further support the Journey programme through the provision of a volunteer to help run Unite.

Additional Information

We have been working particularly hard on raising money to fix the ongoing cold weather problems at Alton youth centre. We have been successful in obtaining small grants for curtains/blinds and small heaters and then more significantly we have just heard that we have been successful in a larger bid that will enable us to go ahead with a significant project to install a ground source heat pump system in time for winter 2024.

ALTON YOUTH WORK REPORT



During this reporting period we also held an open day and attended a volunteer's day at Alton College to raise the profile of KA and to seek more volunteer help

As usual this Christmas we re-opened our doors after term had finished to offer young people a Christmas party with a full Christmas dinner, crackers and party games. In total 29 young people attended from across most of the groups mentioned above. It was a great success.