

Members confirmed that following the Standing Orders workshop session held on the 5th October there were no proposed changes to the current committee structure or meeting schedule.

Members also noted that a cable to connect the projector to the laptop to enable the Chamber to see those streaming into the meeting has now been purchased and will be trialled. Full Council will continue to be held at the Maltings due to the limited numbers able to be accommodated at the Town Hall. Committee meetings will still be in the Council chamber due to the smaller number of councillors in attendance.

Each of the four recommendations contained within members bundles were debated and voted upon as separate items as follows:

On the proposal of Councillor Pam Jones seconded by Councillor Graham Hill it was

RESOLVED to

Approve the amended Standing Orders as tabled for ratification at Full Council.

On the proposal of Councillor Graham Titterington seconded by Councillor Pam Jones it was

RESOLVED to

Add to Section 29 of Standing Orders to state that as permitted by virtue of S85(1) of the Local Government Act 1972 and the "6-month rule", discretion may be applied in genuine cases where there is a realistic expectation of a known return date and a "reason" which Members consider to be valid (e.g such as armed forces deployment) This motion must be tabled at Full Council in advance of the 6-month period being reached.

On the proposal of Councillor Graham Hill seconded by Councillor Christopher Lawrence it was

RESOLVED to

Request officers to obtain costings for the purchase of up to 10 "Community Notice Boards" in advance of budget workshop

On the proposal of Councillor Pam Jones, seconded by Councillor Christopher Lawrence it was

RESOLVED to

Reintroduce the 6.30pm Networking Café in advance of Full Council meetings where venue numbers permit.

(Councillor Bayliss was recorded as voting against this motion)

153 Financial Reports and Internal Auditors Report Q2 to 30th September 2021

Councillor Titterington commended officers on the production of the accounts. This was echoed by other councillors. The following reports were tabled:

1. Balance Sheet as at 30th September 2021
2. Income & Expenditure
3. Bank Reconciliation Statement as at 30th September 2021

4. Payments over £500 issued between 1st July 2021 and 30th September 2021 in respect of invoices.

On the proposal of Councillor Graham Hill seconded by Councillor Pam Jones it was

RESOLVED to approve:

1. The Income and Expenditure account to 30th September 2021
2. The balance sheet dated 30th September 2021
3. The bank reconciliations for the Unity Account and the CCLA Deposit Account
4. The Payments over £500 covering 1st July to 30th September 2021

154 Assembly Rooms Report

The Assembly Rooms Report was tabled. Councillor Hill asked that a workshop session for Members be organised prior to a public consultation in spring next year on the future uses of the Assembly Rooms.

NOTED

155 Pitch Hiring Fees and Allotment Rent Reviews

Councillor Bayliss withdrew from the room whilst allotment fees were discussed and voted upon.

On the proposal of Councillor Graham Hill, seconded by Councillor Pam Jones, it was

RESOLVED

To increase allotment rental by £3 to £30 for a full-size plot (pro rata other sizes) with the administration Fee remaining at £30

Councillor Bayliss returned to the room.

Members reviewed the increase in fees for pitch hire at Anstey Park and Jubilee Playing Fields together with an increase in the hire of the MUGA at Anstey Park.

On the proposal of Councillor Pam Jones, seconded by Councillor Christopher Lawrence, it was

RESOLVED To increase pitch hire fees by 3% from 1st April 2022

Councillor Bayliss requested his disappointment be noted that the fees for pitch hiring and allotments were not raised by the same percentage.

158 Appointment of a Tree Surveyor.

Members noted the decision taken by officers (due to the cost being under £5,000) following the opening and evaluation of the tenders, for the appointment of a Tree Surveyor for the Council. This was undertaken in the presence of the Chair of Open Spaces.

159 Exclusion of the Press and Public

On the proposal of Councillor Pam Jones, seconded by Councillor Suzie Burns, it was

RESOLVED

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded

160 Vendors on Open Spaces – appointment of Traders

Following the publication of a formal Invitation to Tender to trade on three of the council's open spaces at Jubilee Playing Fields, Anstey Park and the Public Gardens, the Committee were requested to review the submissions received and appoint vendors.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

161 Lease for the Community Building, Brewery Site - update

A confidential report together with copies of the minutes from the most recent Technical Meeting and Clerk of Works meeting were tabled for Members. The Clerk was seeking confirmation from members that the right level of details was being provided on both the lease progression and the shell and core negotiations. Members confirmed this was appropriate.

NOTED**162 Unit 17 Market Square – Citizens Advice Office.**

On the proposal of Councillor Graham Hill, seconded by Councillor Suzie Burns, it was

RESOLVED to approve an extension to the current lease for a further 12 months from 1st April 2022; all other terms to remain unchanged.

163 Staffing Update

A verbal update was given to members and it was noted that the Staffing Sub Committee would be discussing potential recruitment for both the Grounds Team and Town Hall team at its next meeting.

The meeting finished at 8.35 p.m.