

**ALTON TOWN COUNCIL  
MINUTES OF THE PLANNING & TRANSPORT COMMITTEE  
HELD ON WEDNESDAY 6<sup>th</sup> OCTOBER 2021**

**at 7.00 p.m. in the Town Hall, Market Square Alton**

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**Present: Councillor Graham Titterington - Chair**  
**Matthew Bayliss**  
**Sharon Cullen**  
**Paul Crossley**  
**Christopher Lawrence**  
**Richard Platt**

**In attendance:**  
**Leah Coney – Town Clerk**  
**1 member of the public.**

**138 Chairman’s Announcements**

The Chairman had no formal announcements to record but reminded all attendees to switch their mobile phones off or place on mute.

**139 Apologies**

Apologies were received from Councillor Amanda Durley

**140 Minutes**

The Minutes of the meeting held on 8<sup>th</sup> September were approved as a correct record and were signed by the Chairman.

**141 Declaration of Interest & Dispensations Requested**

The Chairman reminded members of their obligation to disclose any pecuniary interest in items on the agenda. No Dispensations were requested.

**142 Questions/Representations/Correspondence to the Committee**

Correspondence received in writing – as published in the meeting Agenda:

1. Copy correspondence from Mike Heelis with Hampshire County Councillor Andrew Joy on the subject of key road network issues in Alton in particular copied in to Mark Kemp Gee.
2. E-mail correspondence from resident of Whitedown Lane to the Mayor re traffic. Members responded that the extreme cases mentioned were regrettable and debated the concerns over the speed of traffic from both Whitedown and Butts Road, approaching the roundabout. The Clerk was asked to contact Highways to request that SLOW be painted on both approaches.
3. E-mail correspondence from Mr. Colin Shearn re increase in aircraft noise.

4. Question from Cllr Jones asking about the current status of the Alton Flood Prevention Plan. The Clerk noted a response given by Councillor Joy to another member of the public who had raised the same question, stating: *“As and when I have any further information, I will pass it direct to the Town and District Councils. Specific measures in mitigation are for the professionals to determine. Elected Members report concerns on behalf of the Community.”*

**NOTED**

**143 Applications**

- 143.1 **Planning Applications:** On the proposal of Councillor Matthew Bayliss seconded by Councillor Richard Platt it was

**RESOLVED**

**That the views of the committee in respect of each application are as set out in the appendix to the minutes.**

- 143.2 **Tree Applications:** On the proposal of Councillor Richard Platt seconded by Councillor Sharon Cullen it was

**RESOLVED**

**That the views of the committee in respect of each application are as set out in the appendix to the minutes.**

- 143.3 **Licencing Applications:** On the proposal of Councillor Matthew Bayliss seconded by Councillor Sharon Cullen it was

**RESOLVED**

**That the views of the committee in respect of each application are as set out in the appendix to the minutes.**

- 143.4 Other correspondence/reports/information:

143.4.1 EHDC have advised that they are in receipt of a NOTIFICATION OF RECEIPT OF A TREE APPEAL in respect of Planning Application: 24068/018 Location: 1a High Street, Alton, GU34 1BA  
Proposal: T1 Yew Tree - Reduce height from 8 metres to 7.5 metres and radius from 6 metres to 4.5 metres.  
The appeal has been lodged by Mr Sillitoe  
Planning Inspectorate Reference: APP/M1710/TPO8355

143.4.2 Planning Inspectorate Reference: APP/M1710/W/21/3271725.  
Appeal by: Mr M Izadi – Reference Planning Application 28008/017  
Location: 25 Market Street, Alton, GU34 1HA  
Proposal: Change of use of Ground floor A1 retail unit to a 1 x 1 bed flat (as amended and amplified by plans and information received 10 July 2020 and 24 September 2020)  
Appeal start date: 22 September 2021

143.4.3 EHDC have notified of receipt of the decision reach on the Planning Appeal in respect of planning application 34677/002  
Planning Inspectorate Reference: APP/M1710/W/21/3270887.  
Appeal by: Mr & Mrs Peter and Suzhanna McGuigan  
Location: Cleveland, 11 Basingstoke Road, Alton, GU34 1QB

Proposal: Detached 2-bedroom split-level house, new driveway access from Princess Drive (dropped kerb already in place) following demolition of existing double garage & workshop. Appeal start date: 13 April 2021.  
Appeal Decision: Dismissed

143.4.4 The Town Clerk confirmed that the Police and Crime Commissioners Office has agreed to send Deputy Commissioner Luke Stubbs to the next Community Safety Partnership Meeting on Tuesday 16<sup>th</sup> November ( via Zoom) All Councillors to be invited.

## **144 Emerging Local Plan**

### **144.1 Barristers Report – Chawton Park Farm**

The Town Council is yet to receive a formal response to the Barrister's report provided to EHDC. Members had asked that the paragraph in the report referencing the potential Historic England listing of the deer park be further investigated. A short report was enclosed in Members bundles and the initial response from Historic England circulated to Members.

The response stated that it is important that any application for listing demonstrates the following information:

- Direct threat
- Demonstration of national importance

The demonstration of national importance should also be supported by documentation, for example an archaeological assessment of the site (desk-based and on the ground assessments). An application should not be brought forward for listing until that supporting documentation has been gathered.

Councillors Cullen, Lawrence and Platt volunteered to undertake a site walk over in the first instance to photograph the area. The Clerk was asked to convene a meeting with the relevant neighbouring parishes to understand their initial views on this proposal and whether it should be progressed and to report back at the next meeting.

**NOTED**

### **144.2 EHDC S27 Strategic Design Policy Consultation**

Following the last meeting a follow up e-mail was sent to Members detailing Councillor Titterington's draft response to this consultation to ascertain if there were any further comments. As a result Councillor Titterington's response was submitted prior to the closing date of the 4<sup>th</sup> October 2021.

## **145 To consider any matters or reports pertaining to Highways/ Parking/Public Transport, Housing, Street Naming and any current Public Exhibitions/Consultations**

### **145.1 SLR'S**

Members received an update from the Town Clerk following the Committee's meeting in August when clarification was sought from Ian Janes at Hampshire Highways as to the deployment on a semi-permanent basis in areas seen as

“hotspots” by Community Speed-watch. Mr. Janes formal response was included in the agenda reports for this meeting. On the basis of the response, at this time there is no scope to purchase additional SLRs to erect in place of Community Speedwatch deployment.

### NOTED

- 145.2** A Public Consultation is being undertaken by Copse Close Solar Farm Ltd on the proposed solar farm to be located off the Selborne Road. The event is to be held at East Worldham Village Hall on Tuesday, 5<sup>th</sup> October from 4-7 p.m. to be followed up with an online Q & A session which will take place on Thursday, 14<sup>th</sup> October at 7.30 p.m. Registration is required by emailing: [info@copseclosesolar.co.uk](mailto:info@copseclosesolar.co.uk)
- 145.3** Hampshire Highways advise of the following works being undertaken under Operation Resilience within the next 3 weeks:
- Please see below the list of sites that are programmed. Each site will take 1-2 days to complete.*
- SD-EH21038 - Lansdowne Road, Alton
  - SD-EH21039 - Edward Road, Alton
  - SD-EH21040 - Geales Crescent, Alton
  - SD-EH21042 - Spenser Close, Alton
  - SD-EH21043 - Allen Close, Alton
  - SD-EH21044 - York Mews, Alton
  - SD-EH21045 - Anstey Road, Alton
  - SD-EH21046 - Nursery Road, Alton
- 145.4** East Hampshire District Council issued notification of a Temporary Road Closure At the northern roundabout junction with A339 and Whitedown Lane/Butts Road is temporarily prohibited from 28 September 2021 for 3 nights, between the hours of 8.00pm and 6.00am. This work has now been completed.
- 145.5** Highwood Homes are holding a Public Consultation on their proposals for Land West of Selborne Road, Alton in the Assembly Rooms on Friday, 8<sup>th</sup> October from 2.30 p.m. to 7.30 p.m. and Saturday, 9<sup>th</sup> October from 9.30 a.m. to 1.30 p.m. Further details are available from their website.
- 145.6** A proposed stopping up order under Section 247 of the Town and Country Planning Act for Drayman’s Way, grid reference E:471866, N:139357 has been received and circulated to Members. Any objections are to be advised to the Clerk by the 25<sup>th</sup> October so it can be considered at the next meeting. If there are no objections, it will not be tabled as no objection responses are not required to be submitted.
- 145.7** Councillor Bayliss advised that he had contacted Councillor Oppenheimer in respect of HCC traffic calming measures on the stretch of Basingstoke Road as it approaches Lenten Street. He has received a response to confirm that the County Council’s Traffic team are progressing the proposed Basingstoke Road/Lenten Street traffic management scheme and are currently finalising initial proposals for this scheme. The next stage in the process will be to consult with County Councillor Joy.

The meeting finished at 8.35 p.m.

**PLANNING APPLICATIONS TO BE CONSIDERED BY THE  
PLANNING & TRANSPORT COMMITTEE  
WEDNESDAY 6<sup>th</sup> OCTOBER 2021**

**PLANNING APPLICATIONS**

**Notification of Full Planning Application:**

1. 24974/006      Site Address: The Den, Chawton Park Road, Alton GU34 1RQ  
Proposal: Additional scout hall with associated storage and a new entrance linking the existing and proposed scout halls. **OBJECTION**. No objection to the principle of development but the application is not consistent with the climate emergency. This could be resolved with low energy measures.
  
2. 59480/001      Site Address: 11 Market Square, Alton, GU34 1HD  
Proposal: Provision of a new entrance porch to the offices at No11 market Square **OBJECTION**. There is no objection to the relocation of the doorway which is entirely sensible and practical. There is a concern over the placement of the porch which is located on ATC/Highways land and will need a legal agreement in order to be positioned there. No certificate B has been served.
  
3. 59482            Site Address: Brook House, 25 High Street, Alton, GU34 1AW  
Proposal: External alterations in order to comply with Building Regulations and Fire Safety. **NO OBJECTION**, subject to Fire Safety Officers comments.

**Notification of Variation of Condition application**

1. 27477/002      Site Address: Greenhaze, 27 Anstey Lane, Alton, GU34 2N  
Proposal: Variation of condition 22 of 27477/001 - substitution of approved plans **NO OBJECTION**

**Notification of Lawful Development Certificate existing application**

1. 52395/003      Site Address: 39 Shipley Close, Alton, GU34 2RW  
Proposal: Lawful development certificate proposed -The replacement of the existing conservatory at the rear with a new single-storey extension; The construction of a rear dormer roof extension, including the insertion of two rooflights into the existing front roof slope; along with the construction of a front porch. **OBJECTION**. Whilst Members are aware that this is a lawful development certificate application there is concern over the size and appearance of the dormer roof extension.
  
2. 53496            Site Address: 7 Swallow Close, Alton, GU34 2JE  
Proposal: Lawful development certificate proposed - single storey rear extension **NO OBJECTION**
  
3. 58829/001      Site Address: 71 Greenfields Avenue, Alton, GU34 2EW

Proposal: Lawful development certificate existing - for the conversion of pre-existing integral garage, which has been converted into a habitable room to the three-bedroom single dwelling house by replacing the existing garage door with the new masonry wall with a new window with matching materials and colour. **NO OBJECTION**, but regret the retrospective nature of the application

### **Notification of Householder application**

1. 22426/002 Site Address: 1 Gothic Cottages, Church Street, Alton, GU34 2BX  
Proposal: Two storey rear extension, conversion of workshop/store to ancillary habitable accommodation not connected to main existing dwelling-house, new single workshop connected to existing storage lean to following demolition of existing rear single storey extension.  
**NO OBJECTION**
2. 35621/009 Site Address: 27 Huntsmead, Alton, GU34 2SF  
Proposal: Proposed single storey front and rear extensions **NO OBJECTION**
3. 52366/003 Site Address: Beech House, 31 Howards Lane, Holybourne, Alton, GU34 4HH  
Proposal: Internal alterations to provide a larger kitchen and dining area and proposed single storey rear extension. **NO OBJECTION**
4. 59488 Site Address: 2 Sandown Close, Alton, GU34 2TG  
Proposal: Single storey front extension and part conversion of garage. **NO OBJECTION**

### **Notification of Class MA – business, commercial or services uses to Dwelling-houses application**

1. 24245/009 Site Address: 3-5 High Street, Alton, GU34 1TL  
Proposal: Prior Approval - Application to determine if Prior approval is required for a change of use from Use class E to mixed use including one flat. **NO OBJECTION** to the change of use. Matters pertaining to ventilation, refuse disposal and storage will need to be addressed at the build out stage.

### **TREE APPLICATIONS**

1. 36575/004 Site Address: 8 Vaughans, Alton, GU34 2SQ  
Application for consent for Works to trees subject to a Tree Preservation Order  
Proposal: T1-Atlas Cedar-Reduce crown height by 2m, leaving a crown height of 16m.Reduce crown width by 2m, leaving a crown width of 12m. T2-Pine-Fell. T3-Atlas Pine-Reduce crown height by 3m, leaving a crown height of 16m.Reduce crown width by 2.5m, leaving a crown width of 7.5m.  
**Awaiting the comments of the Tree Warden**
2. 50431/006 Site Address: Village Pond, Church Lane, Holybourne, Alton

Re: Notification of intention to carry out Works to trees within a Conservation Area

Proposal: T1-T13,G1,G2-Various species-See attached report.

**Awaiting the comments of the Tree Warden**

3. 57241/001 Site Address: Will Hall Farm, Basingstoke Road, Alton, GU34 1QL  
**Re: Application for consent for Works to trees subject to a Tree Preservation Order**  
Proposal: T1-London Plane-Target prune approx. 1-1.5m clearance between vegetation and cables  
**Awaiting the comments of the Tree Warden**
  
4. 59482/001 Site Address: Brook House, 25 High Street, Alton, GU34 1AW Re:  
**Application for consent for Works to trees subject to a Tree Preservation Order**  
Proposal: T1-Copper Beech-Reduce crown height by approx 7m, leaving a crown height of approx 21.5m. Reduce crown width by approx 2.5m, leaving a crown width of approx 14.5m. Crown lift to 4m over the drive and car park. Give approx 2m clearance from the building.  
**Awaiting the comments of the Tree Warden**