



Please return to: Mrs Samantha Brown
Town Crier's Assistant
Alton Town Council
Market Square
ALTON
Hampshire
GU34 1HD 01420 83986
Email - info@alton.gov.uk

Alton Town Council
Town Crier – Dave Parsons

TOWN CRIER'S FUNCTION FORM

Name of organisation

Function

Date Starting time Finishing time

Address of venue

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Is car parking available?

What would you like the Town Crier to cry about?

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Details of other VIPs attending

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Special instructions

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Name of person presiding

Will refreshments be provided? yes no

Details supplied by

Address

Telephone Number E-mail address

* There is a donation of £20, for up to an hour, to book the Town Crier. If you require the Town Crier for a longer period please discuss your arrangements with Samantha. Your donation will be donated at the end of the Town Mayor's year, in May, to their nominated charity.