

**ALTON TOWN COUNCIL  
MINUTES OF THE PLANNING & TRANSPORT COMMITTEE  
HELD ON WEDNESDAY 13<sup>th</sup> JULY 2022  
at 7.00 p.m. in the Town Hall, Market Square Alton**

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**Present:**        **Councillor**    **Graham Titterington - Chair**  
   **Paul Crossley**  
   **Sharon Cullen**  
   **Pam Jones**  
   **Christopher Lawrence**

**In attendance:**                    **Leah Coney – Town Clerk**  
   **Pat Harris – Finance & Administration Manager**

**32**    **Chairman’s Announcements**

The Chairman had no announcements.

**33**    **Apologies**

Apologies were received from Councillors Matthew Bayliss, Amanda Durley & Richard Platt

**34**    **Minutes**

The Minutes of the meeting held on 15<sup>th</sup> June 2022 were approved as a correct record and were signed by the Chairman.

**35**    **Declaration of Interest & Dispensations Requested**

The Chairman reminded members of their obligation to disclose any pecuniary interest in items on the agenda.

**36**    **Questions/Representations/Correspondence to the Committee**

No correspondence had been received.

**37**    **Applications**

37.1    **Planning, Tree & Licencing Applications:** On the proposal of Councillor Graham Titterington seconded by Councillor Paul Crossley it was

**RESOLVED**

**That the views of the committee in respect of each application are as set out in the appendix to the minutes.**

37.2 Other correspondence/reports/information:

- 17.2.1 EHDC have of receipt of a Planning Appeal in respect of planning number: 29046/003:  
Notification of Receipt of a Planning Appeal  
Town and Country Planning Act, 1990  
Planning Inspectorate Reference: APP/M1710/W/22/3292927.  
Appeal by: Mr & Mrs Moss  
Location: Sarum, 57 Ackender Road, Alton, GU34 1JT  
Proposal: Variation of Condition 3 relating to application: 29046/001  
Appeal start date: 24 June 2022
- 17.2.2 Councillor Paul Crossley advised that work had commenced at 25A Anstey Lane on a new garage and was now at roof level – planning application 53300/001 refers. Alton Town Council had objected to the application on 15<sup>th</sup> June and the application is yet to be determined by EHDC. The Committee requested that the Town Clerk writes to Planning Enforcement to request clarification and to ensure that there was no breach.

**38 Emerging Local Plan**

There was no further update from EHDC.

**39 Draft Scheme of Delegation**

Members received a report from the Town Clerk on a Draft Scheme of Delegation for planning Applications for consideration by the Committee as contained in Members Bundles.

On the proposal of Councillor Graham Titterington seconded by Councillor Pam Jones it was

**RESOLVED to approve the Scheme of Delegation in respect of the Planning & Transport Committee for a trial period of 6 months. This is to be ratified by Full Council before being enacted.**

**40 To consider any matters or reports pertaining to Highways/ Parking/Public Transport, Housing, Street Naming and any current Public Exhibitions/Consultations**

40.1 Hampshire County Council have advised the following works to be undertaken as part of the Operation Resilience programme:

As part of the annual programme of works being undertaken by Operation Resilience, we will shortly be undertaking ‘Surface Dressing’ maintenance treatments to extend the life of Butts Road, Alton, from Mount Pleasant Road to Whitedown Lane.

The works are currently programmed to start on the Sunday 24th July 2022 and are expected to take up to 2 days to complete. During this time the road will be closed to through traffic from approximately 09:30 to 15:00 and 18:30 to 22:00 hours. The road will be open outside of these hours.

40.2 Hampshire County Council are carrying out the following Public Consultations:

40.2.1 Public consultation on proposed changes to supported passenger transport services and the Concessionary Travel Scheme Hampshire County Council (HCC) is consulting on proposed changes to the above services. The consultation runs from Monday 30 May until Sunday 24 July 2022 and seeks views on the proposed approach, the impacts that may arise as a result and invites any alternative suggestions

How stakeholders and residents can respond

Online at [www.hants.gov.uk/passenger-transport-consultation](http://www.hants.gov.uk/passenger-transport-consultation)

By paper copy, returned via their local Hampshire library OR via the return envelope provided or send to 'Freepost HAMPSHIRE' (marked 'SPEC J050D PTG' on the back of the envelope

Officers were requested to respond on behalf of the Committee broadly in acceptance of the proposals.

40.2.2 Hampshire County Council has produced draft Catchment Management Plans for the 18 river catchments in Hampshire. These plans provide an assessment of flood risk from a range of flooding sources and has been used to identify 66 Priority Areas across Hampshire where specified actions and stricter policies could be applied. The Catchment Management Plans will be open for consultation until 21st July 2022.

It was noted that the Amery Hill Residents Association have provided Alton Town Council a copy of their comments in response and confirmed they will also be submitted via the formal consultation process before 21<sup>st</sup> July deadline.

**NOTED**

40.3 Alton Town Council has responded to Hampshire County Council that it has **No Objection** to the following proposals:

Hampshire County Council: propose the introduction of changes to the current no waiting Monday-Saturday 906 and no waiting at any time at Ackender Road, Alton.

**NOTED**

The meeting finished at 7.55 pm

**COMMENTS ON PLANNING APPLICATIONS CONSIDERED BY THE  
PLANNING & TRANSPORT COMMITTEE  
WEDNESDAY 13<sup>th</sup> JULY 2022**

**PLANNING APPLICATIONS**

**Notification of Full Planning Consent**

1. 21011/018      Site Address: Marks and Spencers Ltd, 77-85 High Street, Alton, GU34 1LG  
Proposal: Change of use of Class E floorspace to form 3 flats (Class C3) including internal and external alterations to the building  
**NO OBJECTION**
  
2. 27542/004      Site Address: Kingshead, Market Street, Alton, GU34 1HA  
Proposal: Listed Building application for change of use and conversion of former Public House into 4no. flats including internal and external alterations. Change of use and conversion of outbuildings to provide 2no. properties, with associated internal and external alterations including demolition of modern structures and erection of replacement extension. Formation of new access to the rear to facilitate the provision of a parking space  
**NO OBJECTION**

**Notification of Listed Building Consent**

1. 27542/005      Site Address: Kingshead, Market Street, Alton, GU34 1HA  
Proposal: Listed Building application for change of use and conversion of former Public House into 4no. flats including internal and external alterations. Change of use and conversion of outbuildings to provide 2no. properties, with associated internal and external alterations including demolition of modern structures and erection of replacement extension. Formation of new access to the rear to facilitate the provision of a parking space  
**NO OBJECTION**

**Notification of Advertisement Consent application**

1. 53546/006      Site Address: Man Chinese Restaurant, 106 High Street, Alton, GU34 1EN  
Proposal: Replacement of existing signage with a new to 520 mm x 4200 mm x 3mm Composite Aluminium sign  
**NO OBJECTION**
  
2. 59805            Site Address: Unit 4, Alton Retail Park, Mill Lane, Alton, GU34 2QS  
Proposal: Installation of 2no. custom signage  
**NO OBJECTION**

## Notification of Householder application

1. 22140/009      The Limes, 110a London Road, Holybourne, Alton, GU34 4EW  
Proposal: Proposed single-storey side extensions with associated internal alterations proposed two-storey rear extension, proposed detached garage to front / side of dwelling.  
**NO OBJECTION**
  
2. 23163/001      Site Address: 12 Moreland Close, Alton, GU34 2SA  
Proposal: Single storey front and rear extension along with the extension of existing rear dormer.  
**OBJECT for the following material reasons:**  
**The applicant has provided insufficient information in order for the Committee to determine if the proposal complies with the requirements of TR5 of the Alton Neighbourhood Development Plan 2011-2028 as modified April 2021**
  
3. 50494/002      Site Address: 16 Wickham Close, Alton GU34 1RR  
Proposal: Two storey side extension  
**NO OBJECTION**
  
4. 53000/001      Site Address: 17 Pentons Close, Holybourne, Alton, GU34 4BE  
Proposal: Single storey rear extension with minor internal and external alterations.  
**OBJECT for the following material reasons:**
  1. **The application does not comply with the requirements of TR5 of the Alton Neighbourhood Development Plan 2011-2028 as modified April 2021**
  2. **The proposal incorporates inadequate car parking provision within the site clear of the highway with the result that it would be likely to encourage the parking of vehicles on the public highway which would interrupt the free flow of traffic to the detriment of highway safety**

## Notification of Lawful Development Certificate proposed application

1. 59774              Site Address: 33 Curtis Road, Alton, GU34 2SD Proposal: Lawful Development Certificate for Proposed use or Development - Single-storey extension to side and rear of the existing utility room, single-storey widening of the existing garage to include an open passageway between the house and the garage, and a replacement single-storey garden room extension following demolition of a conservatory.  
**NO OBJECTION**

## Licensing Application

1. Pavement Cafe Licence - Heavens Kitchen Steak House, Normandy Street, Alton  
Tables & Chairs Licence  
Monday-Thursday 12.00 noon – 8.00 p.m.  
Friday-Sunday 9.00 a.m. – 8.00 p.m.  
**NO OBJECTION**