

**ALTON TOWN COUNCIL
POLICY & RESOURCES COMMITTEE
MINUTES OF THE MEETING HELD ON
WEDNESDAY, 20th JANUARY 2021 AT THE TOWN HALL AT 7.00 PM
Held remotely with Councillors and members of the public dialling in**

Present: **Councillor** Pam Jones - Chair
 Matthew Bayliss
 Suzie Burns
 Pam Bradford
 Graham Hill
 Graham Titterington

In attendance: Leah Coney - Town Clerk
 Pat Harris - Finance & Administration Manager

171 Chairman's Announcements

The Chairman made the following announcement:

On behalf of all councillors she wished to say well done to the Town Hall team for delivering a budget in the positive in what has been a very difficult year.

172 Apologies for absence

There were no apologies received. Councillor Cristofoli did not attend.

173 Minutes of previous meetings

The Minutes of the meeting held on 14th October 2020 were signed as a correct record of the meeting.

174 Declarations of Interest

The Chairman reminded members of their obligation to disclose any pecuniary interest in items on the agenda. The following interest were declared: Councillor Suzie Burns whose son is a member of the 8th Alton Scouts.

175 Requests for Dispensations

No requests were received.

176 Questions to the Committee (including those received in writing)

There were no questions or correspondence received.

177 Community Grants 2020/21 Update

Members noted from the Town Clerk's report in their bundles that Alton Community Association have now requested that the second tranche of their grant (£4,000) for 2020/21 be

paid before the end of March, leaving only the ACAN grant of £2,084 being carried over to 2021/22 once plans recommence to start their hub.

NOTED

178 Community Grants 2020/21 for decision

Councillors had received representations from the organisation applying for grant funding prior to the meeting.

Grants awarded will be subject to the existing protocols adopted in 2019 that successful recipients of Alton Town Council Community Grants be required to complete an evaluation form prior to submission of a further application for funding in the subsequent year. Grants of £2,000 awarded are subject to payment in two tranches with the second tranche payable in October will be subject to completion of the grant Evaluation Form prior to the release of the second tranche payment. (Minute 197/2020 refers)

On the proposal of Councillor Matthew Bayliss, seconded by Councillor Pam Bradford it was

RESOLVED to approve the following grants:

Alton Community Association £8,000

Home-Start Hampshire £6,000

Walk Alton £1,000

Bushy Leaze £10,000

179 Draft Budget and Precept

On the proposal of Councillor Matthew Bayliss, seconded by Councillor Graham Titterington it was

RESOLVED to

(i) approve the Draft Budget and Precept for 2021/2022 for ratification by Full Council.

(ii) Approve the revised budget for 2020/21 to enable the appropriate virements to be actioned

180 Community Building, Brewery Site update

The Chair updated Members as follows:

A meeting was held on Monday 18th with Cllr Rob Mocatta, Cllrs Pam Jones and Graham Titterington with officers from both EHDC and ATC.

While this facility may not be available for use for about 3 -5yrs, it is important to determine the likely project partners so that the layout and utilities works, especially drainage and water supply required can be finalised ready for initial ground works etc. The process of defining and agreeing this with CALA and EHDC is needed for the S106 agreement.

Discussions are still continuing with CALA, re the transfer of the Community space and they are still discussing what will happen with the affordable housing above. The S106 agreement will likely grant the community space either freehold or long leasehold to either EHDC with an onward transfer to ATC or direct to ATC as its nominated representative.

The likely project partners were discussed and it was thought that those with a community service ethos such as Food bank, CAB, Community Cupboard and other similar organisation might be interested in the building.

It was agreed that a report would be put to Full Council on 5th February to seek Members formal approval to agree to the handover of the building post completion and John Geoghegan would arrange a stake-holders meeting the week afterwards to take the project a step further.

Discussions over the longer term running and management of the building will be a matter for ATC to take forward once the legal agreements have been secured and the uses of the building determined.

NOTED

181 Financial Accounts to 31st December 2020

The financial statements were tabled as presented in councillor bundles and no questions or clarification was sought.

On the proposal of Councillor Graham Hill, seconded by Councillor Suzie Burns, it was

RESOLVED to approve:

- 1) The Income and Expenditure account to 31st December 2020**
- 2) The balance sheet dated 31st December 2020**
- 3) The bank reconciliations for the Unity Account and the CCLA Deposit Account**
- 4) The Payments over £500 covering 30th September to 31st December 2020**

182 CCLA Property Fund

Councillors were requested to consider the investment of further funds into the CCLA Property Fund as detailed in the agenda report in the sum of £30,299.

On the proposal of Councillor Matthew Bayliss, seconded by Councillor Suzie Burns it was

RESOLVED to approve the investment of a further £30,299 (thirty thousand, two hundred and ninety-nine pounds) in the CCLA Property Fund

183 Communications and Social Media Policy

Members were asked to consider the amendments tables to bring the Communications and Social Media Policy (adopted in May 2016) up to date.

On the proposal of Councillor Graham Hill, seconded by Councillor Matthew Bayliss, it was

**RESOLVED to
Approve the revised Communications & Social Media Policy (January 2021) subject to an amendment to 8.4 to include "and other social media platforms"**

184 Exclusion of the Press and Public

On the proposal of Councillor Pam Jones, seconded by Councillor Suzie Burns, it was

RESOLVED

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded

Recording of the meeting was ceased at 8.04 p.m.

185 Property Leases Update

[REDACTED]

[REDACTED]

[REDACTED]

Windmill Court, St Mary's Close

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

186 Staffing Update

[REDACTED]

[REDACTED]

[REDACTED]

The meeting finished at 8.21 p.m.