FULL COUNCIL

2nd FEBRUARY 2022

SUPPLEMENTARY PAPERS

ALTON TOWN COUNCIL

BUDGET 2022/23

This document sets out:

(1) The current year's original and revised budget

(2) Comparative figure of actual expenditure & income for 2019/20 & 2020/21 are in the left-hand columns.

(3) The proposed budget for 2022/23, together with indicative budgets for 2023/24 and 2024/25

(4) The Council Tax Base has increased from 7,141.32 for 2021/22 to 7,260.85 for 2022/23

(5) The current Band D Council tax rate is **£102.96** per household with an overall precept of **£735,270.30**

(6) Following a Leaders Meeting on the 5th January, the proposed budget for 2022/23 represents an increase of 4.5% on a Band D this equates to **£107.59** per household (or £2.07 per week) an increase of £4.63 per annum or 8.9p per week.

(7) This would equate to an overall precept request of **£781,194.85**

(8) The current balance sheet as at 31st December 2021 is enclosed. **Please ignore the working capital figure which is the operating budget for the remainder of 2021/22. *

(9) In the current year we drew upon £82,301 of reserves (approved by Council) to offset the cost of the capital expenditure and to form part of the yearly CCLA investment which forms the sinking fund for the replacement 3G pitch.

£17,950 Capital reserve – Towards a new tractor

£7,750 Capital Reserve – to pay for the new drop in wickets at Jubilee.

£30,078 CIL to replace the play area at Holybourne

£15,056 CIL to pay professional fees for the CALA Community Building.

£11,467 3G Interest to cover CCLA investment

(10) As was noted last year, due to the restructuring of the Hampshire Pension Scheme arrangements and a positive valuation figure for 2019, HCC are not be imposing a capital contribution in addition to employer contributions over the next three years (from 2020), although there is an overall rise in the employer percentage to 21.4% over the three years. However, pensions can be volatile and as such it would be prudent, where affordability allows, to set aside funds in advance of the next valuation date in 2022. There was not scope for this for 2020/21 but is included in an allocation to reserves in 2021/22 (£10,000) and 2022/23 (£10,000).

(11) There is no figure stated for CIL in the operating budget – this is because although an indicative figure has been given by EHDC, the funds can only be used for projects, not operational costs and is wholly dependent upon planning permissions being acted upon, so they are not used for budgeting purposes until after they are received and earmarked within reserves.

(12) Project delivered in 2021/22 have included the following:

1. Supply and installation of two "bucket" swings in the Public Gardens outside of the main play area, for children 11-16
2. CCTV upgrade for the Town Centre, Public Gardens, Anstey Park and Jubilee Fields
3. Flood Meadow riverside path upgrades
4. Holybourne Pond Tree Works
5. Improvements works to the River Wey gravel recharge below the main bridge in Flood Meadows
6. Replacement of all remaining litter bins
7. Replacement of the vandalised circular benches at Holybourne
8. Installation of 2 new circular benches for the Public Gardens

9. Grant towards a new Community Speed watch Device

10.Replacement Play equipment for Holybourne

11. Replacement fencing at the Public Gardens

12. Installation of new pole banners for the Town Centre

13. Hedgerow/tree planting on the Redrow site, commissioning of a management plan

14.Neighbourhood Plan Modification

(13) Projects for 2022/23. At the budget workshops session on the 12th January Members discussed the inclusion of potential projects for 2022/23. Where a project has been built into the operating budget for 2022/23, is seeking to use reserves or is to be externally funded these are included below. Where final costings are not yet known indicative costings have been listed with (*)

1. Pump Track (£80k* less £40k grants)	£40,000 (Greenfields reserve)
2. All Tree works identified on 2021 report (£49k less £14,427 in budget)	£34,573 (CGTF)
3. King's Pond Surface Water Gully replacement (Ashdell Bridge)	£4,000 (inc. within proposed budget)
4. EV charge points in Anstey Park	FOC?
5. Professional Fees for CALA community building (already approved by FC)	£27,642 (CIL)
6.Secondary Glazing for the Town Hall (£27k less £17k in budget)	£10,000 (EMR Capital Reserve)
7. New rugby goal posts Anstey Park	£8,000 (CIL)
8. Play Area upgrade Anstey Park surfacing	£19,600 (CIL)
9. Tarmac path upgrades at Flood Meadows (Friends Group) (£40k* less £25k inc budget)	£15,000 (£6,000 Wey walk reserve + £9k CIL)

(14) The following projects have been retained for development in 2022/23 but have yet to have funding allocated; these will be considered individually as funding becomes available.

10. Perimeter Path Jubilee & Lighting of perimeter track at Jubilee Fields, (solar) possibly part of an assessment of sports facilities at Jubilee/Anstey Park and subsequent tie in with new pavilion for Jubilee.

11. Resurface tarmac in Anstey Park. Two indicative prices have now been obtained c£15,000 for patch repairs across the site and £150,000 (£25+ per sqm) for a full upgrade, resurface and line marking. *Costs for patch repairs are now submitted as a separate agenda item for Full Council.*

12.Creation of an EMR for Dredging King's Pond or for Open Spaces Major Projects. *Policy and Resources Committee have approved use of the Molson Coors Option Fee to be renamed EMR for Open Spaces Projects (19th January 2022)*

13. Improve thermal insulation at the Finnimore Pavilion c£2,000 but retained for further discussions as part of a larger retrofit of the Finnimore

14. Community Notice Boards x 4. Originally on the list as 10 but some locations already have boards and not all wards have suitable locations so reduced (c£1,000 per board)

15. Upgrade lighting at Anstey Park with LED sensor lighting indicatively costed at £16,000 felt to have an environmental and cost benefit longer term.

Available reserves to potentially utilise towards these projects.

£40,000 Molson Coors option fee (now reallocated for Open Spaces Projects)

£28,179 Economic Development Reserve (not EMR so could reallocate as capital reserve)

£21,727 Capital Reserve

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TOTAL £89,906

(14) The current proposed budget therefore places £0 into capital reserves, £10,000 into the pension reserve and draws £154,815 from existing reserves for projects to be delivered in-year as follows:

£40,000 Pump Track (Greenfields reserve),

£34,573 towards tree works (CGTF)

£27,642 CALA Fees (CIL)

£10,000 Town Hall Secondary Glazing (EMR Capital Reserve)

£8,000 New rugby goal posts Anstey Park (CIL)

£19,600 Play Area upgrade Anstey Park surfacing (CIL)

£15,000 Tarmac path upgrades at Flood Meadows (£6,000 Wey walk reserve + £9,000 CIL)

(15) The indicative budgets for 2023/24 and 2024/25 have a 3.5% increase respectively in precept based upon an assumption of no change in the current tax base figure.

18/01/2022

17:10

Alton Town Council

Balance Sheet as at 31/12/2021

31/03/2021					31/03/2022
		Current Assets			
7,803		Debtors	9,031		
18,025		Vat Control	23,597		
401,062		CCLA Deposit Fund	401,139		
253		Petty Cash	410		
222,027		Unity Trust Bank : Current A/c	677,660		
0		Payroll Control	0		
649,171				**1,111,838**	
	649,171	**Total Assets**			1,111,838
		Current Liabilities			
11,893		Creditors control ac	8,501		
15,396		Resilience Fund	11,466		
79,461		Accruals	7,870		
0		PAYE+NI Due	7,829		
0		Superannuation Due	0		
7,048		Receipts in Advance	0		
927		Holding Deposits	927		
114,725				**36,592**	
	534,446	**Total Assets Less Current Liabilities**			1,075,246
		Represented By			
	41,832	Working Capital			499,299
	40,000	Molson Coors Option Fee			40,000
	11,467	EMR 3G Interest			8,203
	28,179	Economic Development Reserve			28,179
	64,427	EMR Capital Reserve			38,727
	600	EMR Complin Homeless Trust			600
	121,402	General Reserves			121,402
	52,662	Barley Fields Reserve			52,662
	40,000	Greenfields Reserve			40,000
	23,663	EMR Community Infrastructure			65,019
	9,296	Weywalk Reserves			9,296
	34,573	Payments on Acc (Incl CGTF)			34,573
	36,346	Treloar Heights			36,346
	30,000	EMR Crownby Estate			90,000
	0	David Whitmarsh Award EMR			940
	0	Pension EMR			10,000

Alton Town Council

Balance Sheet as at 31/12/2021

31/03/2021		31/03/2022
534,446		1,075,246

The above statement represents fairly the financial position of the authority as at 31/12/2021 and reflects its Income and Expenditure during the year.

Signed :
Chairman ______________________________ Date : ____________________

Signed :
Responsible
Financial
Officer ______________________________ Date : ____________________

2020/21 ACTUAL	2019/20 ACTUAL	Code	REVENUE INCOME AND EXPENDITURE	2021/22 Approved	2021/22 Revised	2022/23 DRAFT	2023/24 DRAFT	2024/25 DRAFT
		101	Corporate Management					
£1,748	£3,947	4088	Newsletter	£4,000	£4,339	£4,469	£4,603	£4,741
£464	£548	4101	Bank Charges	£370	£329	£339	£349	£360
£13,856	£18,714	4111	Professional Fees	£22,000	£27,620	£44,642	£30,000	£23,000
£3,574	£330	4112	Audit Fees	£3,500	£3,327	£3,600	£4,200	£4,200
£30,299	£79,364	4999	Funds to CCLA	£22,116	£33,583	£22,116	£22,116	£22,116
£49,941	£102,903		Corporate Management :- Expenditure	**£51,986**	**£69,198**	**£75,166**	**£61,268**	**£54,417**
£31,314	£233	1010	Other Income	£0	£61,500	£0	£0	£0
£18,627	**£102,670**		**Net Expenditure over Income**	**£51,986**	**£7,698**	**£75,166**	**£61,268**	**£54,417**
		102	Democratic Representation					
£3,940	£3,785	4121	Mayors Allowance	£4,000	£4,000	£4,000	£4,000	£4,000
£0	£13,277	4122	Election expenses	£5,000	£7,242	£7,000	£24,000	£7,000
£68	£27	4125	Councillor Expenses	£1,200	£600	£1,200	£1,200	£1,200
£0	£0	4124	Public Consultations /Other	£2,000	£350	£2,000	£2,000	£2,000
£4,008	£17,089		Democratic Representation :- Expenditure	**£12,200**	**£12,192**	**£14,200**	**£31,200**	**£14,200**
£4,008	**£17,089**		**Net Expenditure over Income**	**£12,200**	**£12,192**	**£14,200**	**£31,200**	**£14,200**
		105	Central Support-Admin Costs					
£198,009	£188,015	4001	Salaries	£206,343	£195,933	£216,278	£220,604	£225,016
£19,089	£17,529	4002	Employers NI	£18,571	£19,716	£22,060	£22,502	£22,952
£33,862	£27,943	4003	Employers Pension	£41,681	£35,821	£46,283	£49,986	£53,985
£0	£25,000		HCC Capital Contribution Pension* RE-CODING	£0	£0	£0	£0	£0
£988	£971	4005	Pension enhancements	£948	£992	£992	£992	£992
£717	£4,686	4008	Training	£2,400	£2,200	£2,600	£3,800	£3,000
£44	£1,290	4009	Staff Travel	£1,500	£50	£1,800	£1,854	£1,909

2020/21	2019/20			2021/22	2021/22	2022/23	2023/24	2024/25
ACTUAL	ACTUAL			Approved	Revised	DRAFT	DRAFT	DRAFT
£1,238	£2,251	4026	Other Expenditure	£1,000	£1,968	£1,500	£1,500	£1,500
£22,598	£15,087	4071	Telephone and IT	£15,996	£18,634	£19,003	£19,573	£20,160
£1,464	£829	4072	Mobile Phones	£2,100	£2,409	£2,481	£2,555	£2,632
£594	£2,264	4075	Stationery & Printing	£1,500	£1,622	£1,750	£2,000	£2,250
£750	£1,029	4076	Postage	£1,000	£1,223	£1,050	£1,100	£1,150
£2,284	£2,514	4080	Subscriptions & Publications	£3,250	£2,368	£3,300	£3,350	£3,400
£6,997	£0	4081	Covid19 expenditure	£0	£816	£0	£0	£0
£19,097	£19,697	4085	Insurance	£21,000	£19,908	£21,273	£21,630	£22,279
£0	£211	4087	Advertising	£650	£375	£650	£650	£650
£0	£0	4089	Resilience Fund	£0	£0	£0	£0	£0
£3,244	£877	4155	Equipment	£2,000	£721	£2,000	£2,000	£2,000
£0	£228	4157	Furniture	£1,000	£0	£1,000	£1,200	£1,400
£310,975	£310,421		Central Support-Admin Costs :- Expenditure	**£320,939**	**£304,756**	**£344,021**	**£355,295**	**£365,274**
£451	£2,234	1010	Other Income	£0	£273	£0	£0	£0
£1,500		1020	Covid 19 income	£0	£0	£0	£0	£0
£1,951	£2,234		Central Support-Admin Costs :- Income	£0	£273	£0	£0	£0
£309,024	**£308,187**		**Net Expenditure over Income**	**£320,939**	**£304,483**	**£344,021**	**£355,295**	**£365,274**
		106	Central Support-Town Hall					
£7,501	£7,181	4021	Rates	£6,700	£6,636	£6,636	£6,636	£6,636
£640	£230	4022	Water Charges	£620	£495	£620	£639	£658
£950	£2,027	4024	Gas	£1,750	£1,160	£2,320	£2,390	£3,178
£1,553	£1,690	4025	Electricity	£1,350	£1,480	£3,147	£3,241	£3,339
£1,705	£2,040	4030	Cleaning	£2,400	£1,860	£1,915	£1,973	£2,032
£2,504	£2,202	4140	Building Maintenance	£3,000	£9,447	£6,000	£6,000	£6,000
£14,853	£15,370		Central Support-Town Hall :- Expenditure	**£15,820**	**£21,078**	**£20,638**	**£20,879**	**£21,843**

2020/21 ACTUAL	2019/20 ACTUAL	Code		2021/22 Approved	2021/22 Revised	2022/23 DRAFT	2023/24 DRAFT	2024/25 DRAFT
£2,138	£24,739	1002	Shop Rents	£10,500	£10,418	£12,626	£12,626	£12,626
£600	£50,138	1010	Other	£0	£0	£0	£0	£0
£2,738	£74,877		Central Support-Town Hall :- Income	**£10,500**	**£10,418**	**£12,626**	**£12,626**	**£12,626**
£12,115	**-£59,507**		**Net Expenditure over Income**	**£5,320**	**£10,660**	**£8,012**	**£8,253**	**£9,217**
		107	Operating Income & Exp.					
£8,300	£17,250	1005	Market Income	£10,000	£10,333	£10,500	£10,815	£11,139
£713,565	£671,015	1176	Precept	£735,270	£735,270	£781,195	£808,537	£836,836
£11,679	£11,443	1190	Interest Received	£11,000	£11,000	£11,592	£12,171	£3,000
£10,506	£8,006	1081	CIL	£0	£86,491	£0	£0	£0
£744,050	£707,714		Operating Income & Exp. :- Income	**£756,270**	**£843,094**	**£803,287**	**£831,523**	**£850,975**
-£744,050	**-£707,714**		**Net Expenditure over Income**	**-£756,270**	**-£843,094**	**-£803,287**	**-£831,523**	**-£850,975**
		108	Other Properties					
£5,215	£4,854	4140	Building Maintenance Herald	£2,000	£1,363	£2,000	£2,000	£2,000
£16,145	£379,439	4411	Building Maintenance Bartlett & Butcher	£2,000	£0	£2,000	£2,000	£2,000
£9,411	£4,705	4412	Public Works Loan Board repayments	£9,411	£9,411	£9,411	£9,411	£9,411
£5,422	£0	4116	Rent/Start up for High Street Retail Unit	£0	£0	£0	£0	£0
£36,193	£388,998		Other Properties :- Expenditure	**£13,411**	**£10,774**	**£13,411**	**£13,411**	**£13,411**
£39,602	£17,154	1001	Rents	£19,000	£20,221	£21,221	£21,221	£21,221
£10,545	£337,610	1010	other income	£0	£1,655	£0	£0	£0
£50,147	£354,764		Other Properties :- Income	**£19,000**	**£21,876**	**£21,221**	**£21,221**	**£21,221**
-£13,954	**£34,234**		**Net Expenditure over Income**	**-£5,589**	**-£11,102**	**-£7,810**	**-£7,810**	**-£7,810**

2020/21 ACTUAL	2019/20 ACTUAL	Code		2021/22 Approved	2021/22 Revised	2022/23 DRAFT	2023/24 DRAFT	2024/25 DRAFT
		201	Anstey Park					
£1,420	£1,649	4021	Rates	£1,550	£1,550	£1,550	£1,550	£1,550
£7,326	£6,870	4022	Water Charges	£1,800	£0	£1,820	£1,835	£1,800
£1,033	£1,127	4024	Gas	£1,500	£1,306	£2,612	£2,690	£2,771
£4,773	£5,915	4025	Electricity / Electricals	£3,950	£4,073	£9,261	£9,539	£9,825
£180	£122	4030	Cleaning	£200	£200	£200	£200	£200
£645	£346	4071	Telephone and IT	£522	£522	£530	£540	£550
£6,990	£16,996	4140	Building Maintenance	£7,000	£6,936	£8,000	£8,000	£8,000
£4,412	£11,118	4141	Grounds Maintenance	£5,000	£5,000	£6,000	£6,000	£6,500
£26,779	£44,143		Anstey Park :- Expenditure	**£21,522**	**£19,587**	**£29,973**	**£30,354**	**£31,196**
£2,233	£10,652	1000	Fees and Charges	£14,800	£17,400	£17,922	£18,460	£19,014
£13,250	£21,707	1001	Rents	£15,000	£15,637	£18,445	£44,000	£44,000
£110	£535	1010	Other Income inc grants	£0	£0	£0	£0	£0
£22,116	£22,116	1016	Alton FC Holding Fund/Rent	£22,116	£22,116	£22,116	£22,116	£22,116
£37,709	£55,010		Anstey Park :- Income	**£51,916**	**£55,153**	**£58,483**	**£84,576**	**£85,130**
-£10,930	**-£10,867**		**Net Expenditure over Income**	**-£30,394**	**-£35,566**	**-£28,510**	**-£54,222**	**-£53,934**
		202	Jubilee Playing Fields					
£2,100	£4	4022	Water Charges	£2,200	£0	£2,400	£2,472	£2,546
£2,043	£3,035	4025	Electricity / Electricals	£3,500	£2,149	£4,425	£4,557	£4,694
£2,083	£0	4021	Rates	£2,125	£2,125	£2,125	£2,125	£2,125
£151	£84	4030	Cleaning	£250	£150	£155	£159	£164
£4,011	£2,019	4140	Building Maintenance	£4,500	£2,785	£4,500	£4,500	£4,500
£19,743	£12,804	4141	Grounds Maintenance	£7,500	£21,727	£7,725	£7,956	£8,195
£480	£433	4143	Skatepark Maintenance	£500	£0	£500	£500	£500
£815	£819	4150	Fuel Costs (heating oil)	£1,379	£500	£1,415	£1,475	£1,519
£0	£3,085	4155	Equipment	£0	£0	£0	£0	£0
£31,426	£22,283		Jubilee Playing Fields :- Expenditure	**£21,954**	**£29,436**	**£23,245**	**£23,744**	**£24,243**

2020/21 ACTUAL	2019/20 ACTUAL			2021/22 Approved	2021/22 Revised	2022/23 DRAFT	2023/24 DRAFT	2024/25 DRAFT
£14,634	£11,694	1000	Fees and Charges	£13,000	£13,476	£13,880	£14,296	£14,724
£16,882	£15,934	1001	Rents	£14,600	£18,900	£19,415	£19,475	£19,519
£0	£6,116	1010	Other Income	£0	£6,000	£0	£0	
£31,516	£33,744		Jubilee Playing Fields :- Income	**£27,600**	**£38,376**	**£33,295**	**£33,771**	**£34,243**
	-£11,461		**Net Expenditure over Income**	**-£5,646**	**-£8,940**	**-£10,050**	**-£10,027**	**-£10,000**
		301	Grounds Maintenance Team					
£135,378	£131,553	4001	Salaries	£157,286	£137,216	£161,797	£165,032	£168,333
£12,195	£11,859	4002	Employers NI	£14,156	£12,475	£16,503	£16,833	£17,170
£27,063	£24,152	4003	Employers Pension	£31,772	£28,282	£34,625	£35,317	£36,023
£1,028	£757	4010	Uniforms & safety equipment	£600	£600	£800	£700	£700
£2,750	£3,125	4144	Play Equipment inspection	£3,800	£3,800	£3,914	£4,031	£4,152
£20,698	£11,020	4145	Tree / Hedge Maintenance	£15,000	£31,224	£49,000	£20,000	£20,500
£0	£739	4146	Bedding Plants	£750	£43	£750	£750	£750
£774	£1,025	4147	Dog Bin sacks	£1,250	£1,250	£1,287	£1,326	£1,369
£7,480	£19,169	4149	Vehicle Costs	£9,000	£7,000	£7,210	£7,426	£7,649
£3,725	£7,502	4150	Fuel Costs	£5,750	£5,750	£5,922	£6,100	£6,283
£6,826	£10,774	4153	security/ gate locking	£9,000	£8,640	£8,899	£9,166	£9,441
£737	£8,884	4154	Equipment Leasing/ Contracting	£0	£0	£0	£0	£0
£14,467	£19,257	4155	Equipment	£17,000	£54,460	£22,000	£25,000	£35,000
£9,527	£0	4148	Play Equipment / Maintenance	£4,000	£2,085	£23,600	£4,000	£4,000
£17,109	£7,412	4031	Refuse Collection	£12,000	£12,000	£12,360	£12,730	£13,113
£1,418	£5,574	4141	Grounds Maintainence	£3,000	£5,051	£5,000	£5,000	£5,000
£261,175	£262,802		Grounds Maintenance Team :- Expenditure	**£284,364**	**£309,876**	**£353,667**	**£313,411**	**£329,483**
£1,939	£3,430	1010	Other income	£0	£8,449	£0	£0	£0
£1,939	£3,430		Grounds Maintenance Team :- Income	£0	£8,449	£0	£0	£0
£259,236	**£259,372**		**Net Expenditure over Income**	**£284,364**	**£301,427**	**£353,667**	**£313,411**	**£329,483**

2020/21 ACTUAL	2019/20 ACTUAL	Code		2021/22 Approved	2021/22 Revised	2022/23 DRAFT	2023/24 DRAFT	2024/25 DRAFT
		310	The Butts					
£1,332	£43	4022	Water Charges	£400	£0	£400	£400	£400
£1,332	£43		The Butts :- Expenditure	**£400**	**£0**	**£400**	**£400**	**£400**
£700	£2,855	1000	Fees and Charges	£1,400	£2,130	£2,200	£2,200	£2,200
£700	£2,855		The Butts :- Income	**£1,400**	**£2,130**	**£2,200**	**£2,200**	**£2,200**
£632	**-£2,812**		**Net Expenditure over Income**	**-£1,000**	**-£2,130**	**-£1,800**	**-£1,800**	**-£1,800**
		311	Public Gardens					
£191	£254	4022	Water Charges	£200	£200	£206	£212	£218
£847	£1,111	4025	Electricity / Electricals	£530	£682	£1,637	£1,686	£1,737
£398	£460	4140	Building Maintenance	£1,200	£757	£1,200	£1,236	£1,273
£70	£3,374	4141	Grounds Maintenance	£2,750	£18,593	£2,750	£2,832	£2,917
£1,506	£5,199		Public Gardens :- Expenditure	**£4,680**	**£20,232**	**£5,793**	**£5,966**	**£6,145**
£11,445	£13,895	1001	Rents	£11,976	£12,560	£13,976	£14,395	£14,827
£642	£0	1010	other income	£0	£967	£0	£0	£0
£12,087	£13,895		Public Gardens :- Income	**£11,976**	**£13,527**	**£13,976**	**£14,395**	**£14,827**
-£10,581	**-£8,696**		**Net Expenditure over Income**	**-£7,296**	**£6,705**	**-£8,183**	**-£8,429**	**-£8,682**
		312	Windmill Hill					

2020/21 ACTUAL	2019/20 ACTUAL			2021/22 Approved	2021/22 Revised	2022/23 DRAFT	2023/24 DRAFT	2024/25 DRAFT
£4,418	£4,441	1001	Rents	£4,000	£4,107	£4,000	£4,000	£4,000
£4,418	£4,441		Windmill Hill :- Income	**£4,000**	**£4,107**	**£4,000**	**£4,000**	**£4,000**
£4,418	**£4,441**		**Net Expenditure over Income**	**£4,000**	**£4,107**	**£4,000**	**£4,000**	**£4,000**
		313	Kings Pond					
£1,099	£8,891	4141	Grounds Maintenance	£8,000	£15,443	£30,000	£15,000	£15,000
£1,099	£8,891		Kings Pond :- Expenditure	**£8,000**	**£15,443**	**£30,000**	**£15,000**	**£15,000**
£7,220	£6,765	1001	Rents	£7,100	£7,100	£7,100	£7,100	£7,100
£7,220	£6,765		Kings Pond :- Income	**£7,100**	**£7,100**	**£7,100**	**£7,100**	**£7,100**
-£6,121	**£2,126**		**Net Expenditure over Income**	**£900**	**£8,343**	**£22,900**	**£7,900**	**£7,900**
		314	Holybourne Play Area					
£265	£0	4200	Ground Rent	£265	£265	£265	£265	£265
£265	£0		Holybourne Play Area :- Expenditure	£265	£265	£265	£265	£265
£265	**£0**		**Net Expenditure over Income**	**£265**	**£265**	**£265**	**£265**	**£265**
		315	Chawton Park Road					
£23,683	£20,341	1001	Rents	£23,500	£23,500	£23,500	£23,500	£23,500
£23,683	£20,341		Chawton Park Road :- Income	£23,500	£23,500	£23,500	£23,500	£23,500
-£23,683	**-£20,341**		**Net Expenditure over Income**	**-£23,500**	**£23,500**	**-£23,500**	**-£23,500**	**-£23,500**

2020/21 ACTUAL	2019/20 ACTUAL	Code		2021/22 Approved	2021/22 Revised	2022/23 DRAFT	2023/24 DRAFT	2024/25 DRAFT
		316	Greenfields					
£430	£0	1001	Rents	£430	£430	£500	£500	£500
£430	£0		Greenfields :- Income	£430	£430	£500	£500	£500
£430	**£0**		**Net Expenditure over Income**	**£430**	**£430**	**£500**	**£500**	**£500**
		317	Flood Meadows					
£1,114	£594	4025	Electricity	£150	£150	£300	£309	£318
£8,449	£37,341	4141	Grounds Maintenance	£26,601	£20,963	£42,000	£5,000	£5,000
£9,563	£37,935		Flood Meadows :- Expenditure	£26,751	£21,113	£42,300	£5,309	£5,318
£899	£25,000	1010	Other Income	£0	£0	£0	£0	£0
£8,664	**£12,935**		**Net Expenditure**	**£26,751**	**£21,113**	**£42,300**	**£5,309**	**£5,318**
		318	Other Open Spaces					
£95	£4,421	4156	Parish Paths	£1,000	£0	£1,000	£1,000	£1,000
£625	£4,340	4315	Wey Walk	£3,730	£0	£0	£0	£0
£0	£6,000	4316	Will Hall Farm Lower Field	£2,500	£23,750	£0	£0	£0
£0			Holybourne Pond	£5,000	£5,000	£0	£0	£0
£720	£14,761		Other Open Spaces :- Expenditure	£12,230	£28,750	£1,000	£1,000	£1,000
£0	£0	1010	Other Income	£0	£163,508	£0	£0	
£720	**£14,761**		**Net Expenditure**	**£12,230**	**-£134,758**	**£1,000**	**£1,000**	**£1,000**
		319	Closed Churchyard					
£1,225	£0	4141	Path Maintenance	£10,000	£0	£10,000	£0	£0
£1,225	£0		Closed Churchyard :- Expenditure	£10,000	£0	£10,000	£0	£0
-£1,225	**£0**		**Net Expenditure**	**£10,000**	**£0**	**£10,000**	**£0**	**£0**

2020/21 ACTUAL	2019/20 ACTUAL			2021/22 Approved	2021/22 Revised	2022/23 DRAFT	2023/24 DRAFT	2024/25 DRAFT
		320	Allotments					
£4,308	£716	4022	Water Charges	£2,500	£1,257	£2,500	£2,575	£2,652
£3,621	£3,467	4141	Maintenance	£2,000	£2,331	£2,500	£2,575	£2,652
£1,000	£4,398	4159	Allotment Improvements	£2,500	£0	£2,500	£2,900	£3,400
£8,929	£8,581		Allotments :- Expenditure	**£7,000**	**£3,588**	**£7,500**	**£8,050**	**£8,704**
£7,220	£6,482	1001	Rents	£6,000	£7,050	£7,050	£7,261	£7,479
£0	£345	1003	Administration Fees	£400	£1,031	£400	£400	£400
£7,220	£6,827		Allotments :- Income	**£6,400**	**£8,081**	**£7,450**	**£7,661**	**£7,879**
£1,709	**£1,754**		**Net Expenditure over Income**	**£600**	**-£4,493**	**£50**	**£389**	**£825**
		321	Barley Fields					
£0	£0	4141	Grounds Maintainence	£0	£2,120	£0	£0	£0
£0	£0		Barley Fields :- Expenditure	£0	£2,120	£0	£0	£0
£0	£0	1010	Commuted Sum income	£0	£0	£0	£0	
£0	£0		Barley Fields :- Income	**£0**	**£0**	**£0**	**£0**	**£0**
£0	**£0**		**Net Expenditure over Income**	**£0**	**£2,120**	**£0**	**£0**	**£0**
		401	Community					
£0	£702	4304	Town Crier	£1,100	£1,100	£1,100	£1,200	£1,200
£12,013	£541	4306	Tourism / marketing	£10,000	£6,739	£14,000	£12,000	£12,000
£9,761	£27,644	4307	Events expenditure (including Yuletide)	£20,000	£11,512	£18,000	£16,000	£16,000
£500	£300	4312	Events Grants	£2,000	£950	£2,500	£2,500	£2,500
£3,013	£1,474	4314	CCTV	£25,000	£20,205	£2,712	£2,793	£2,877
£0	£0	4305	3rd Party Event /additional officer hours	£2,000	£0	£1,500	£1,500	£1,500
£20,000	£20,750	4308	Youth Provision	£20,000	£20,000	£20,000	£20,000	£20,000
£12,170	£0	4317	Climate Change Actions/ Strategy	£15,000	£6,880	£27,479	£10,000	£10,000
£57,457	£51,411		Town centre :- Expenditure	**£95,100**	**£67,386**	**£87,291**	**£65,993**	**£66,077**

2020/21 ACTUAL	2019/20 ACTUAL	Code		2021/22 Approved	2021/22 Revised	2022/23 DRAFT	2023/24 DRAFT	2024/25 DRAFT
			Events Income					
£24	£1,607	1010	Advertising Income /other	£1,633	£90	£500	£700	£900
£1,970	£14,973	1014	Events income (including yuletide)	£14,000	£2,938	£3,000	£3,000	£3,000
£2,700	£2,997	1072	Donations/Sponsorship received	£3,500	£6,212	£6,000	£6,000	£6,000
£700	£8,184	1080	Grant Income	£5,000	£9,490	£1,000	£1,500	£1,500
£4,948	£0	1089	Climate Change	£15,000	£1,000	£0	£0	£0
£10,342	£27,761		Town centre :- Income	**£39,133**	**£19,730**	**£10,500**	**£11,200**	**£11,400**
£47,115	**£23,650**		**Net Expenditure over Income**	**£55,967**	**£47,656**	**£76,791**	**£54,793**	**£54,677**
		403	Christmas Lights					
£20,360	£24,702	4300	Christmas Lights	£20,000	£20,000	£20,000	£20,000	£22,000
£20,360	£24,702		Christmas Lights :- Expenditure	£20,000	£20,000	£20,000	£20,000	£22,000
£0	£500	1071	Christmas Lights Income	£500	£0	£0	£0	£0
£0	£500		Christmas Lights :- Income	£500	£0	£0	£0	£0
£20,360	**£24,202**		**Net Expenditure over Income**	**£19,500**	**£20,000**	**£20,000**	**£20,000**	**£22,000**

2020/21 ACTUAL	2019/20 ACTUAL	Code		2021/22 Approved	2021/22 Revised	2022/23 DRAFT	2023/24 DRAFT	2024/25 DRAFT
		404	Alton in Bloom					
£3,785	£11,770	4302	Alton in Bloom Expenditure	£2,500	£2,500	£1,500	£1,500	£2,500
£3,785	£11,770		Alton in Bloom :- Expenditure	**£2,500**	**£2,500**	**£1,500**	**£1,500**	**£2,500**
£0	£1,771	1070	Alton in Bloom :- Income	£1,300	£0	£0	£0	£0
£0	£1,771		Alton in Bloom :- Income	£1,300	£0	£0	£0	£0
£3,785	**£9,999**		**Net Expenditure over Income**	**£1,200**	**£2,500**	**£1,500**	**£1,500**	**£2,500**
		420	Grants					
£29,886	£35,342	4500	Grants-Community	£25,000	£24,984	£25,000	£25,000	£25,000
£29,886	£35,342		Grants - Expenditure	£25,000	£24,984	£25,000	£25,000	£25,000
£29,886	**£35,342**		**Net Expenditure over Income**	**£25,000**	**£24,984**	**£25,000**	**£25,000**	**£25,000**
		503	Assembly Rooms					
£6,986	£21,179	4006	Management Contract	£24,000	£11,088	£21,000	£21,000	£21,000
£5,955	£6,383	4021	Rates	£6,383	£6,383	£6,383	£6,383	£6,383
£1,311	£1,403	4022	Water Charges	£1,600	£1,300	£1,339	£1,379	£1,420
£1,706	£1,680	4024	Gas	£1,850	£1,850	£2,775	£2,875	£2,944
£3,292	£4,908	4025	Electricity	£3,800	£3,800	£8,043	£8,284	£8,533
£0	£72	4026	Other Expenditure	£500	£44	£500	£500	£500
£1,267	£1,173	4030	Cleaning	£1,250	£1,250	£3,250	£1,300	£3,300
£474	£267	4031	Refuse Collection	£550	£550	£567	£584	£601
£253	£392	4040	Licences	£750	£534	£750	£750	£750
£556	£633	4071	Telephone and IT	£600	£556	£600	£618	£636
£0	£0	4087	Advertising	£500	£96	£500	£500	£500
£4,000	£6,163	4140	Building Maintenance	£6,000	£2,273	£6,000	£6,000	£6,000
£0	£161	4155	Equipment	£1,000	£100	£1,000	£1,000	£1,000

2020/21 ACTUAL	2019/20 ACTUAL	Code		2021/22 Approved	2021/22 Revised	2022/23 DRAFT	2023/24 DRAFT	2024/25 DRAFT
£0	£0	4157	Furniture	£800	£0	£800	£800	£800
£25,800	£44,414		Assembly Rooms :- Expenditure	**£49,583**	**£29,824**	**£53,507**	**£51,973**	**£54,367**
£4,992	£29,682	1000	Fees and Charges	£25,000	£25,000	£27,120	£27,934	£28,772
£10,122	£12,369	1001	Rents	£10,475	£11,080	£11,412	£11,754	£12,107
£15,114	£42,051		Assembly Rooms :- Income	**£35,475**	**£36,080**	**£38,532**	**£39,688**	**£40,879**
£10,686	**£2,363**		**Net Expenditure over Income**	**£14,108**	**-£6,256**	**£14,975**	**£12,285**	**£13,488**
		601	Street Furniture					
£1,100	£1,276	4021	Rates	£1,178	£1,100	£1,100	£1,100	£1,100
£13,044	£4,990	4600	Public Seats/bins/parsols	£10,150	£21,046	£2,000	£2,000	£2,000
£9,019	£2,360	4601	Bus Shelters	£1,750	£1,750	£1,750	£1,802	£1,856
£0	£1,922	4602	Notice Boards / SLRS	£6,000	£7,800	£2,000	£2,000	£2,000
£23,163	£10,548		Street Furniture :- Expenditure	**£19,078**	**£31,696**	**£6,850**	**£6,902**	**£6,956**
£5,986	£4,705	1072	Donations Received/ Bus Shelter Advertising	£4,000	£1,900	£2,000	£2,200	£2,332
£760	£0	1009	Insurance Payout	£0	£8,089	£0	£0	£0
£6,746	£4,705		Street Furniture :- Income	**£4,000**	**£9,989**	**£2,000**	**£2,200**	**£2,332**
£16,417	**£5,843**		**Net Expenditure over Income**	**£15,078**	**£21,707**	**£4,850**	**£4,702**	**£4,624**
		602	Neighbourhood Plan					
£3,151	£0	4026	Other expenditure	£3,000	£3,184	£0	£0	£0
£3,151	£0		Neighbourhood Plan :- Expenditure	£3,000	£3,184	£0	£0	£0
£3,610	£0	1080	Grants Received	£2,000	£2,873	£0	£0	
£3,610	£0		Neighbourhood Plan :- Income	£2,000	£2,873	£0	£0	£0
-£459	**£0**		**Net Expenditure over Income**	**£1,000**	**£311**	**£0**	**£0**	**£0**

2020/21 ACTUAL	2019/20 ACTUAL			2021/22 Approved	2021/22 Revised	2022/23 DRAFT	2023/24 DRAFT	2024/25 DRAFT
		702	Developers Contribution Projects					
£17,037	£273,284	4401	Jubilee Playing Fields	£40,000	£2,547	£0	£0	£500,000
£0	£3,652	4402	Anstey Park	£0	£0	£88,000	£0	£0
£0	£14,580	4403	Public Gardens	£0	£0	£0	£0	
£15,390	£8,939	4404	Environmental Improvements	£0	£0	£0	£0	
£59,903	£0	4406	Play Equipment	£67,000	£38,429	£0	£0	
£0	£478	4409	Business Development	£0	£0	£0	£0	
£92,330	£300,933		Developers Contribution:- Expenditure	**£107,000**	**£40,976**	**£88,000**	**£0**	**£500,000**
£28,228	£145,303	1085	Developers Contribution S106/CIL	£0	£0	£0	£0	£200,000
£25,892	£148,284	1088	Project Contributions (other grants)	£0	£2,192	£40,000		£300,000
£0	£11,250	1080	Grant Income	£0	£650	£40,000	£0	
£54,120	£304,837		Developers Contribution:-Income	**£0**	**£2,842**	**£80,000**	**£0**	**£500,000**
£64,102	**£155,630**		**Net Expenditure over Income**	**£107,000**	**£38,134**	**£8,000**	**£0**	**£0**
£1,016,295	£1,734,757		**Total Revenue Expenditure**	£1,132,783	£1,088,958	£1,253,727	£1,056,920	£1,567,800
£1,047,953	£1,693,754		**Total Revenue Income**	£1,002,500	£1,271,536	£1,118,670	£1,096,161	£1,618,812
£31,658	-£41,003		**Surplus/deficit**	-£130,283	£182,578	-£135,057	£39,240	£51,012
		Less						
£10,506			**Transfer to reserves (CIL)**	£0	£86,491	£0	£0	£0
£0			**Transfer to reserves (3G Interest)**	£10,000	£8,280	£11,000	£11,500	£3,000
£6,177			**Transfer to reserves (Capital)**		£139,758	£0	£0	£20,000
£600			**Transfer to reserves (Whitmarsh)**		£940	£0	£0	£0
£30,000	£14,010		**Transfer to reserves (Crownby)**		£60,000	£0	£0	£0
			Transfer to reserves (pension reservefrom 4001)	£10,000	£10,000	£10,000	£20,000	£20,000
		plus						
£23,960	£48,530		**Transfer (from) reserves ***	£110,730	£82,301	£154,815	£0	£0
£38,788			**Opening Balance**	£39,553	£41,832	£1,242	£0	£0
£41,832	-£6,483		**Closing Balance**	£0	£1,242	£0	£7,740	£8,012

Project Name:	**Battle of Alton**
Officer Project Lead	**ATC - EJM**
Timings	**1^{ST} & 2^{ND} May**

ATC Budget

£ 5,000	Re-enactment	ECWS
£1,086.00	First Aid	Collingwood Medical
£848.40	Toilet Hire	Loo's for Do's
£750	Sound for battle re-enactments	TBC
£TBC	St Lawrence Hall Hire	Rev. Micklefield
£TBC	ATC staffing cost	ATC
£300	Rubbish removal from Anstey Park	ATC
£250	Extra Road Closure signage	ATC
£8,234.20	**TOTAL**	

Cancellation Costs

£1,250.00 £1,650.00 £2,500.00	25% 4 months before 33% 2-4 months before 50% less than 2 months	ECWS (English Civil War Society)
£424.20 £848.40	50% non-refundable deposit upon booking. Full balance 28 days before event	Loo's for Do's (Toilet hire)

Assumptions

- ECWS still want to proceed with the event – yes as of January 2022
- Enough volunteers can be found to safely stage the event
- The Covid Pandemic doesn't worsen again and rates don't continue to rise.
- The public are wanting the event to be staged and will attend

Key risks

- Government Covid restrictions mean cannot go ahead or make it too difficult to stage the event
- Safety Advisory Group (SAG) requirements
- Too many key people having to isolate with Covid so cannot safely stage the event
- Risk to the health of ATC staff, ECWS, Volunteers and the public through Covid infection – all necessary precautions will be taken to reduce risk and it is an outdoor event.
- Not enough volunteers willing to man the road closures (there are 4 locations needed to be manned from 11.30am-5.00pm) and battle area barriers (12 needed from midday-5pm) on both days Sun 1st and Mon 2nd May.
- St Lawrence Hall / Alton Rugby Club not being available
- Finnimore Pavilion shower and toilet facilities not being available (camping facilities are required for 300+ people
- Event unsafe to go ahead due to extreme weather conditions (heavy rain/wind)
- ECWS camping unable to go ahead at Anstey Park due to extreme weather conditions (heavy rain/wind)
- Crowds of people attending (potentially 5000 + people over the weekend)

Objectives

To stage the Battle of Alton re-enactment event on Sun 1st and Mon 2nd May 2022.

In partnership with English Civil War Society (ECWS) to safely stage this large-scale historical re-enactment event over the Early May Bank Holiday in Alton.

The event is for the enjoyment and education of residents and to encourage tourism and visitors to Alton. To positively impact the local hospitality and retail businesses of Alton by bringing extra footfall to the town centre and Anstey Park from the visitors at the event and the hundreds of ECWS members that will be camping for the weekend at Anstey Park.

Progress

2019 – Feb 2022
Provisional planning for the event awaiting the Councillors decision on if we are still proceeding with the event at the Full Council meeting on 2nd Feb.

Feb 2022

Confirming decision to key parties e.g. ECWS, SAG, first aid, toilet hire, Rugby Club and St Lawrence Church.

Cancelling/postponing arrangements, if necessary, with ECWS, SAG, EHDC road closure licencing dept, transport consultees re road closure (busses, taxis etc,) first aid, toilet hire, Rugby Club and St Lawrence Church.

OR

Progress planning –
- confirm provisional bookings with first aid, toilet hire, Rugby Club and St Lawrence Church.
- Advise Mark Jewell and the SAG that the event will be proceeding and send over event management plan and risk assessments etc. for their consideration.
- Invitations for volunteers for road closures and battle barriers
- Invitations to sponsors and look at any funding options available

March 2022

- Planning meeting with ECWS / SAG
- Order more road closure signage
- Begin promotion of the event on online and press release to media (some local mages e.g. round and about print a month ahead)
- Confirm volunteers and ATC staffing on a rota

April 2022

- Final planning meeting with ECWS / SAG
- Altonian Newsletter promotion of event
- Reminder of the event press release to media

May 2022

1st and 2nd May - EVENT

Stakeholders

Alton Town Council

English Civil War Society (ECWS)

Volunteers

St Lawrence Church

Harvest Church?

Alton Rugby Club

Key considerations (Highlight red)

Funding Bids

Planning Permission

LBC

Licencing

Tendering

Milestones

Milestone	Planned Date
ECWS and ATC agreement signed	04/05/2019
ECWS and ATC postpone 2020 event due to Covid. £1500 deposit paid and carried forward to 2021.	17/03/2020
ECWS and ATC postpone 2021 event due to Covid. £1500 deposit paid and carried forward to 2022.	14/01/2021
ECWS confirm they wish to proceed with the 2022 event	06/01/2022
EHDC road closure application filed – awaiting confirmation from EHDC licencing	06/01/2022
Contacted Mark Jewell EHDC Safety Officer to let him know that the event is provisionally booked as the road closure application has been filed but that we are awaiting the Councillors decision on if we are still proceeding with the event at the Full Council meeting on 2nd Feb. He has opened a SAG case file and noted that we will update them after the meeting.	06/01/2022
Contacted first aid and toilet hire companies to confirm to still hold our bookings provisionally but we are awaiting the Councillors decision on if we are still proceeding with the event at the Full Council meeting on 2nd Feb.	Jan 2022
Decision from Councillors as to staging of event in 2022	02/02/2022
Meeting with ECWS to discuss meeting outcome and/or event planning update	08/02/2022
Confirm Councillors decision on the staging of the event to ECWS, SAG, first aid, toilet hire, Rugby Club and St Lawrence	EARLY FEB 2022
Invitations for volunteers for road closures and battle barriers	EARLY FEB 2022
Invitations to sponsors and look at any funding options available	EARLY FEB 2022
Order more road closure signage	March/April 2022
Begin promotion of the event on online and press release to media (some local mages e.g. round and about print a month ahead)	March 2022
Altonian Newsletter promotion of event	April 2022
Reminder of the event press release to media	April 2022

QUOTE

ROD GASKIN LTD

Kubota

Rod Gaskin Ltd
Alton, Hants Tel: 01420 587372
Cuckfield, W Sussex Tel: 01444 229429
United Kingdom
Co. Reg. No.: 2965774
VAT Reg. No.: GB631952734

sales@rodgaskin.co.uk
www.rodgaskin.co.uk

FOR

Alton Town Council
Market Square, Alton
Hampshire
GU34 1HD
United Kingdom

Quote No.:	**A004**
Issue date:	**01/11/2021**
Valid until	**02/12/2021**

DESCRIPTION	QTY.	UNIT PRICE (£)	VAT (£)	AMOUNT (£)
One 2021 Ex-Hire Amazone GHS2100 Drive Flail Collector Supplied with: - 2.1 working width 3,500L hopper capacity with high tip 40kph running gear with road lights Supplied with scarifying knives 2 year warranty Retail: £26,530.00	1	20,950.00	4,190.00	25,140.00

All quoted prices include delivery and full installation unless otherwise stated.

Please Note: We required a 10% deposit before ordering in any items.

E & O E

SUBTOTAL:	£20,950.00
VAT 20% *from 20,950.00*	£4,190.00
TOTAL (GBP):	£25,140.00

	Part A Material Damage	Response from Company A			Response from Company B		
	Premises	Buildings Sum Insured	Contents	Notes	Buildings Sum Insured	Contents	Notes
1	PG Band Stand	93,320			85,225		
2	PG Compound Store	251,344			229,533		
3	Enclosure Store AP	124,427	72,100		113,633		Note overall contents including computer & ancillary equipment £276,855 - not itemised against particular building
4	Harry Baker	354,619			323,854		
5	Assembly Rooms	3,322,227	71,570		3,033,998		Note overall contents including computer & ancillary equipment £276,855 - not itemised against particular building
6	Finnimore Pavilion, AP	1,070,079	12,053		977,243		Note overall contents including computer & ancillary equipment £276,855 - not itemised against particular building
7	No 1 Bungalow Jubilee	186,641			170,449		
8	Charles Read Pavilion	354,619			323,854		
9	Town Hall	1,150,958	61,800		1,051,104		Note overall contents including computer & ancillary equipment £276,855 - not itemised against particular building
10	No 2 Bungalow Jubilee	186,641			170,449		
11	13 Market Square	284,939			260,219		
12	2 x Semi, Kings Pond Bungalow	429,276			392,033		Additional premium of £220.80 for each bungalow for Flood cover plus excess is £15,000
13	Equipment Store, Jubilee	68,435			62,498		
14	2 x garages, Jubilee	10,575			9,659		
15	Energique	2,308,139			2,107,890		Exclusion that tenants are responsible for the liabilities and running of the swimming pool, health club, fitness areas, courts, classes and other associated activities
15	5a Vicarage Hill	253,766		excludes Flood Risk but storm damage covered by wind	231,750		Additional premium £1,672.01 for Flood cover
16	War Memorial	46,816			45,453		
17	Street Furniture	278,467			270,357		
18	Outside Equipment	155,038			150,524		
19	Play Equipment	128,175		Play equipment covered on first claim basis only and not site specific	124,443		Premium would reduce to £21,464,72 but quote is for playground equipment valued at £436,171. Premium would increase to £23,378.87 if all equipment insured at all times
20	Regalia	5,000		specified as regalia	5,000		Property away from the building
	Section 4 Business Interruption						
	Revenue	545,340			545,340		
	Additional cost of working	61,000			61,000		
	Section 5 Goods in Transit	250,000					
	Section 6 Money with assault extension	250,000			250,000		
	Section 7 Personal Accident	50,000		weekly sum is £250. Key Personnel (Clerk) £100,000 plus £500 pw for 10 wks	100,000		Capital benefit - temporary benefit £500 pw. Key person £250 pw up to max of £2,500
	Section 8 Loss of Registration/Licence	Not covered			not covered		
	Section 9 Liabilities						
	Employers	10,000,000			10,000,000		
	Public	12,000,000			10,000,000		
	Product						
	Section 10 Reputation Libel & Slander	500,000			500,000		
	Section 11 Hirers' Liability	2,000,000			5,000,000		
	Section 12 Professional Indemnity	200,000			500,000		Officials & trustees
	Section 13 Cyber	Not covered			£319.20		
	Section 15 Expenses	250,000					
	Section 16 Fidelity	1,000,000			500,000		
	Section 17 Terrorism	Not covered			not covered		
	Motor Insurance				£ 4,478.87		
	As described on listing						
	Legal Expenses	100,000					
	Renewal Premium		23,147.81		Renewal Premium		£21,464.72
	Vehicle Cover - included in quote		0.00		Vehicle cover		£4,478.87
	Engineering Cover for plant				Engineering Cover for plant		
	Cyber Cover				Cyber Cover - separate policy		£319.20
	Flood Cover - Included				Flood Cover - itemised above		£2,113.61
	TOTAL		**23,147.81**		**TOTAL**		**£28,376.40**
	LTA cover for 3 or 5 years		21,990.78		LTA for main cover only - 3 year agreement		£28,376.40

Town Council Insurance Policies

Description	Company A	Company B
Quote received in line with invitation to tender guidelines	Yes	Yes
Local Council Policy Schedule	Included in total	£21,464.72
Employer Liability Schedule	Included in total	Included in total
Cyber Schedule	Included in total	£319.20
Motor Schedule	Included in total	£4,478.87
Flood Cover	Included in total	£2,113.61
Total of the prices (excluding VAT)	£23,147.81	£28,376.40
Long Term Agreement (LTA)	£21,990.78 (3-5 year)	£28,376.40
Experience working with local authorities	Yes	Yes

Bank Reconciliation Statement as at 31/12/2021
for Cashbook 1 - Unity Trust Bank : Current A/c

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Unity Trust Bank: Current A/C	31/12/2021	111020	677,660.24
			677,660.24

Unpresented Cheques (Minus)	Amount	
	0.00	
		0.00
		677,660.24

Receipts not Banked/Cleared (Plus)		
	0.00	
		0.00
		677,660.24

Balance per Cash Book is :-	**677,660.24**
Difference is :-	**0.00**

Bank Reconciliation Statement as at 31/12/2021
for Cashbook 2 - CCLA Deposit Fund

Bank Statement Account Name (s)	Statement Date	Page No	Balances
CCLA Deposit Fund	31/12/2021	34	401,139.49
			401,139.49
Unpresented Cheques (Minus)		**Amount**	
		0.00	
			0.00
			401,139.49
Receipts not Banked/Cleared (Plus)			
		0.00	
			0.00
			401,139.49
		Balance per Cash Book is :-	**401,139.49**
		Difference is :-	**0.00**

Bank Reconciliation Statement as at 14/01/2022 for Cashbook 4 - Petty Cash

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Petty Cash	31/12/2021	48	409.65
			409.65
Unpresented Cheques (Minus)		**Amount**	
		0.00	
			0.00
			409.65
Receipts not Banked/Cleared (Plus)			
		0.00	
			0.00
			409.65
		Balance per Cash Book is :-	**409.65**
		Difference is :-	**0.00**

Alton Town Council

Cashbook transactions totalling £500.00 or more
for the period 01/10/2021 to 31/12/2021

Payments

Cb No	Bank Account Name	Month	Date	Payment Ref	Payee Name	Amount
1	Unity Trust Bank : Current	7	01/10/2021	Rates	East Hampshire District Counci	1,505.00
1	Unity Trust Bank : Current	7	11/10/2021	OCT 21	Hitachi Capital	884.24
1	Unity Trust Bank : Current	7	11/10/2021	DD	LLoyds Credit Card	698.48
1	Unity Trust Bank : Current	7	14/10/2021	BACS015	Elec-trixx - Lee Rodwell	660.00
1	Unity Trust Bank : Current	7	14/10/2021	BACS020	Hampshire Pension Fund	7,029.89
1	Unity Trust Bank : Current	7	14/10/2021	BACS006	Amberol Limited	1,036.80
1	Unity Trust Bank : Current	7	14/10/2021	BACS001	Green Frontiers Garden Care Li	13,338.00
1	Unity Trust Bank : Current	7	14/10/2021	BACS019	HM Revenue & Customs	7,317.35
1	Unity Trust Bank : Current	7	14/10/2021	BACS018	HCC Property Services	1,584.00
1	Unity Trust Bank : Current	7	14/10/2021	BACS024	SSE Enterprise Lighting	723.84
1	Unity Trust Bank : Current	7	14/10/2021	BAC026	Vita Play Limited	10,368.00
1	Unity Trust Bank : Current	7	14/10/2021	BACS023	SSE Enterprise Lighting	572.54
1	Unity Trust Bank : Current	7	14/10/2021	BACS007	J Beagley Plumbing	505.00
1	Unity Trust Bank : Current	7	14/10/2021	BACS011	Chalvington Communications Lim	654.08
1	Unity Trust Bank : Current	7	14/10/2021	BACS005	Alton Community Association	2,022.00
1	Unity Trust Bank : Current	7	14/10/2021	BACS022	R J Hopcroft	1,320.00
1	Unity Trust Bank : Current	7	14/10/2021	BACS	Bushy Leae	5,000.00
1	Unity Trust Bank : Current	7	14/10/2021	BACS	Alton Community Centre	4,000.00
1	Unity Trust Bank : Current	7	14/10/2021	BACS	Hampshire Home Start	3,000.00
1	Unity Trust Bank : Current	7	15/10/2021	DD	Payroll	21,379.95
1	Unity Trust Bank : Current	7	25/10/2021	BACS015	R.C.D. Hoare (Selborne) Limite	2,755.20
1	Unity Trust Bank : Current	7	25/10/2021	BACS012	Mid Hants Mowers	1,203.60
1	Unity Trust Bank : Current	7	25/10/2021	BACS017	Royal Mail Group Ltd	1,246.72
1	Unity Trust Bank : Current	7	25/10/2021	BACS010	Landmark Chambers	3,600.00
1	Unity Trust Bank : Current	7	25/10/2021	BACS011	Martin Cashmore Fencing Limite	14,724.00
1	Unity Trust Bank : Current	7	21/10/2021	BACS003	East Hampshire District Counci	7,491.84
1	Unity Trust Bank : Current	7	29/10/2021	BACS021	Turfleet Hire	1,416.00
1	Unity Trust Bank : Current	7	29/10/2021	BACS022	Veolia Environmental Services	1,265.07
1	Unity Trust Bank : Current	8	01/11/2021	1100017488	East Hampshire District Counci	541.00
1	Unity Trust Bank : Current	8	01/11/2021	rates	East Hampshire District Counci	561.00
1	Unity Trust Bank : Current	8	04/11/2021	BACS0004	Facility Management Wessex Lim	720.00
1	Unity Trust Bank : Current	8	08/11/2021	BACS009	Peter Johnson Entertainments L	990.00
1	Unity Trust Bank : Current	8	09/11/2021	DD	Lloyds Credit Card	523.75
1	Unity Trust Bank : Current	8	11/11/2021	ATHW18542	Hitachi Capital	884.24
1	Unity Trust Bank : Current	8	15/11/2021	DD	Livepay	21,176.26
1	Unity Trust Bank : Current	8	17/11/2021	3611419551	Havant Borough Council	590.40
1	Unity Trust Bank : Current	8	17/11/2021	BACS007	Chalvington Communications Lim	656.16
1	Unity Trust Bank : Current	8	15/11/2021	BACS036	Liphook Tree Surgeons	8,220.00
1	Unity Trust Bank : Current	8	15/11/2021	BACS017	HM Revenue & Customs	7,238.44
1	Unity Trust Bank : Current	8	15/11/2021	004	Bishops Printers Limited	1,335.81
1	Unity Trust Bank : Current	8	15/11/2021	BACS006	Castle Water	806.26
1	Unity Trust Bank : Current	8	15/11/2021	BACS032	Sparsholt College Hampshire	584.00
1	Unity Trust Bank : Current	8	15/11/2021	BACS034	The Fountain Company	913.50
1	Unity Trust Bank : Current	8	15/11/2021	BACS009	Complete Weed Control	1,745.38
1	Unity Trust Bank : Current	8	15/11/2021	BACS014	SSE Enterprise	9,801.24
1	Unity Trust Bank : Current	8	15/11/2021	BACS002	Alton Allotment Association Ma	1,436.55
1	Unity Trust Bank : Current	8	15/11/2021	BACS018	Hampshire Pension Fund	6,979.78
1	Unity Trust Bank : Current	8	15/11/2021	BACS039	WP Group	754.72

14/01/2022

12:41

Alton Town Council

Cashbook transactions totalling £500.00 or more for the period 01/10/2021 to 31/12/2021

Payments

Cb No	Bank Account Name	Month	Date	Payment Ref	Payee Name	Amount
1	Unity Trust Bank : Current	8	15/11/2021	BACS030	Brown Mrs Samantha	645.81
1	Unity Trust Bank : Current	8	15/11/2021	BACS020	Mid Hants Mowers	4,244.53
1	Unity Trust Bank : Current	8	15/11/2021	BACS005	Blachere Illumination UK Limit	2,815.20
1	Unity Trust Bank : Current	8	15/11/2021	BACS029	Rod Gaskin Farm Equipment Limi	1,191.81
1	Unity Trust Bank : Current	8	15/11/2021	BACS026	RBS Software Solutions	979.20
1	Unity Trust Bank : Current	8	15/11/2021	BACS024	Quadient Finance UK Ltd	1,138.30
1	Unity Trust Bank : Current	8	15/11/2021	BAC031	SIS Pitches	3,780.00
1	Unity Trust Bank : Current	8	29/11/2021	BACS024	Sparkx	14,357.47
1	Unity Trust Bank : Current	8	29/11/2021	BACS029	Portable Spaces	2,208.00
1	Unity Trust Bank : Current	8	29/11/2021	BACS026	Mainly Framing	692.78
1	Unity Trust Bank : Current	8	29/11/2021	BACS012	Biffa Waste Services	935.52
1	Unity Trust Bank : Current	8	29/11/2021	BACS033	Veolia Environmental Services	1,339.91
1	Unity Trust Bank : Current	8	29/11/2021	BACS031	Sawscapes Play	36,094.50
1	Unity Trust Bank : Current	8	29/11/2021	BACS011	Alton Community Association	2,016.00
1	Unity Trust Bank : Current	8	29/11/2021	BACS021	Glasdon UK Limited	773.64
1	Unity Trust Bank : Current	8	29/11/2021	BACS017	D&D Drylining Developments Lim	1,450.00
1	Unity Trust Bank : Current	8	29/11/2021	BACS028	Andrew Murray Tree Surgeons	750.00
1	Unity Trust Bank : Current	8	29/11/2021	BACS019	Fuelgenie Business Account	724.54
1	Unity Trust Bank : Current	9	01/12/2021	Rates	East Hampshire District Counci	541.00
1	Unity Trust Bank : Current	9	01/12/2021	Rates 4	East Hampshire District Counci	561.00
1	Unity Trust Bank : Current	9	10/12/2021	DD	Lloyds Bank	733.30
1	Unity Trust Bank : Current	9	13/12/2021	Lease	Hitachi Capital	884.24
1	Unity Trust Bank : Current	9	15/12/2021	DD	Livepay	25,280.85
1	Unity Trust Bank : Current	9	16/12/2021	BACS001	Alton Community Association	1,173.00
1	Unity Trust Bank : Current	9	16/12/2021	BACS002	Andrew Murray Tree Surgeons	550.00
1	Unity Trust Bank : Current	9	16/12/2021	BACS005	Castle Water	656.21
1	Unity Trust Bank : Current	9	16/12/2021	BACS007	Cleankill (Environmental Servi	1,248.00
1	Unity Trust Bank : Current	9	16/12/2021	BACS008	Colorgraphice Art	1,094.00
1	Unity Trust Bank : Current	9	16/12/2021	BACS010	Crimson Graphics	1,396.00
1	Unity Trust Bank : Current	9	16/12/2021	BACS011	East Hampshire District Counci	660.00
1	Unity Trust Bank : Current	9	16/12/2021	BACS012	Facility Management Wessex Lim	1,440.00
1	Unity Trust Bank : Current	9	16/12/2021	BACS013	Fleet (Line Markers) Limited	543.24
1	Unity Trust Bank : Current	9	16/12/2021	BACS014	Mike Frost Carpets Alton	1,146.57
1	Unity Trust Bank : Current	9	16/12/2021	BACS016	Hampshire Pension Fund	6,817.77
1	Unity Trust Bank : Current	9	16/12/2021	BACS017	HM Revenue & Customs	9,932.51
1	Unity Trust Bank : Current	9	16/12/2021	BACS021	Lightatouch Internal Audit Ser	739.58
1	Unity Trust Bank : Current	9	16/12/2021	B022	Luke Bateman & Elliott William	2,100.00
1	Unity Trust Bank : Current	9	16/12/2021	BACS031	The Play Inspection Company	648.00
1	Unity Trust Bank : Current	9	31/12/2021	BACS004	Bikedock Solutions - UK Aggreg	638.23
1	Unity Trust Bank : Current	9	31/12/2021	BACS005	Chalvington Communications Lim	654.12
1	Unity Trust Bank : Current	9	31/12/2021	BACS001	Aquamaintain Limited	1,796.00
1	Unity Trust Bank : Current	9	31/12/2021	BACS016	Veolia Environmental Services	1,467.86
1	Unity Trust Bank : Current	9	31/12/2021	BACS007	Facility Management Wessex Lim	720.00
1	Unity Trust Bank : Current	9	31/12/2021	BACS008	Farm and Garden Supplies Limit	1,847.03
1	Unity Trust Bank : Current	9	31/12/2021	BACS 001	ABC Fire Protection (Eurofire	1,860.76
1	Unity Trust Bank : Current	9	31/12/2021	BACS002	Andrew Murray Tree Surgeons	2,150.00

THE PUBLIC SECTOR DEPOSIT FUND

Senator House, 85 Queen Victoria Street, London EC4V 4ET

Client Service:
Freephone: 0800 022 3505
Fax: 0207 489 6126

STATEMENT

Mrs L J Coney
Alton Town Council
Town Hall
Market Square
ALTON
Hampshire
GU34 1HD

CLIENT: ALTON TOWN COUNCIL

ACCOUNT NAME:

ACCOUNT NUMBER: 0116590001PC

Statement at 30 November 2021

Date	Description	Value of shares sold £	Value of shares bought £	Balance of shares held £	Share Class
01/11/21	Brought Forward			401,130.97	
01/11/21	Dividend reinvested		8.52	401,139.49	4
30/11/21	Carried Forward			401,139.49	4

Statement of Dividends paid during the month to 30 November 2021

Date	Receiving Account	Amount Paid £
01-11-21	Dividend reinvested	8.52

From May 2020, prices and yields for CCLA's Funds will no longer appear in the Financial Times. To view the fund prices and yields, please visit www.ccla.co.uk

Detailed Income & Expenditure by Budget Heading 14/01/2022

Month No: 10

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101	**Corporate Management**								
1010	Other Income	31,314	61,500	0	(61,500)			0.0%	49,473
	Corporate Management :- Income	**31,314**	**61,500**	**0**	**(61,500)**				**49,473**
4088	Newsletter	1,748	4,339	4,000	(339)		(339)	108.5%	
4101	Bank Charges	464	364	370	6		6	98.3%	
4111	Professional Fees	13,856	9,660	22,000	12,340	22,626	(10,286)	146.8%	15,056
4112	Audit Fees	3,574	3,327	3,500	173		173	95.1%	
4117	David Whitmarsh Award	0	64	0	(64)		(64)	0.0%	
4999	Funds to CCLA	30,299	0	22,116	22,116		22,116	0.0%	
	Corporate Management :- Indirect Expenditure	**49,941**	**17,753**	**51,986**	**34,233**	**22,626**	**11,607**	**77.7%**	**15,056**
	Net Income over Expenditure	**(18,627)**	**43,747**	**(51,986)**	**(95,733)**				
6000	plus Transfer from EMR	0	15,056						
6001	less Transfer to EMR	30,000	49,473						
	Movement to/(from) Gen Reserve	**(48,627)**	**9,330**						
102	**Democratic Representation**								
4121	Mayors Allowance	3,940	379	4,000	3,621		3,621	9.5%	
4122	Election costs	0	3,560	5,000	1,440		1,440	71.2%	
4124	Public Consultations	0	0	2,000	2,000		2,000	0.0%	
4125	Councillor Expenses	68	407	1,200	793		793	33.9%	
	Democratic Representation :- Indirect Expenditure	**4,008**	**4,346**	**12,200**	**7,854**	**0**	**7,854**	**35.6%**	**0**
	Net Expenditure	**(4,008)**	**(4,346)**	**(12,200)**	**(7,854)**				
105	**Central Support-Admin Costs**								
1010	Other Income	451	273	0	(273)			0.0%	
1020	Covid 19 Income	1,500	0	0	0			0.0%	
	Central Support-Admin Costs :- Income	**1,951**	**273**	**0**	**(273)**				**0**
4001	Salaries	198,009	146,950	206,343	59,393		59,393	71.2%	(10,000)
4002	Employers NI	19,089	14,787	18,571	3,784		3,784	79.6%	
4003	Employers Pension	33,862	26,866	41,681	14,815		14,815	64.5%	
4005	Pension Enhancements	988	496	948	452		452	52.3%	
4008	Staff Training	717	876	2,400	1,524		1,524	36.5%	
4009	Staff Travel	44	27	1,500	1,473		1,473	1.8%	
4026	Other Expenditure	1,238	2,021	1,000	(1,021)		(1,021)	202.1%	
4071	Telephone and IT	22,598	16,390	15,996	(394)		(394)	102.5%	
4072	Mobile Phones	1,464	1,783	2,100	317		317	84.9%	
4075	Stationery & Printing	594	1,622	1,500	(122)	472	(594)	139.6%	

Continued over page

Detailed Income & Expenditure by Budget Heading 14/01/2022

Month No: 10 — Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4076	Postage	750	1,223	1,000	(223)		(223)	122.3%	
4080	Subscriptions & Publications	2,284	2,368	3,250	882		882	72.9%	
4081	Covid19	6,997	836	0	(836)		(836)	0.0%	
4085	Insurance	19,097	19,908	21,000	1,092		1,092	94.8%	
4087	Advertising	0	127	650	523		523	19.6%	
4155	Equipment	3,244	892	2,000	1,108		1,108	44.6%	
4157	Furniture	0	0	1,000	1,000		1,000	0.0%	
	Central Support-Admin Costs :- Indirect Expenditure	**310,973**	**237,173**	**320,939**	**83,766**	**472**	**83,294**	**74.0%**	**(10,000)**
	Net Income over Expenditure	**(309,022)**	**(236,900)**	**(320,939)**	**(84,039)**				
6000	plus Transfer from EMR	0	(10,000)						
	Movement to/(from) Gen Reserve	**(309,022)**	**(246,900)**						
106	**Central Support-Town Hall**								
1002	Shop Rents	2,138	9,011	10,500	1,489			85.8%	
1010	Other Income	600	0	0	0			0.0%	
	Central Support-Town Hall :- Income	**2,738**	**9,011**	**10,500**	**1,489**			**85.8%**	**0**
4021	Rates	7,501	4,299	6,700	2,402		2,402	64.2%	
4022	Water Charges	640	107	620	513		513	17.2%	
4024	Gas	950	816	1,750	934		934	46.6%	
4025	Electricity	1,553	1,022	1,350	328		328	75.7%	
4030	Cleaning	1,705	1,360	2,400	1,040		1,040	56.7%	
4140	Building Maintenance	2,504	6,294	3,000	(3,294)	3,179	(6,473)	315.8%	
	Central Support-Town Hall :- Indirect Expenditure	**14,852**	**13,897**	**15,820**	**1,923**	**3,179**	**(1,256)**	**107.9%**	**0**
	Net Income over Expenditure	**(12,115)**	**(4,886)**	**(5,320)**	**(434)**				
6001	less Transfer to EMR	600	0						
	Movement to/(from) Gen Reserve	**(12,715)**	**(4,886)**						
107	**Operating Income & Exp.**								
1005	Market Income	8,300	10,500	10,000	(500)			105.0%	
1081	CIL	10,506	86,491	0	(86,491)			0.0%	86,491
1176	Precept	713,565	735,270	735,270	0			100.0%	
1190	Interest Received	11,679	8,294	11,000	2,706			75.4%	8,203
	Operating Income & Exp. :- Income	**744,050**	**840,556**	**756,270**	**(84,286)**			**111.1%**	**94,695**
	Net Income	**744,050**	**840,556**	**756,270**	**(84,286)**				
6001	less Transfer to EMR	21,973	94,695						
	Movement to/(from) Gen Reserve	**722,077**	**745,861**						

Continued over page

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
108	Other Properties								
1001	Rents	39,602	18,916	19,000	84			99.6%	
1010	Other Income	10,545	1,655	0	(1,655)			0.0%	
	Other Properties :- Income	**50,147**	**20,571**	**19,000**	**(1,571)**			**108.3%**	**0**
4024	Gas	0	0	0	0		0	0.0%	
4025	Electricity	159	0	0	0		0	0.0%	
4116	Set up costs Emporium	5,422	0	0	0		0	0.0%	
4140	Building Maintenance	5,215	1,428	2,000	572		572	71.4%	
4411	Buildings Maintenance Tannery	16,145	(4,500)	2,000	6,500		6,500	(225.0%)	
4412	Public Works Loan Board repay	9,411	9,411	9,411	0		0	100.0%	
	Other Properties :- Indirect Expenditure	**36,353**	**6,339**	**13,411**	**7,072**	**0**	**7,072**	**47.3%**	**0**
	Net Income over Expenditure	**13,794**	**14,232**	**5,589**	**(8,643)**				
201	Anstey Park								
1000	Fees and Charges	2,233	15,555	14,800	(755)			105.1%	
1001	Rents	13,250	14,049	15,000	951			93.7%	
1010	Other Income	110	0	0	0			0.0%	
1016	Alton FC Holding Funds	22,116	22,125	22,116	(9)			100.0%	
	Anstey Park :- Income	**37,708**	**51,728**	**51,916**	**188**			**99.6%**	**0**
4021	Rates	1,420	1,291	1,550	259		259	83.3%	
4022	Water Charges	7,326	(872)	1,800	2,672		2,672	(48.4%)	
4024	Gas	1,033	762	1,500	738		738	50.8%	
4025	Electricity	4,773	3,840	3,950	110		110	97.2%	
4030	Cleaning	180	154	200	46		46	77.0%	
4071	Telephone and IT	645	399	522	123		123	76.4%	
4140	Building Maintenance	6,990	4,978	7,000	2,022		2,022	71.1%	
4141	Grounds Maintenance	4,412	3,229	5,000	1,771	540	1,231	75.4%	
	Anstey Park :- Indirect Expenditure	**26,779**	**13,781**	**21,522**	**7,741**	**540**	**7,201**	**66.5%**	**0**
	Net Income over Expenditure	**10,929**	**37,947**	**30,394**	**(7,553)**				
202	Jubilee Playing Fields								
1000	Fees and Charges	14,634	11,042	13,000	1,958			84.9%	
1001	Rents	16,882	15,170	14,600	(570)			103.9%	
1010	Other Income	0	6,222	0	(6,222)			0.0%	(7,750)
	Jubilee Playing Fields :- Income	**31,516**	**32,435**	**27,600**	**(4,835)**			**117.5%**	**(7,750)**
4021	Rates	2,083	1,733	2,125	392		392	81.6%	
4022	Water Charges	2,100	(2,698)	2,200	4,898		4,898	(122.6%)	

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	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4025 Electricity	2,043	1,206	3,500	2,294		2,294	34.4%	
4030 Cleaning	151	101	250	149		149	40.3%	
4071 Telephone and IT	217	106	0	(106)		(106)	0.0%	
4140 Building Maintenance	4,011	2,402	4,500	2,098		2,098	53.4%	
4141 Grounds Maintenance	19,743	12,752	7,500	(5,252)	15,950	(21,202)	382.7%	
4143 Skatepark Maintenance	480	0	500	500		500	0.0%	
4150 Fuel Costs (vehicles & machine	815	0	1,379	1,379		1,379	0.0%	
Jubilee Playing Fields :- Indirect Expenditure	**31,645**	**15,601**	**21,954**	**6,353**	**15,950**	**(9,597)**	**143.7%**	**0**
Net Income over Expenditure	**(129)**	**16,833**	**5,646**	**(11,187)**				
6001 less Transfer to EMR	0	(7,750)						
Movement to/(from) Gen Reserve	**(129)**	**24,583**						
301 Grounds Maintenance Team								
1010 Other Income	1,939	8,674	0	(8,674)			0.0%	(17,950)
Grounds Maintenance Team :- Income	**1,939**	**8,674**	**0**	**(8,674)**				**(17,950)**
4001 Salaries	135,378	102,912	147,286	44,374		44,374	69.9%	
4002 Employers NI	12,195	8,497	14,156	5,659		5,659	60.0%	
4003 Employers Pension	27,063	18,855	31,772	12,917		12,917	59.3%	
4010 Uniforms	1,028	337	600	263		263	56.1%	
4031 Refuse Collection	17,109	6,587	12,000	5,413		5,413	54.9%	
4141 Grounds Maintenance	1,418	5,073	3,000	(2,073)		(2,073)	169.1%	
4144 Play Equipment Inspections	2,750	3,280	3,800	520		520	86.3%	
4145 Tree Maintenance	20,698	27,766	15,000	(12,766)	4,908	(17,674)	217.8%	
4146 Bedding Plants	0	0	750	750		750	0.0%	
4147 Dog Bins	774	926	1,250	324	770	(446)	135.7%	
4148 Play Equipment Maintenance	9,527	1,390	4,000	2,610	822	1,788	55.3%	
4149 Vehicle Costs	7,480	2,851	9,000	6,149		6,149	31.7%	
4150 Fuel Costs (vehicles & machine	3,725	5,019	5,750	731		731	87.3%	
4153 Locking & Unlocking	6,826	6,360	9,000	2,640		2,640	70.7%	
4154 Equipment Leasing	737	0	0	0		0	0.0%	
4155 Equipment	14,467	54,434	17,000	(37,434)	26	(37,460)	320.4%	
Grounds Maintenance Team :- Indirect Expenditure	**261,174**	**244,288**	**274,364**	**30,076**	**6,526**	**23,550**	**91.4%**	**0**
Net Income over Expenditure	**(259,234)**	**(235,615)**	**(274,364)**	**(38,749)**				
6000 plus Transfer from EMR	(21,641)	0						
6001 less Transfer to EMR	0	(17,950)						
Movement to/(from) Gen Reserve	**(280,875)**	**(217,665)**						

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	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
310 The Butts								
1000 Fees and Charges	700	2,130	1,400	(730)			152.1%	
The Butts :- Income	**700**	**2,130**	**1,400**	**(730)**			**152.1%**	**0**
4022 Water Charges	1,332	(1,160)	400	1,560		1,560	(290.0%)	
The Butts :- Indirect Expenditure	**1,332**	**(1,160)**	**400**	**1,560**	**0**	**1,560**	**(290.0%)**	**0**
Net Income over Expenditure	**(632)**	**3,290**	**1,000**	**(2,290)**				
311 Public Gardens								
1001 Rents	11,445	11,345	11,976	631			94.7%	
1010 Other Income	642	1,400	0	(1,400)			0.0%	
Public Gardens :- Income	**12,087**	**12,745**	**11,976**	**(769)**			**106.4%**	**0**
4022 Water Charges	191	0	200	200		200	0.0%	
4025 Electricity	847	907	530	(377)		(377)	171.2%	
4140 Building Maintenance	398	686	1,200	514		514	57.1%	
4141 Grounds Maintenance	70	12,613	3,750	(8,863)	5,980	(14,843)	495.8%	
Public Gardens :- Indirect Expenditure	**1,506**	**14,206**	**5,680**	**(8,526)**	**5,980**	**(14,506)**	**355.4%**	**0**
Net Income over Expenditure	**10,581**	**(1,461)**	**6,296**	**7,757**				
312 Windmill Hill								
1001 Rents	4,418	4,107	4,000	(107)			102.7%	
Windmill Hill :- Income	**4,418**	**4,107**	**4,000**	**(107)**			**102.7%**	**0**
Net Income	**4,418**	**4,107**	**4,000**	**(107)**				
313 Kings Pond								
1001 Rents	7,220	6,046	7,100	1,054			85.2%	
Kings Pond :- Income	**7,220**	**6,046**	**7,100**	**1,054**			**85.2%**	**0**
4141 Grounds Maintenance	1,099	16,268	8,000	(8,268)		(8,268)	203.4%	
Kings Pond :- Indirect Expenditure	**1,099**	**16,268**	**8,000**	**(8,268)**	**0**	**(8,268)**	**203.4%**	**0**
Net Income over Expenditure	**6,120**	**(10,222)**	**(900)**	**9,322**				
314 Holybourne Play Area								
4200 Ground Rent	265	0	265	265		265	0.0%	
Holybourne Play Area :- Indirect Expenditure	**265**	**0**	**265**	**265**	**0**	**265**	**0.0%**	**0**
Net Expenditure	**(265)**	**0**	**(265)**	**(265)**				

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	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
315 Chawton Park Road								
1001 Rents	23,683	22,400	23,500	1,100			95.3%	
Chawton Park Road :- Income	**23,683**	**22,400**	**23,500**	**1,100**			**95.3%**	**0**
Net Income	**23,683**	**22,400**	**23,500**	**1,100**				
316 Greenfields								
1001 Rents	430	430	430	0			100.0%	
Greenfields :- Income	**430**	**430**	**430**	**0**			**100.0%**	**0**
Net Income	**430**	**430**	**430**	**0**				
317 Flood Meadows								
1010 Other Income	899	0	0	0			0.0%	
Flood Meadows :- Income	**899**	**0**	**0**	**0**				**0**
4025 Electricity	1,114	(43)	150	193		193	(28.8%)	
4141 Grounds Maintenance	8,449	8,458	26,601	18,143	14,301	3,843	85.6%	
Flood Meadows :- Indirect Expenditure	**9,563**	**8,415**	**26,751**	**18,336**	**14,301**	**4,036**	**84.9%**	**0**
Net Income over Expenditure	**(8,664)**	**(8,415)**	**(26,751)**	**(18,336)**				
318 Other Open Spaces								
4156 Parish Paths	95	0	1,000	1,000		1,000	0.0%	
4179 Lower Field Will Hall Farm	0	(5,908)	2,500	8,408	1,800	6,608	(164.3%)	
4315 Wey Walk	625	0	3,730	3,730		3,730	0.0%	
4318 Holybourne Pond	0	0	5,000	5,000		5,000	0.0%	
Other Open Spaces :- Indirect Expenditure	**720**	**(5,908)**	**12,230**	**18,138**	**1,800**	**16,338**	**(33.6%)**	**0**
Net Expenditure	**(720)**	**5,908**	**(12,230)**	**(18,138)**				
319 Closed Churchyard								
4141 Grounds Maintenance	1,225	0	10,000	10,000		10,000	0.0%	
Closed Churchyard :- Indirect Expenditure	**1,225**	**0**	**10,000**	**10,000**	**0**	**10,000**	**0.0%**	**0**
Net Expenditure	**(1,225)**	**0**	**(10,000)**	**(10,000)**				
320 Allotments								
1001 Rents	7,220	11,469	6,000	(5,469)			191.2%	
1003 Administration Fees	0	1,289	400	(889)			322.1%	
Allotments :- Income	**7,220**	**12,758**	**6,400**	**(6,358)**			**199.3%**	**0**

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		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4022	Water Charges	4,308	1,257	2,500	1,243		1,243	50.3%	
4141	Grounds Maintenance	3,621	2,331	2,000	(331)		(331)	116.5%	
4159	Allotment Improvements	1,000	(1,000)	2,500	3,500		3,500	(40.0%)	
	Allotments :- Indirect Expenditure	**8,929**	**2,588**	**7,000**	**4,412**	**0**	**4,412**	**37.0%**	**0**
	Net Income over Expenditure	**(1,710)**	**10,169**	**(600)**	**(10,769)**				
321	Barley Fields								
4141	Grounds Maintenance	0	0	0	0	2,120	(2,120)	0.0%	
	Barley Fields :- Indirect Expenditure	**0**	**0**	**0**	**0**	**2,120**	**(2,120)**		**0**
	Net Expenditure	**0**	**0**	**0**	**0**				
401	Community								
1010	Other Income	24	0	1,633	1,633			0.0%	
1014	Other Events Income	1,970	2,938	14,000	11,062			21.0%	
1072	Donations/Sponsorship Received	2,700	6,962	3,500	(3,462)			198.9%	
1075	Town Crier Donations	0	90	0	(90)			0.0%	
1080	Grant Income	700	490	5,000	4,510			9.8%	
1089	Climate Change	4,948	0	15,000	15,000			0.0%	
	Community :- Income	**10,342**	**10,480**	**39,133**	**28,653**			**26.8%**	**0**
4304	Town Crier	0	1,100	1,100	0		0	100.0%	
4305	3rd Party Event Costs	0	0	2,000	2,000		2,000	0.0%	
4306	Tourism	12,013	8,225	10,000	1,775		1,775	82.3%	
4307	Town Centre Events	9,761	11,954	20,000	8,046	492	7,554	62.2%	
4308	Youth Expenditure	20,000	10,000	20,000	10,000		10,000	50.0%	
4312	Events Grants	500	500	2,000	1,500	492	1,008	49.6%	
4314	CCTV	3,013	17,571	25,000	7,429	2,634	4,795	80.8%	
4317	Climate Change Actions/Strateg	12,170	(6,085)	15,000	21,085	5,880	15,205	(1.4%)	
	Community :- Indirect Expenditure	**57,457**	**43,265**	**95,100**	**51,835**	**9,498**	**42,337**	**55.5%**	**0**
	Net Income over Expenditure	**(47,115)**	**(32,785)**	**(55,967)**	**(23,182)**				
403	Christmas Lights								
1071	Christmas Lights Income	0	0	500	500			0.0%	
	Christmas Lights :- Income	**0**	**0**	**500**	**500**			**0.0%**	**0**
4300	Christmas Lights	20,360	15,806	20,000	4,194	640	3,554	82.2%	
	Christmas Lights :- Indirect Expenditure	**20,360**	**15,806**	**20,000**	**4,194**	**640**	**3,554**	**82.2%**	**0**
	Net Income over Expenditure	**(20,360)**	**(15,806)**	**(19,500)**	**(3,694)**				

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Detailed Income & Expenditure by Budget Heading 14/01/2022

Month No: 10 Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
404	Alton in Bloom								
1070	Alton in Bloom-Income	0	0	1,300	1,300			0.0%	
	Alton in Bloom :- Income	**0**	**0**	**1,300**	**1,300**			**0.0%**	**0**
4302	Alton in Bloom Expenditure	3,785	(7)	2,500	2,507		2,507	(0.3%)	
	Alton in Bloom :- Indirect Expenditure	**3,785**	**(7)**	**2,500**	**2,507**	**0**	**2,507**	**(0.3%)**	**0**
	Net Income over Expenditure	**(3,785)**	**7**	**(1,200)**	**(1,207)**				
420	Grants								
4500	Grants-Empowered	29,886	24,984	25,000	16		16	99.9%	
	Grants :- Indirect Expenditure	**29,886**	**24,984**	**25,000**	**16**	**0**	**16**	**99.9%**	**0**
	Net Expenditure	**(29,886)**	**(24,984)**	**(25,000)**	**(16)**				
503	Assembly Rooms								
1000	Fees and Charges	4,992	17,684	25,000	7,316			70.7%	
1001	Rents	10,122	12,437	10,475	(1,962)			118.7%	
	Assembly Rooms :- Income	**15,114**	**30,121**	**35,475**	**5,354**			**84.9%**	**0**
4006	Management contract	6,986	8,818	24,000	15,182		15,182	36.7%	
4021	Rates	5,955	4,864	6,383	1,519		1,519	76.2%	
4022	Water Charges	1,311	902	1,600	698		698	56.4%	
4024	Gas	1,706	1,478	1,850	372		372	79.9%	
4025	Electricity	3,292	2,057	3,800	1,743		1,743	54.1%	
4026	Other Expenditure	0	44	500	456		456	8.9%	
4030	Cleaning	1,267	639	1,250	611		611	51.1%	
4031	Refuse Collection	474	343	550	207		207	62.3%	
4040	Licences	253	534	750	216		216	71.2%	
4071	Telephone and IT	556	471	600	129		129	78.5%	
4087	Advertising	0	50	500	450		450	10.1%	
4140	Building Maintenance	4,000	2,086	6,000	3,914	789	3,125	47.9%	
4141	Grounds Maintenance	0	10	0	(10)		(10)	0.0%	
4155	Equipment	0	0	1,000	1,000		1,000	0.0%	
4157	Furniture	0	0	800	800		800	0.0%	
	Assembly Rooms :- Indirect Expenditure	**25,800**	**22,297**	**49,583**	**27,286**	**789**	**26,497**	**46.6%**	**0**
	Net Income over Expenditure	**(10,686)**	**7,824**	**(14,108)**	**(21,932)**				
601	Street Furniture								
1009	Insurance Payout	760	8,089	0	(8,089)			0.0%	
1072	Donations/Sponsorship Received	5,986	1,900	4,000	2,100			47.5%	
	Street Furniture :- Income	**6,746**	**9,989**	**4,000**	**(5,989)**			**249.7%**	**0**

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Detailed Income & Expenditure by Budget Heading 14/01/2022

Month No: 10

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4021	Rates	1,100	998	1,178	180		180	84.7%	
4031	Refuse Collection	0	43	0	(43)		(43)	0.0%	
4600	Public Seats/Bins	13,044	20,194	10,150	(10,044)		(10,044)	199.0%	
4601	Bus Shelters	9,019	1,151	1,750	599		599	65.8%	
4602	Notice Boards	0	0	6,000	6,000	3,000	3,000	50.0%	
	Street Furniture :- Indirect Expenditure	**23,163**	**22,385**	**19,078**	**(3,307)**	**3,000**	**(6,307)**	**133.1%**	**0**
	Net Income over Expenditure	**(16,417)**	**(12,396)**	**(15,078)**	**(2,682)**				
602	Neighbourhood Plan								
1080	Grant Income	3,610	2,873	2,000	(873)			143.7%	
	Neighbourhood Plan :- Income	**3,610**	**2,873**	**2,000**	**(873)**			**143.6%**	**0**
4026	Other Expenditure	3,151	3,184	3,000	(184)		(184)	106.1%	
	Neighbourhood Plan :- Indirect Expenditure	**3,151**	**3,184**	**3,000**	**(184)**	**0**	**(184)**	**106.1%**	**0**
	Net Income over Expenditure	**459**	**(311)**	**(1,000)**	**(689)**				
702	Projects								
1080	Grant Income	0	6,150	0	(6,150)			0.0%	
1085	Developer Contributions/S106	28,228	163,508	0	(163,508)			0.0%	(30,079)
1088	Project Contributions	25,892	2,192	0	(2,192)			0.0%	
	Projects :- Income	**54,120**	**171,850**	**0**	**(171,850)**				**(30,079)**
4401	Jubilee Playing Fields	17,037	2,547	40,000	37,454		37,454	6.4%	
4404	Environmental Improvements	15,390	(314)	0	314		314	0.0%	
4406	Play Equipment	59,903	38,429	67,000	28,571		28,571	57.4%	
	Projects :- Indirect Expenditure	**92,330**	**40,662**	**107,000**	**66,338**	**0**	**66,338**	**38.0%**	**0**
	Net Income over Expenditure	**(38,210)**	**131,189**	**(107,000)**	**(238,189)**				
6001	less Transfer to EMR	0	(30,079)						
	Movement to/(from) Gen Reserve	**(38,210)**	**161,267**						
	Grand Totals:- Income	**1,047,953**	**1,310,677**	**1,002,500**	**(308,177)**			**130.7%**	
	Expenditure	**1,016,295**	**760,163**	**1,123,783**	**363,620**	**87,421**	**276,199**	**75.4%**	
	Net Income over Expenditure	**31,657**	**550,514**	**(121,283)**	**(671,797)**				
	plus Transfer from EMR	**(21,641)**	**5,056**						
	less Transfer to EMR	**52,573**	**88,389**						
	Movement to/(from) Gen Reserve	**(42,557)**	**467,181**						

unity trust bank

Alton Town Council

Transaction listing for account 60-83-01 20302775 from 31 Dec 2021 to 31 Dec 2021

Date	Time	Description	Serial No	Debits	Credits	Balance
31Dec2021	19:13	Service Charge		(84.00)		677,660.24

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		Insurance Value		cost to ATC	comments
Town Hall	£	925,000	£	1	Insured value 2016
Assembly Rooms	£	2,670,000	£	1	Insured value 2016
Pavilions etc:					
Finnemore (Anstey Park)	£	860,000	£	821,891	Insured value 2016
Anstey Park Enclosure	£	980,000	£	1	Market Valuation - work completed December 2015
Anstey Park Garage	£	6,356	£	1	Insured value
Charles Reed (Jubilee PF)	£	285,000	£	1	Insured value 2016
Harry Baker (Jubilee PF)	£	285,000	£	1	Insured value 2016
Jubilee Playing Fields Store	£	55,000	£	14,307	Insured value 2016
Energique	£	1,855,000	£	1	Insured value 2016
Public Gardens Compound	£	200,000	£	150,194	Insured value 2016
Tenanted Properties					
1 Jubilee Fields	£	150,000	£	1	Transferred to ATC from EHDC
2 Jubilee Fields	£	150,000	£	1	Transferred to ATC from EHDC
2 x garages Jubilee	£	8,500	£	1	Transferred to ATC from EHDC
Semi-det. bungalows, Kings Pond	£	345,000	£	1	Transferred to ATC from EHDC
13 Market Square	£	229,000	£	1	Last valued 2020
The Tannery, Vicarage Hill	£	225,000	£	350,000	Purchased July 2019
Vehicles & Plant					
Kubota Tractor RX06PZA	£	6,000	£	21,570	revalued for insurance 2018
Kubota Tractor HX71 DFV	£	64,340	£	64,340	purchased Sept 2021
Kubota F3680 HX13 DRZ	£	-	£	-	sold in part exchange Dec2018
Major TDR16000 roller mower	£	12,000	£	19,950	revalued for insurance 2018
Toyota Hilux MJ14 CPE	£	9,350	£	14,000	revalued for insurance 2019
Renault Kangoo HY65RZM	£	5,822	£	6,850	revalued for insurance 2019
Pickup 4x4 BD54VBU	£	-	£	-	removed - scrapped 2020
Citroen Berlingo BT66 HYB	£	7,999	£	7,999	purchased January 2020
Ransomes Commander WX11HD	£	6,800	£	9,340	revalued for insurance 2019
Roller	£	3,399	£	3,399	refurb. Cost
Vertidrainer (inc in vehicle insurance)	£	-	£	33,000	purchased March 2020
Wessex trailer	£	3,300	£	3,300	Cost
Cricket Screens	£	6,371	£	10,391	£4020 purchased March 2021
Wicket Mower	£	6,591	£	6,591	Cost
Westwood Mower	£	5,109	£	5,109	Cost
Cobra 53cm Hydrostatic rear roller mower	£	1,471	£	1,471	purchased November 2021
Cobra 53cm Hydrostatic rear roller mower	£	1,471	£	1,471	purchased November 2021
Woodchipper	£	-	£	-	Disposed of December 2018
Amazone Profihopper Smartcut	£	15,172	£	17,850	revalued for insurance 2019
Kubota Mower HX68 BVZ	£	17,950	£	17,950	Purchased December 2018
Ransomes Mower WX18 CFV	£	46,772	£	-	lease hire
Billy Goat	£	1,850	£	1,850	Puchase 2018
Leaf Blower (2 handheld @ £256.50 each)	£	513	£	513	Purchased Oct 2021
Leaf Blower (1 backpack)	£	490	£	490	Purchased Oct 2021
Christmas Scuplture	£	8,185	£	4,000	Purchased June 2019
Christmas Scuplture 2	£	8,000	£	3,500	Purchased March 2020
Christmas Scuplture (4 Baby Marmots)	£	2,346	£	2,346	purchased November 2021
Outdoor Equipment	£	130,000			
CCTV system (new 2009)		included above	£	81,600	Upgraded in 2021 (£21,085)
5 x allotment sheds		included above	£	12,360	Cost new
Public Gardens Shelter		included above	£	1	cost unknown
Christmas Lights		included above	£	-	some new some donated
Football Goals/ Rugby Posts		opt to self insure	£	11,706	£9256 purchased March 2021
Events Gazebo, seating, tables		opt to self insure	£	7,536	including benches in 2020

	Insurance Value	cost to ATC	comments
Street Furniture	£ 239,000		
90 public benches	opt to self insure		Donated
18 Bus shelters	included above	£ 28,000	Replacements
Miss Bells Fountain (x2)	Included above	£ 1	Transfer date unknown
Circular benches			
Parasols & Bases (7 @ £275.38 each)	included above	£ 1,928	Purchased In Nov 2020
War Memorials	£ 40,000	£ 1	Transfer date unknown
Cairn inc War memorial	Included above	£ 1	Transfer date unknown
Community Assets			
Anstey Park	PL cover only	£ 1	Transferred to ATC from EHDC
Jubliee Playing Fields	PL cover only	£ 1	Transferred to ATC from EHDC
The Butts	PL cover only	£ 1	Transferred to ATC from EHDC
Chawton Park Road	PL cover only	£ 1	Transferred to ATC from EHDC
Public Gardens	PL cover only	£ 1	Transferred to ATC from EHDC
Windmill Hill	PL cover only	£ 1	Transferred to ATC from EHDC
Greenfields	PL cover only	£ 1	Transferred to ATC from EHDC
Flood Meadows	PL cover only	£ 1	Transferred to ATC from EHDC
Kings Pond	PL cover only	£ 1	Transferred to ATC from EHDC
Barley Fields	PL cover only	£ 1	Transferred to ATC from PH 2017
Whitedown Allotments	PL cover only	£ 1	Transferred to ATC from EHDC
Wooteys/Spitalfields Allotments	PL cover only	£ 1	Transfer date unknown
Borovere Allotments	PL cover only	£ 1	Transfer date unknown
Public Gardens Bandstand	£ 75,000	£ 62,134	Cost
Anstey Park Play area	£ 39,861	£ 61,952	play area Installed 2009, £1952 added Feb 2021
Public Gardens Play Area	£ 23,747	£ 110,000	Installed in 2011, updated July 2020 @ £50,000
Public Gardens Teenagers swings	£ 10,020	£ 10,020	Pulrchased September 2021
Greenfields Play Area	PL cover only	£ 35,000	Installed In 2009
Holybourne Play Area	£ 41,825	£ 60,000	refurbished November 2021 @ £30,079
Jubilee Fields Skate Park	PL cover only	£ 275,000	Installed In 2020
Anstey Park Trim Trail	PL cover only	£ 12,000	Installed In 2017
Barley Fields Play Area	£ 15,385	£ 29,500	Installed in March 2018
Treloar Heights Play Area	PL cover only	£ 26,345	Installed Oct 2020
Anstey Park Skate Park	PL cover only		
Portable Items			
Finnimore Pavilion Contents	£ 11,702	£ 11,702	Cost
Assembly Rooms Contents	£ 69,486	£ 69,486	Cost
Town Hall Contents	£ 60,000	£ 60,000	Cost price
SLRs	£ 12,262	£ 12,262	
CCLA Property Fund	N/A	£ 309,085	cost price
	£ 10,226,183	£ 2,881,317	