

**ALTON TOWN COUNCIL  
ALLOTMENTS SUBCOMMITTEE  
MINUTES OF THE MEETING HELD REMOTELY  
ON WEDNESDAY 21<sup>ST</sup> OCTOBER 2020 AT 9:30AM**

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Present: Councillor Sharon Cullen - Chairman  
Councillor Pam Jones  
Samantha Brown - Councillor Support/Admin Officer  
Pat Harding - Alton Allotment Association - Secretary  
Maggie Martin - Alton Allotment Association – Treasurer

1 **Apologies**

Apologies were received from Steve Herbert, Marion Morgans, Mike Penn, John Pritchard Kate Quick, Yvonne Thorne and Marcus van Hagen.

2 **Minutes and matters arising from the meetings held on 17<sup>th</sup> June 2020**

The minutes of the meeting held on 17<sup>th</sup> June 2020 were accepted.

The new Plotolders Handbook was accepted and agreed with the addition of clause 7 from the Tenancy Agreement being added to the Handbook. Once the final formatting of the Handbook had been finished it will be made available to all Plotolders via the Town Council and the Allotment Association websites and copies given to new Plotolders at the commencing of their tenancies.

3 **Allotment Round-up**

At the suggestion of Mrs Brown and in agreement with those present, it was agreed to have a general discussion on allotments due to Mrs Brown taking back the administration of the allotments in September.

The Sub Committee discussed the provision of new sites due to the town's continued increase in population. Hawthorns has potential to extend should the waiting list dictate and also, if there was a need from residents of Holybourne and land available to create a site.

Mrs Martin informed the meeting that the Allotment Association had recently been awarded a donation from Waitrose's monthly token collection and they would be looking to purchase rainwater harvest tanks. Councillor Jones asked if examples could be made available.

Grass and hedge cutting on the allotment sites was also discussed and it was agreed that the Site Representatives would liaise with Mrs Brown who would liaise with the Grounds Team when the cutting would commence and the frequency.

Mr Pritchard had asked if Mrs Harding would table the removal of hedging at Whitedown by a developer who was working on new properties in Kings Road. Mrs Brown had visited the site with Mr Whapshott, Senior Groundsman, during the September and October inspections. Mrs Brown advised she had been in contact with the Planning Officer at East Hampshire District Council and she would ask if the developer would contribute towards replanting the hedge.

The trailer collections was also discussed and it was agreed that before dates were booked in the budget allocations for the allotments would be made available to the Sub Committee.

Mrs Harding asked Mrs Brown that when the Allotment Renewals were sent could the Allotment Association membership be included as this has worked well in previous years. Mrs Brown agreed this would happen again this year. Mrs Brown also advised that she would send out as many renewals via email this year and the remainder would be posted.

Mrs Brown was pleased to advise the meeting that she carried out her first inspection with Mr Whapshott in September and they had seen a marked improvement to all the plots during the October inspection.

4 **Date of next meeting**

The next meeting is scheduled on Wednesday 20<sup>th</sup> January 2020 at 9:30am.

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The meeting closed at 10:33am.